

SUBMIT TO:

Board of Supervisors
575 Administration Dr., Ste 100A
Santa Rosa, CA 95403

COUNTY OF SONOMA

For Board of Supervisors Use Only

Fee Waiver/Board Sponsorship Request Form

1. Contact information for individual requesting fee waiver/sponsorship:

Name: Sister Sorenda 'da Booty
First Middle Last
Mailing Address: PO Box 654 Guerneville CA 95446
Number, Street, Apt./Suite City State Zip
Phone: (707) 695 - 6708 Email: sorenda@rrsisters.org
Area Code, Number

2. Name of Community Based Organization, Non-Profit, or Government Agency for which fee waiver/sponsorship is requested:

Name: Russian River Sisters of Perpetual Indulgence
Mailing Address: PO Box 771 Guerneville CA 95446
Number, Street, Apt./Suite City State Zip
Phone: (707) 695 - 6708 Email: info@rrsisters.org
Area Code, Number

3. Please indicate by check mark the supervisory district in which the organization or agency submitting this request is located, where the project/activity/event will be held, and the district office to whom you would like to submit this request:

Board Member and District	Susan Gorin District 1	David Rabbitt District 2	Chris Coursey District 3	James Gore District 4	Lynda Hopkins District 5
Entity or organization location (select all that apply)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Project/activity/event location (select all that apply)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
District office to receive request (select only one)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

4. Type of Community Based Organization, Non-profit, or Government Agency for which the fee waiver/sponsorship is requested:

☐ City ☐ Special District ☐ Other Local Government
☐ School ☒ Non-profit or CBO

Other (please specify):

5. Please provide a description of the project/activity/event for which a fee waiver/sponsorship is being requested on a separate sheet of paper. Please include the number of individuals who will participate or be served, etc.

6. Please indicate if this is a one-time or annual event:

☐ One Time ☒ Annual

7. Type and amount of fee waiver/sponsorship requested. Please list all County fees you are requesting be waived/sponsored in conjunction with this project/activity/event. Please attach a copy of an estimate or receipt from the County Department or Veteran's Building Operator documenting the amount of each fee you are requesting be waived/sponsored.

Department Assessing Fee	Type of Fee	Amount of Fee
S.R. Vets Bldg	Rental Charges	\$1212.00

8. If your Community Based Organization, Non-Profit, or Governmental Agency has received a fee waiver/sponsorship for a similar project/activity/event in the past, please list below:

Date of Fee Waiver	Department Assessing Fee	Type of Fee	Amount of Fee
/ /			
/ /			
/ /			
/ /			

9. Does the organization or agency for which the fee waiver/sponsorship is requested receive funding from any of the following sources? If so, please specify:

☐

Property Tax

☐

Sales Tax

☐

Special Assessment

☐

User Fees

Other (please specify): _____

10. If you checked any of the boxes in number 9 above, please provide an explanation and supporting documentation regarding the inability of the organization or agency to pay the fees which you are requesting be waived/sponsored. Please attach to this form and submit with your request.
11. Will the organization or agency be charging an entry fee or be requesting a donation for the project/activity/event for which you are requesting a fee waiver/sponsorship? If so, please provide an explanation detailing why the fees to be waived/sponsored cannot be recovered through the entry fee. Please attach to this form and submit with your request.

Sister Berenda da Board Chair
 Authorized Signature Title
9/30/2022
 Date

9/27/2022

To the Sonoma County Board of Supervisors.

The Russian River Sisters of Perpetual Indulgence are requesting a fee waiver for our monthly Bingo Games. These will now take place at the Santa Rosa Vets Building in the Lodge Room. These are monthly games that are fundraisers for several non-profit organizations including the Russian River Sisters. At each game we will serve 192 participants as well as up to 15 Sisters and Volunteers. The fee waiver will allow for more money to go back to the community.

Thank you for your consideration.

AAAARG,

Sister Sorenda 'da Booty

Board Vice President

Bingo Chair

Sonoma County Fairgrounds
1350 Bennett Valley Road
Santa Rosa, CA 95404
707.545.4200

Service Order Confirmation

Order: **108377**
Entered On: 08/08/2022

Russian River Sisters of Perpetual Indulgence (2nd Saturday Bingo) (VETS) (22422)

Sat 10/08/2022 04:00 PM - 10:00 PM

Russian River Sisters of Perpetual Indulgence (VETS)
P.O Box 771
Guerneville, CA 95446

Function:	Space & Statistics
Start-End:	10/08/2022 04:00 PM - 10:00 PM
Requestor:	Russian River Sisters of Perpetual Indulgence (VETS)

Description	Start-End	Ordered	Rate	Charges
Vet's Setup Fee 101-200	10/08/2022 04:00 PM - 10:00 PM	1.00 EA	47.00 EA	47.00
\$153.00 Credit from Guerneville Vet's Building applied to October 8, 2022 Event at Santa Rosa Vet's Building - MP				
Vet's Processing Fee	10/08/2022 04:00 PM - 10:00 PM	1.00 EA	25.00 EA	25.00
Vet's Portable Risers 6'x8'	10/08/2022 04:00 PM - 10:00 PM	2.00 EA	25.00 EA	50.00
Vet's Lodge Room	10/08/2022 04:00 PM - 10:00 PM	1.00 \$	55.00 HR	330.00
			Total Charges:	452.00

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Russian River Sisters of Perpetual Indulgence (2nd Saturday Bingo) [Start-End:](#)
(VETS) (22422)

Sat 10/08/2022 04:00 PM - 10:00 PM



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Chewing gum, glitter, confetti, candles, any tape other than vinyl or painters tape, shoes on the wall(s) are NOT PERMITTED in our facilities at any time. All questions should be directed to the Building Manager

The hours reserved must include set-up (including decorating) and clean-up. Additional charges will be incurred if you enter before or depart after the reserved time(s).

