



SUMMARY REPORT

Agenda Date: 5/23/2023

To: County of Sonoma Board of Supervisors

Department or Agency Name(s): County Administrator, Human Resources

Staff Name and Phone Number: Christina Rivera, 707-565-2048; Janell Crane, 707-565-2885

Vote Requirement: Majority

Supervisory District(s): Countywide

Title:

Department Head Personal Services Agreement Amendment - Regional Parks

Recommended Action:

Authorize the Chair of the Board to execute the Second Amendment to the Personal Services Agreement with Bert Whitaker as Director of Regional Parks extending the term of the agreement from May 27, 2023, to November 26, 2023, continuing at the "I" step in the position's salary range, and maintaining eligibility for other County benefits in accordance with Salary Resolution 95-0926.

Executive Summary:

Salary and benefits provided to County department and agency heads must be considered by the Board of Supervisors at a regularly scheduled Board meeting. Further, an oral summary of the salary and benefits recommended action must be presented at the meeting where the final Board action is taken. (California Government code §54953, 54956)

Bert Whitaker was initially appointed as the Director of Regional Parks on May 23, 2017, for a three-year term, from May 26, 2017, through May 26, 2020. The First Amendment to the Agreement was executed for an additional three-year term from June 2, 2020, through May 26, 2023. The recommended action extends the term of the current agreement for an additional six months, through November 26, 2023.

Discussion:

The Director of Regional Parks reports to the Board of Supervisors and is responsible for park operations and maintenance, natural resource management, planning and acquisition, community engagement, administration, and marketing, and oversees three marinas. The Regional Parks Department has approximately 128 full time employees and an operating budget of \$41.5 million. Regional Parks is responsible for maintaining 58 facilities including parks, beaches, marinas and trails encompassing approximately 16,237 acres. Regional Parks preserves natural and cultural resources and offers opportunities for education to enhance the visitor experience.

Following a nationwide recruitment, Mr. Whitaker was initially appointed to the position for a three-year term, from May 26, 2017, through May 26, 2020, followed by a three-year extension by way of an amendment to the Personal Services Agreement, through May 26, 2023. A Second Amendment extending the current term to November 26, 2023, is being recommended to allow sufficient time to complete a performance review and return to your Board for additional action.

Mr. Whitaker's rate of pay is the "I" Step of the salary range, which is \$196,147.55 annually. He will continue to receive all other benefits and compensation as prescribed in the County's Salary Resolution 95-0926.

Strategic Plan:

N/A

Prior Board Actions:

May 23, 2017 - The Board authorized Chari to execute initial Personal Services Agreement.

June 2, 2020 - The Board authorized Chair to execute the First Amendment to the Personal Services Agreement.

FISCAL SUMMARY

Expenditures	FY 22-23 Adopted	FY23-24 Projected	FY 24-25 Projected
Budgeted Expenses			
Additional Appropriation Requested			
Total Expenditures			
Funding Sources			
General Fund/WA GF			
State/Federal			
Fees/Other			
Use of Fund Balance			
Contingencies			
Total Sources			

Narrative Explanation of Fiscal Impacts:

Ongoing annualized salary and benefit costs associated with existing positions has already been incorporated into Regional Parks budget. These actions do not increase any budget appropriations.

Staffing Impacts:			
Position Title (Payroll Classification)	Monthly Salary Range (A-I Step)	Additions (Number)	Deletions (Number)

Narrative Explanation of Staffing Impacts (If Required):

None.

Attachments:

Second Amendment of the Personal Services Agreement - Director of Regional Parks

Agenda Date: 5/23/2023

Related Items “On File” with the Clerk of the Board:

None.