

SUBMIT TO:

Board of Supervisors
575 Administration Dr, Ste 100A
Santa Rosa, CA 95403

COUNTY OF SONOMA

For Board of Supervisors Use Only

Fee Waiver/Board Sponsorship Request Form

1. Contact information for individual requesting fee waiver/sponsorship:

Name:

Philip Aaron Tymon
First Middle Last

Mailing Address:

16816 Watson Road Guerneville CA 95446
Number, Street, Apt/Suite City State Zip

Phone:

(707) 236-0944 Email: PhilipTymon@gmail.com
Area Code, Number

2. Name of Community Based Organization, Non-Profit, or Government Agency for which fee waiver/sponsorship is requested:

Name:

River Arts and Media

Mailing Address:

16816 Watson Road Guerneville CA 95446
Number, Street, Apt/Suite City State Zip

Phone:

(707) 236-0944 Email: PhilipTymon@gmail.com
Area Code, Number

3. Please indicate by check mark the supervisory district in which the organization or agency submitting this request is located, where the project/activity/event will be held, and the district office to whom you would like to submit this request:

Board Member and District	Susan Garin District 1	David Rabbitt District 2	Chris Coursey District 3	James Gore District 4	Lynda Hopkins District 5
Entity or organization location (select all that apply)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Project/activity/event location (select all that apply)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
District office to receive request (select only one)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

4. Type of Community Based Organization, Non-profit, or Government Agency for which the fee waiver/sponsorship is requested:

☐

City

☐

Special District

☐

Other Local Government

☐

School

☒

Non-profit or CBO

Other (please specify):

5. Please provide a description of the project/activity/event for which a fee waiver/sponsorship is being requested on a separate sheet of paper. Please include the number of individuals who will participate or be served, etc.

6. Please indicate if this is a one-time or annual event:

☐

One Time

☒

Annual

7. Type and amount of fee waiver/sponsorship requested. Please list all County fees you are requesting be waived/sponsored in conjunction with this project/activity/event. Please attach a copy of an estimate or receipt from the County Department or Veteran's Building Operator documenting the amount of each fee you are requesting be waived/sponsored.

Department Assessing Fee	Type of Fee	Amount of Fee
Sonoma Public	Use Fee	\$ 400
Infrastructure		

8. If your Community Based Organization, Non-Profit, or Governmental Agency has received a fee waiver/sponsorship for a similar project/activity/event in the past, please list below:

Date of Fee Waiver	Department Assessing Fee	Type of Fee	Amount of Fee
/ /			
/ /			
/ /			
/ /			

9. Does the organization or agency for which the fee waiver/sponsorship is requested receive funding from any of the following sources? If so, please specify:

- ☐ Property Tax
 ☐ Sales Tax
 ☐ Special Assessment

☐ User Fees

Other (please specify): _____

10. If you checked any of the boxes in number 9 above, please provide an explanation and supporting documentation regarding the inability of the organization or agency to pay the fees which you are requesting be waived/sponsored. Please attach to this form and submit with your request.

11. Will the organization or agency be charging an entry fee or be requesting a donation for the project/activity/event for which you are requesting a fee waiver/sponsorship? If so, please provide an explanation detailing why the fees to be waived/sponsored cannot be recovered through the entry fee. Please attach to this form and submit with your request.

Philip Aaron Symon Director
 Authorized Signature Title
4/11/2023
 Date

Fee Waiver Request Form County of Sonoma

Addendum April 10, 2023

River Arts & Media

Question 5. Description of Event

The River Arts Festival is an annual event. This will be the second year it is held. The Festival spans the entirety of downtown Guerneville, from the Old Bridge and Plaza to nearly the western end of town, including the old Bank of America parking lot.

The Festival is one part of River Arts' plan to build community and bring economic prosperity to Guerneville through creative community activities. We coordinate Saturday Stroll ArtWalk, produce the Holiday Craft Fair, Music in the Galleries, a Murals Project as well as this Festival and another half dozen projects.

This Festival will bring a colorful and lively array of about 60-80 art and craft vendors to the streets of Guerneville and will include music, theater, kid's activities, food & drink and more.

River Arts is a fairly new, entirely volunteer run tiny non-profit organization. Our annual budget is about \$20,000. As the River Arts Festival is new, we are keeping vendor fees very low to attract new vendors and build a vibrant annual event. Over time we hope to reach break-even on the Festival, but this year we will have to invest funds that we have raised through other activities, such as Give Back Tuesday at the Rainbow Cattle Company, to cover expense such as four porta-potties, musicians, printing, permits and more.