LATE FEES (\$50.00 PER OCCURRENCE): Paperwork and payments received by us after your due dates to include: Failure to return signed License Agreement, Addendum A, Service Order and pay deposit fee within 14 days of booking; and all other contract requirements not completed 30 days before event.

CONTRACT CHANGE CHARGES (\$50.00 PER OCCURRENCE): Changes can be made to your contract up to 30 days before your event. Changes made 29 days or less from your event date will incur a contract change fee of \$50.00. We can make several changes at the same time, but each separate request made will be charged.

Vehicles left behind in parking lot over night are subject to being towed.

Sonoma County facilities must adhere to the most current CalOSHA and County Health Department mandates.

Event holder must comply with the State / County Public Health orders for public gatherings that are in place at the time of the event.

Terms and conditions listed below apply to all events held at the Santa Rosa Veterans Memorial Building and are hereby made part of License Agreement. Both Service Order Contract and License Agreement are binding.

DUE BY **September 8, 2022**— Payment of **\$72.00**, Initialed Service Order, signed License Agreement & Addendum A, [proof of event liability insurance](#), and Licensee must contact Building Manager (707-568-4338) to go over event details and room layout.

Customer will be scheduled in Lodge Room the 2nd Saturday of the month. Customer will utilize Vets Building complimentary AV Cart and will rent 2 risers \$25.00 each every event date. Customer will be using locker #17 in west hallway for storage.

Suggested Payment Schedule: Lodge Room 4pm - 10pm (6hours @ \$55.00/hr + 2 Risers @ \$25.00 each= \$380.00 per Meeting)

September 8, 2022: \$72.00 (\$153.00 Credit from Guerneville Vet's Building Applied to Oct 8, 2022 Santa Rosa Vet's Building Event) -MP(Covers room set up fee of \$200.00 and processing fee of \$25.00 for 2022)

October 3, 2022: \$380.00

November 1, 2022: \$380.00

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(VETS) (22422)

Sat 10/08/2022 04:00 PM - 10:00 PM

December 1, 2022: \$380.00

Total for 2022: \$1212.00

Event Dates:

Group will not meet in August

October 8, 2022

November 12, 2022

December 17, 2022 *Group meets on the 3rd Saturday in the month of December due to Emerald Cup*

ESTIMATED ATTENDANCE: 160

RESERVED TIME: 4pm - 10pm

ACTUAL EVENT TIME: 7pm-9pm

SECURITY: Not required.

ALCOHOL: No alcohol will be served or sold.

INSURANCE REQUIRED: **Event Liability Insurance is required.** Licensee is providing own Event Liability Insurance. Insurance requirements are provided by attachment. It is the responsibility of the Licensee to work with insurance agents regarding the requirements as stated in the sample provided. Please remember that both The Sonoma County Fairgrounds and the County of Sonoma need to be listed as insureds on the certificate.

OUTSIDE RENTAL COMPANY: If Licensee is using an outside rental company, please contact the Building Manager (707-568-4338) to schedule pick-up and delivery of items.

DAMAGE/CLEANING NO DEPOSIT: No charge, if the following requirements are met: 1) Renter must check in with building staff on the day of the event before the event begins and after the event ends and 2) The rooms/equipment are returned in the same condition as received. Not doing so may result in additional charges. 3) Overtime use will be billed to the Licensee.

CONTRACT CHANGES: If you need to make any changes to your contract, please do so [at least one week in advance to event date](#). After that date, changes will result in a \$50 charge each time you contact reservations office with a change. It is to your advantage to make all changes at the same time, whenever

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possible.

FLAMMABLE MATERIALS: No flammable materials such as bunting, tissue paper, etc., shall be used for decorations; and all materials used for decorative purposes must be treated with flame-proofing and approved by the local Fire Department. No fireworks, open flame, nor device prohibited by local police or fire jurisdictions shall be permitted.

PARKING LOTS: Our "No Trash Left Behind" policy is strictly enforced. Licensee will be billed staff time for any clean-up needed.

TERMINATION:

Each term and provision of this Agreement shall be deemed a condition to the right of LICENSEE to occupy or continue to occupy the premises hereby licensed. If LICENSEE shall fail to perform any material term or provision of this Agreement at the time in the manner herein provided, FAIR may at its option immediately terminate this Agreement; this right to terminate shall be cumulative to any other legal right or remedy available to FAIR.

B. Upon termination of this LICENSE by FAIR, all of LICENSEE's rights hereunder shall cease. LICENSEE shall immediately vacate the Rented Facilities, if in use at time, and FAIR shall have the right to eject LICENSEE and its invitees without liability for damages as a result thereof.

CANCELLATION NOTES:

Processing Fee is non-refundable.

- All bookings cancelled by licensee 90 or more from the date held, shall forfeit 50% of the reservation deposit.
- All bookings cancelled by licensee between 30-90 days of the date held shall forfeit the entire reservation deposit.
- All bookings cancelled by licensee within 15-30 days of event held shall forfeit 50% of the rental fee.
- All bookings cancelled by licensee within 15 days of event held shall forfeit 100% of the rental fee.

09/20/2022 EV Payment - Cash

MARIAH 0920

-452.00

Please Initial: _____