



**Sonoma  
Water**

## MEMORANDUM

TW: 18/19-013

**DATE:** August 3, 2021

**TO:** Grant Davis, General Manager

**FROM:** George Lincoln, Project Manager 

**SUBJECT:** **Selection of West Yost Associates for Condition Assessment, Engineering Analysis, and Engineering and Design Services for Russian River County Sanitation District Headworks, Lift Stations, and Force Main**

Russian River County Sanitation District's (District) service area covers approximately 2,700 acres and includes the unincorporated areas of Rio Nido, Guerneville, Guernewood Park, and Vacation Beach. District provides service to approximately 3,300 parcels using a gravity collection system and treats wastewater from approximately 3,200 equivalent single-family dwellings.

The purpose of the Russian River County Sanitation District Headworks, Lift Stations, and Force Main Project (Project) is to perform condition assessments and design of headworks and lift stations improvements, and design of the selected force main rehabilitation or replacement option to meet regulatory requirements.

On November 20, 2019, Sonoma County Water Agency on behalf of District issued a Request for Proposals (RFP) to the following 14 firms:

- Abide International, Inc., Sonoma, CA
- Ansari Structural Engineers, Inc., San Francisco, CA
- Brelje & Race Consulting Engineers, Santa Rosa, CA
- GHD Inc., Santa Rosa, CA
- HDR Engineering, Inc., Folsom, CA
- Innovative Project Solutions Inc., San Francisco, CA
- Kennedy/Jenks Consultants, Santa Rosa, CA
- Kleinfelder, Santa Rosa, CA
- OLMM Consulting Engineers, San Francisco, CA
- Sage Consulting Engineers, Inc., San Francisco, CA
- Stantec, Petaluma, CA
- Water Resources Engineering, Inc., San Francisco, CA
- West Yost Associates, Davis, CA
- Woodard & Curran, Walnut Creek, CA

The RFP was also posted on Sonoma County Water Agency and County of Sonoma Purchasing Department websites as well as the Small Business Administration and Minority Business Development Agency websites.

The four firms listed below submitted proposals:

- GHD Inc., Santa Rosa, CA
- HDR Engineering, Inc., Folsom, CA
- Water Systems Consultants,
- West Yost Associates, Davis, CA

The following criteria, listed in order of importance, were used to evaluate each firm:

- Professional qualifications and demonstrated ability to perform the work
- Responsiveness to the work requirements
- Exceptions to standard terms in the sample agreement
- Thoroughness of proposal

West Yost Associates (Consultant) was selected to perform the work because Consultant has provided similar services for several other public agencies. Specific projects include: Union Sanitary District's "Twin Force Main Relocation," East Bay Municipal Utility District's "Pump Station M Rehabilitation and Forcemain Improvements," and Eastern Municipal Water District's "Cawston Lift Station Condition Assessment and Alternatives Analysis. These projects provided evidence of the types of work needed for the Project. Additionally, Consultant's approach, staffing plan, knowledge, and previous exposure to the Guerneville area provide the needed experience sought for leading up the Project. Finally, Consultant's local presence will provide quick response and a regional understanding of the importance of the Project.

Proposals and evaluation forms have been sent to Central Records.

The hiring of Consultant for this agreement causes no conflict of interest and is not based on any financial incentive provided to District or its employees and representatives.

c: Christine R. Teafor  
Lynne Rosselli  
Misha Bailey