In 2022 we used the old Bank of America parking lot when it was privately owned and we were not charged for its use. A savings of \$400 is enormous for us--- it is not only a significant part of our budget for this event—amounting to perhaps 20% -- but a significant part of our entire annual budget.

Thank you for considering the waiver.

REVOCABLE LICENSE AGREEMENT FOR USE OF COUNTY FACILITIES

This Revocable License Agreement ("Agreement"), made and entered into on _____, 2023 ("Effective Date"), is by and between the **COUNTY OF SONOMA**, a political subdivision of the State of California ("County"), and **RIVER ARTS AND MEDIA, INC.**, a California non-profit and community-based organization ("Licensee"). County and Licensee are sometimes collectively referred to herein as the "parties" and singularly, a "party."

R E C I T A L S

WHEREAS, County owns certain real property comprised of an office building and parking lot, located at 16390 Main Street, in Guerneville, California ("County Property"); and

WHEREAS, on Saturday, June 3, 2023, Licensee will be hosting the "River Arts Festival" ("Event") at various locations in the town of Guerneville, California; and

WHEREAS, Licensee has requested use of the parking lot area of the County Property to Host the Event; and

WHEREAS, County is willing to allow Licensee to use said portion of County Property on the terms and conditions hereinafter set forth.

NOW, THEREFORE, in consideration of the Premises and of the agreements of the respective parties herein set forth, it is mutually agreed as follows:

A G R E E M E N T

1. License. The County hereby grants Licensee a license, subject to all the terms and conditions of this Agreement, to use that portion of County real property described in Section 2 below.
2. Premises. Licensee is hereby permitted to use a portion of the County Property as specifically highlighted in **blue**, in **Exhibit A** attached hereto and made a part hereof ("Premises"), consisting of the parking lot area for the County Property.

Licensee shall not block or obstruct vehicular or pedestrian access to customers and visitors utilizing the Bank of America ATM machine which is located at the main entrance to the office building associated with the County Property.

3. Non-exclusive License. The license herein granted is non-exclusive. County continues to maintain and control the Premises including, without limitation, leasing, sub-leasing and granting of additional licenses.
4. Term. This Agreement ("Term") shall commence at 10:00 AM **on Saturday, June 3, 2023, and expire at 7:00 PM on Saturday, June 3, 2023**, unless earlier terminated in accordance with Section 21 below.

5. Consideration. Licensee shall pay the County of Sonoma for the agreed use of said Premises the sum of Four Hundred (\$400.00), to the address set forth in Section 26 of this Agreement.
6. Use. Use shall be limited to setting up booths for the sale of food and beverages, locally produced products, and entertainment. No other uses shall be permitted. The rules and regulations attached hereto as Exhibit B, as well as such rules and regulations as may be adopted by County and provided to Licensee for the safety, care and cleanliness of the Premises and the preservation of good order thereon are hereby expressly made a part hereof, and Licensee hereby agrees to comply with them.
7. Equipment Installation and Operation. Licensee shall install the equipment, described in Exhibit C, at its sole cost and expense, subject to the prior written approval of County of location and connection methods. Licensee's equipment shall be installed, operated and maintained in accordance with the highest standards now or hereafter generally employed for similar equipment. In the event the installation, operation or maintenance of said equipment causes any direct or indirect interference with the operation of County's facilities, equipment or the equipment of County's tenants, or other licensees, Licensee shall correct said interference, at its sole cost and expense, to the satisfaction of County. In the event said interference cannot be corrected, Licensee shall promptly remove said equipment.
8. Taxes. Licensee agrees to pay any and all lawful taxes, assessments, or charges which may at any time be levied by any public entity upon any improvements made as a result of this Agreement.
9. Possessory Interest. Licensee expressly recognizes and understands that this Agreement may create a possessory interest subject to property taxation and that Licensee may be subject to the payment of property taxes levied on such interest.
10. Compliance with Laws. Licensee has represented to County and hereby warrants that Licensee has complied with all laws applicable to the acceptance and use of the license herein granted. Licensee shall observe and comply at all times with all applicable federal, state and county statutes and ordinances, rules, regulations, directives, and orders of governmental agencies now in force or which may hereinafter be in force relating to or affecting the use of the license herein granted. Without limiting the foregoing, Licensee shall not cause or permit beer, wine, or liquors of any kind to be brought onto the Premises by customers or visitors to the Event, and/or open containers of alcohol to leave the Premises.
11. Waste; Nuisance. Licensee shall not commit, suffer, or permit the commission by others of: (i) any waste or nuisance on the Premises; (ii) any action or use of the Premises which interferes or conflicts with the use of the Premises by County or any authorized person; or (iii) any action on the Premises in violation of any laws or ordinances.
12. Inspection. County shall be permitted to enter and inspect the licensed Premises at any and all times.
13. Extent of Grant of License. This Agreement and the license herein granted are valid only to the extent of County's jurisdiction as a landowner or tenant of the Premises. Acquisition of any other necessary permits or entitlements for use are the responsibility of Licensee.

