



COUNTY OF SONOMA

575 ADMINISTRATION
DRIVE, ROOM 102A
SANTA ROSA, CA 95403

SUMMARY REPORT

Agenda Date: 11/1/2022

To: Board of Supervisors, County of Sonoma
Department or Agency Name(s): Emergency Management
Staff Name and Phone Number: Chris Godley / 565-1152
Vote Requirement: Majority
Supervisory District(s): All Districts

Title:

Agreement with Bay Area Air Quality Management District to Accept and Distribute Replacement HEPA Air Filters

Recommended Action:

Authorize the Director of Emergency Management to execute an Agreement with the Bay Area Air Quality Management District to accept replacement HEPA air filters, with a value of \$33,412, at no cost to the County of Sonoma.

Executive Summary:

The Department of Emergency Management (DEM) was awarded funding through the Bay Area Air Quality Management District's (Air District) "Clean Air Center Program" in September 2022 for replacement HEPA air filters. The air filters, valued at \$33,412, will be distributed for use in the portable air filtration units previously awarded to the County in October 2021 through the Air District's "Wildfire Preparedness Program". To accept the replacement air filters, DEM is required to sign a new five-year Agreement with the Air District, at no cost to the County.

Discussion:

DEM previously partnered with the Air District to participate in their "Wildfire Preparedness Program" to prepare for catastrophic wildfires and smoke that impacts the region to protect public health and improve indoor air quality in communities most vulnerable to wildfire smoke. Previously awarded air filtration units were deployed to support Sonoma County community groups, agencies and organizations that serve the public.

The Air District's "Clean Air Center Program" has awarded DEM replacement HEPA air filters, valued at \$33,412, for distribution and use in the previously awarded portable air filtration units, at no cost to the County.

Per terms of the October 2021 Agreement for deployment of the air filtration units, DEM is responsible for:

1. Storage and deployment of portable air filtration units to evacuation centers and sheltering facilities during wildfires and/or other congregate facilities that are impacted by wildfire smoke. Congregate facilities may include but are not limited to schools, libraries, community centers, assisted living

facilities, etc.

2. Maintaining inventory and asset-tag all air filtration units.
3. Designating a county liaison responsible for notifying the Air District when portable air filtration units are deployed during wildfires.
4. Training staff on how to operate and maintain air filtration units per manufacturers' specifications.
5. Tracking deployment of all air filtration units and provide semi-annual report to Air District: a) Date of air filtration unit deployment; b) Location of the evacuation center/sheltering facility/congregate facility; c) Number of units deployed to the location; d) Note whether the evacuation center/sheltering facility/congregate facility has an existing HVAC system. If so, specify if the air filtration unit(s) operate in conjunction with existing HVAC.; e) Note size and dimension of facility space at the evacuation center/sheltering facility/congregate facility; f) Report feedback on operations and maintenance of portable air filtration units and other comments and recommendations.
6. Acknowledging the Air District as funding source if any promotional materials/websites about the portable air filters are created.

Entering into the new Agreement provides framework for cooperation between the Air District and DEM to deploy replacement HEPA air filters to sheltering and evacuation centers and congregate facilities in Sonoma County that have previously received air filtration units, and allow the County to provide resources that protect public health and improve indoor air quality in communities most vulnerable to wildfire smoke.

Strategic Plan:

N/A

Prior Board Actions:

10/05/2021: Authorized the Director of Emergency Management to execute an Agreement with AIR DISTRICT to accept and distribute portable air filtration units, at no cost to the County.

FISCAL SUMMARY

| Expenditures | FY 22-23 Adopted | FY23-24 Projected | FY 24-25 Projected |
|------------------------------------|-----------------------------|------------------------------|-------------------------------|
| Budgeted Expenses | | | |
| Additional Appropriation Requested | | | |
| Total Expenditures | | | |
| Funding Sources | | | |
| General Fund/WA GF | | | |
| State/Federal | | | |
| Fees/Other | | | |
| Use of Fund Balance | | | |
| Contingencies | | | |

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|----------------------|--|--|--|
| Total Sources | | | |
|----------------------|--|--|--|

Narrative Explanation of Fiscal Impacts:

The estimated value of the donated HEPA air filters is \$33,412. There is no fiscal impact to the Department of Emergency Management's budget or County General Fund.

Narrative Explanation of Staffing Impacts (If Required):

None.

Attachments:

Clean Air Center Agreement

Related Items "On File" with the Clerk of the Board:

None.