NOTHING CONTAINED IN THIS AGREEMENT SHALL BE CONSTRUED AS A RELINQUISHMENT OF ANY RIGHTS NOW HELD BY COUNTY.

14. Deposit Refund. Licensee agrees that the deposit, if any be required, made upon execution by Licensee of this Agreement shall not be refundable for any reason unless County, in its absolute discretion, determines such a refund in whole or in part, to be warranted.
15. Bankruptcy. In the event of bankruptcy of Licensee or writ of attachment of execution against Licensee, this Agreement shall, at the option of the County, immediately terminate.
16. Non liability of County. County, its officers, agents, and employees shall not be liable to Licensee for any loss or damage to Licensee or Licensee's property from any cause. Licensee expressly waives all claims against County, its officers, agents, and employees, unless such injury or damage is caused by or due to the sole negligence or willful misconduct of County, its officers, agents, and employees. Licensee hereby agrees to accept the Premises in its "as-is" physical condition and its "as-is" state of repair.
17. Indemnification. Licensee agrees to accept all responsibility for loss or damage to any person or entity, including but not limited to County, and to defend, indemnify, hold harmless, reimburse and release County, its officers, agents, and employees, from and against any and all actions, claims, damages, disabilities, liabilities and expense, including but not limited to attorneys' fees and the cost of litigation incurred in the defense of claims as to which this indemnity applies or incurred in an action by County to enforce the indemnity provisions herein, whether arising from personal injury, property damage or economic loss of any type, that may be asserted by any person or entity, including Licensee, arising out of or in connection with any of the circumstances described in Sections 17.1, 17.2, 17.3 and 17.4, whether or not there is concurrent negligence on the part of County, but, to the extent required by law, excluding liability due to the sole or active negligence or due to the willful misconduct of County. If there is a possible obligation to indemnify, Licensee's duty to defend exists regardless of whether it is ultimately determined that there is not a duty to indemnify. County shall have the right to select its own legal counsel at the expense of Licensee, subject to Licensee's approval, which approval shall not be unreasonably withheld. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for Licensee or its agents under workers' compensation acts, disability benefits acts, or other employee benefit acts.
 - 17.1 Use of Premises. Use of the Premises in any manner by Licensee, its agents, employees, invitees, subtenants, licensees and contractors, and the agents, employees, patrons, contractors and invitees of subtenants, including any use of the Premises not allowed under this Agreement.
 - 17.2 Breach by Licensee. Any breach by Licensee of the terms, covenants or conditions herein contained.
 - 17.3 Approval of Agreement. The approval of this Agreement by County.
 - 17.4 Other Activities. Any other activities of Licensee, its agents, employees and subtenants.

18. Insurance. With respect to the rights granted hereunder, Licensee shall maintain insurance as described in **Exhibit D**, attached hereto, and by this reference made a part hereof.
19. Liability for Loss or Damage to County Property. Licensee shall be liable to County for any loss or damage to the Premises arising from or in connection with Licensee's performance hereunder or any of its officers, agents, and employees.
20. Nondiscrimination. In the performance of this Agreement, Licensee shall comply with all applicable federal, state and local laws, rules and regulations regarding nondiscrimination in employment because of race, color, ancestry, national origin, religion, sex, sexual orientation, marital status, age, medical condition or disability.
21. Termination by County. County may terminate this Agreement, at any time, for any reason whatsoever.
22. License is Personal. The license herein granted is personal to Licensee and no right hereunder may be assigned, sublet, or otherwise transferred in whole or in part without the prior written consent of County, and any attempt to assign, sublet or transfer shall be of no force or effect whatsoever unless and until County shall have given its written consent thereto. County may withhold its consent for any reason.
23. Provisions are Conditions of Use/Occupancy. Each provision of this Agreement shall be deemed a condition of the right of Licensee to use or continue to occupy the Premises. Notwithstanding anything stated to the contrary herein, if Licensee fails to perform any provision of this Agreement at the time and in the manner herein provided, County may at its option immediately terminate this Agreement; this right to terminate shall be cumulative to any other legal right or remedy available to County.
24. Licensee to Act in Independent Capacity. Licensee, its officers, agents, and employees shall act in an independent capacity and shall not represent themselves to be or be construed to be officers, agents, or employees of County.
25. License Not a Lease. This Agreement does not constitute a lease, but constitutes a mere revocable license and Licensee is limited to the use of the Premises expressly and specifically described above. If access routes are not specifically described in **Section 2** of this Agreement, Licensee shall be entitled to use only the access route(s) designated by the County. Licensee shall have no right or privilege in any respect whatsoever to use any other part of the property of County for any purpose whatsoever. Licensee disclaims any interest that when coupled with the license herein granted would render it irrevocable.
26. Notice. Any notice required or permitted to be given under this Agreement shall be in writing. Delivery of such written notice shall be conclusively taken as sufficiently given forty-eight (48) hours after deposit in the United States Mail, registered or certified, return receipt requested, with the postage thereon fully prepaid, addressed as follows:

If to COUNTY: **County of Sonoma**
 Sonoma County Public Infrastructure
 Attn: Facilities Development & Management

2300 County Center Drive, Suite A220
Santa Rosa, CA 95403

If to LICENSEE: **River Arts and Media, Inc.**
In c/o Philip Tymon

Email: PhilipTymon@gmail.com
Phone: (707) 236-0944

Either party may at any time change its address for notices by giving written notice of such change to the other party in the manner provided in this Section 26.

27. No Continuing Waiver. The waiver by County of any breach of any of the provisions of this Agreement shall not constitute a continuing waiver of any subsequent breach of the same, or of any other provision of this Agreement.
28. Surrender. Upon the expiration or sooner termination of this Agreement, Licensee, at its sole cost and expense, shall remove, revise, or relocate such of its structures and equipment as is designated by County, restore the Premises to its original condition, and vacate the Premises. Should Licensee neglect to restore the Premises to a condition satisfactory to County, County may perform such work or have the work performed, and Licensee shall immediately reimburse County for all direct and indirect costs associated with such work upon receipt of a statement therefor.
29. General Provisions.
- 29.1 Time of Essence. Time is and shall be of the essence of this Agreement and of each and every provision contained in this Agreement.
- 29.2 Incorporation of Prior Agreements; Amendments. This Agreement contains all the agreements of the parties with respect to any matter mentioned herein. No prior agreement, or understanding pertaining to any such matter shall be effective. This Agreement may be modified in writing only, signed by the parties in interest at the time of the modification, and this sentence may not be modified or waived by any oral agreement, whether executed or unexecuted.
- 29.3 Binding Effect; Choice of Law. This Agreement shall be binding upon and inure to the benefit of the parties, their personal representatives, successors, and assigns. This Agreement shall be governed by the laws of the State of California and any action to enforce the terms of this Agreement or for the breach thereof shall be brought and tried in the County of Sonoma.
- 29.4 Amount Due Payable in U.S. Money. All sums payable under this Agreement must be paid in lawful money of the United States of America.
- 29.5 No Third Party Beneficiaries. Nothing contained in this Agreement shall be construed to create and the parties do not intend to create any rights in third parties.

- 29.6 Construction of Agreement; Severability. To the extent allowed by law, the provisions in this Agreement shall be construed and given effect in a manner that avoids any violation of statute, regulation, or law. County and Licensee agree that in the event any provision in this Agreement is held to be invalid or void by any court of competent jurisdiction, the invalidity of any such provision shall in no way affect any other provision in this Agreement. Licensee and County acknowledge that they have each contributed to the making of this Agreement and that, in the event of a dispute over the interpretation of this Agreement, the language of the Agreement will not be construed against one party in favor of the other. Licensee and County further acknowledge that they have each had an adequate opportunity to consult with counsel in the negotiation and preparation of this Agreement.
- 29.7 Relationship. The parties intend by this Agreement to establish the relationship of licensor and licensee only, and do not intend to create a partnership, joint venture, joint enterprise, or any business relationship other than that of licensor and licensee.
- 29.8 Captions. The captions in this Agreement are for convenience only and are not a part of this Agreement. The captions do not in any way limit or amplify the provisions hereof, and shall have no effect upon the construction or interpretation of any part hereof.
- 29.9 Separate Counterparts and signatures. This Agreement may be executed in counterparts. All executed counterparts shall constitute one agreement, and each counterpart shall be deemed an original. The parties hereby agree and acknowledge and agree that facsimile signatures or signatures transmitted by electronic mail in so-called “pdf” format shall be legal and binding and shall have the same full force and effect as if an original of this Agreement had been delivered.

LICENSEE HAS CAREFULLY READ AND CONSIDERED THE TERMS AND CONDITIONS SET FORTH IN THIS AGREEMENT AND HEREBY AGREES THAT LICENSEE SHALL BE BOUND BY ALL SAID TERMS AND CONDITIONS.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the Effective Date.

“LICENSEE”: **RIVER ARTS AND MEDIA, INC.**, a California non-profit and community-based organization

By: _____
Phillip Tymon

“COUNTY”: **COUNTY OF SONOMA**, a political subdivision of the State of California

By: _____
Johannes J. Hoevertsz, Director
Sonoma County Public Infrastructure

The General Services Director is authorized to execute this Agreement, pursuant to the Board of Supervisors Ordinance No. 6087 dated October 28, 2014.

APPROVED FOR COUNTY:

C. Warren Sattler
Real Estate Manager

CERTIFICATE OF INSURANCE
ON FILE WITH DEPARTMENT:

Reviewed by: _____ Date: _____

Exhibit A

Premises (outlined in blue)

16390 Main Street, Guerneville, CA



Exhibit B

RULES AND REGULATIONS

1. No permanent sign, placard, picture, advertisement, name or notice shall be inscribed, displayed, printed or affixed on or to any part of the Premises without the written consent of County first had and obtained, and County shall have the right to remove any such sign, placard, picture, advertisement, name or notice without notice to and at the expense of Licensee. All approved signs or lettering shall be printed, painted, affixed or inscribed at the expense of Licensee by a person approved of by County.
2. The sidewalks, stairways, and driveways shall not be obstructed by Licensee in such a manner as to violate the Americans with Disabilities Act (A.D.A.), fire code(s) or other laws, or used for any purpose other than for ingress to and egress from the Premises.
3. Licensee shall not use, keep or permit to be used or kept any foul or noxious gas or substance in the Premises, or permit or suffer the Premises to be occupied or used in a manner offensive or objectionable to the County by reason of noise, odors and/or vibrations, or interfere in any way with other occupants or those having business therein nor shall any animals or birds be brought in or kept in or about the Premises. Disability assistance animals shall, however, be permitted in the Premises.
4. No cooking shall be done or permitted on the Premises by Licensee or Licensee's vendors, without proper food permits and licenses required by law, nor shall the Premises be used for the storage of merchandise, for washing clothes, for lodging, or for any improper, objectionable or immoral purposes.
5. Licensee shall not use, permit use, or keep in the Premises any kerosene, gasoline or inflammable or combustible fluid or other hazardous material, or use any method of heating or air conditioning other than that supplied by County.
6. Licensee will make no changes to existing utilities (i.e., water, electrical) at the Premises. Licensee shall notify County, in writing, if use of electrical utilities is needed for the Event, prior to the Event.
7. County reserves the right to exclude or expel from the Premises any person who, in the judgment of County, is intoxicated or under the influence of liquor or drugs, or who shall in any manner do any act in violation of any of these rules and regulations or the Agreement to which these rules and regulations are made a part.
8. County shall have the right, exercisable without notice and without liability to Licensee, to change the name and street address of the building of which the Premises are comprised or are a part.
9. Licensee will have a representative on Premises at all times of this Event. Licensee's on-Premises representative shall have knowledge of this Agreement and agrees to enforce its rules and regulations on behalf of Licensee.

10. County is not responsible for providing security at any time. Licensee shall, at its sole cost and expense, provide for private security personnel to be present for the safety of the public during use of the Premises.
11. Licensee shall clean up the Premises immediately after the Event.

Exhibit C

[Licensee's Equipment]

[provide a list of equipment, booths, etc., and/or a drawing depicting the layout]

Exhibit D

Insurance Requirements

Licensee shall maintain and require all subcontractors, agents, vendors, suppliers and exhibitors to maintain similar insurance unless such insurance has been expressly waived by the attachment of a *Waiver of Insurance Requirements*.

County reserves the right to review any and all of the required insurance policies and/or endorsements, but has no obligation to do so. Failure to demand evidence of full compliance with the insurance requirements set forth in this Licensee or failure to identify any insurance deficiency shall not relieve Licensee from, nor be construed or deemed a waiver of, its obligation to maintain the required insurance at all times during the term of this Licensee or any extensions of the terms.

1. Workers Compensation Insurance & Employers Liability Insurance

- a. Required if Licensee has employees.
- b. Workers Compensation insurance with statutory limits as required by the Labor Code of the State of California.
- c. Employers Liability with minimum limits of \$1,000,000 per Accident; \$1,000,000 Disease per employee; \$1,000,000 Disease per policy.
- d. Required Evidence of Insurance: Certificate of Insurance.

If Licensee currently has no employees, Licensee agrees to obtain the above-specified Workers Compensation and Employers Liability insurance should any employees be engaged during the term of this Licensee or any extensions of the term.

2. General Liability Insurance

- a. Commercial General Liability Insurance on a standard occurrence form, no less broad than Insurance Services Office (ISO) form CG 00 01.
- b. Minimum Limits: \$1,000,000 per Occurrence; \$2,000,000 General Aggregate; \$2,000,000 Products/Completed Operations Aggregate. The required limits may be provided by a combination of General Liability Insurance and Commercial Excess or Commercial Umbrella Liability Insurance. If Licensee maintains higher limits than the specified minimum limits, County requires and shall be entitled to coverage for the higher limits maintained by Licensee.
- c. Any deductible or self-insured retention shall be shown on the Certificate of Insurance. If the deductible or self-insured retention exceeds \$25,000 it must be approved in advance by County. Licensee is responsible for any deductible or self-insured retention and shall fund it upon County's written request, regardless of whether Licensee has a claim against the insurance or is named as a party in any action involving the County.

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- d. **County of Sonoma, its Officers, Agents and Employees** shall be endorsed as additional insureds for liability arising out of the Licensee's ongoing operations. (Acceptable endorsements: ISO endorsement CG 20 26, ISO endorsement CG 20 12 or equivalents. Unacceptable endorsements: ISO endorsement CG 20 11 or any endorsement linking additional insured status to leased premises.)
 - e. The insurance provided to the additional insureds shall be primary to, and non-contributory with, any insurance or self-insurance program maintained by them.
 - f. The policy shall cover inter-insured suits between County and Licensee and include a "separation of insureds" or "severability" clause which treats each insured separately.
 - g. Required Evidence of Insurance:
 - i. Copy of the additional insured endorsement or policy language granting additional insured status; and
 - ii. Certificate of Insurance.
3. **Automobile Liability Insurance** *(Required if Licensee owns autos or if autos are used in the activity or event.)*
- a. Minimum Limit: \$1,000,000 combined single limit per accident. The required limit may be satisfied by a combination of Automobile Liability Insurance and either Commercial Excess or Commercial Umbrella Liability Insurance.
 - b. Coverage shall cover all owned autos. *(Required if Licensee owns vehicles.)*
 - c. Coverage shall cover all hired and non-owned vehicles. *(Required if vehicles are used in the event.)*
 - d. Required Evidence of Insurance: Certificate of Insurance.
4. **Liquor Liability Insurance** *(Required if alcohol will be available at the event.)*
- a. Minimum Limits: \$1,000,000 for each Common Cause or Occurrence; \$1,000,000 Aggregate.
 - b. Any deductible or self-insured retention shall be shown on the Certificate of Insurance. If the deductible or self-insured retention exceeds \$25,000 it must be approved in advance by County. Licensee is responsible for any deductible or self-insured retention.
 - c. Required Evidence of Insurance: Certificate of Insurance.
5. **Professional Liability Insurance** *(Required from any entity, or its medical support suppliers, if medical or ambulance services are available to participants or spectators.)*
- a. \$1,000,000 per Medical Incident. \$1,000,000 Aggregate.
 - b. Required Evidence of Insurance: Certificate of Insurance.
6. **Standards for Insurance Companies**
- Insurers, other than the California State Compensation Insurance Fund, shall have an A.M. Best's rating of at least A: VII.

7. Documentation

- a.** The Certificate of Insurance must include the following reference: **River Arts Festival, June 3, 2023 – licensed premises at 16390 Main Street, Guerneville, CA.**
- b.** All required Evidence of Insurance shall be submitted with the completed Licensee application.
- c.** The name and address for Additional Insured endorsements and Certificates of Insurance is: **County of Sonoma, its Officers, Agents and Employees, in c/o Sonoma Public Infrastructure, Attn; Real Estate Manager, 2300 County Center Drive, Suite A220, Santa Rosa, CA 95403.**