



COUNTY OF SONOMA

575 ADMINISTRATION
DRIVE, ROOM 102A
SANTA ROSA, CA 95403

SUMMARY REPORT

Agenda Date: 8/2/2022

To: County of Sonoma Board of Supervisors and Board of Commissioners of the Community Development Commission

Department or Agency Name(s): Sonoma County Community Development Commission

Staff Name and Phone Number: Martha Cheever, (707) 565-7521

Vote Requirement: Majority

Supervisory District(s): Countywide

Title:

Approve the Appointment of a Sonoma County Community Development Committee Tenant Representative

Recommended Action:

Appoint Erin McDermott to the Sonoma County Community Development Committee as a Housing Choice Voucher Tenant Representative.

Executive Summary:

This item seeks the appointment of Erin McDermott to the Community Development Committee as a Housing Authority Tenant Representative.

Discussion:

Federal, State, and local law require that two participants of the Housing Choice Voucher program serve on the Housing Authority's Community Development Committee ("Committee") as tenant representatives. At least one of tenant representatives must be over the age of 62 and one must have experienced homelessness. County ordinance states that tenant representatives must be nominated by the Community Development Commission and then appointed by the Board of Commissioners.

In December 2021, tenant representative Jessica Vega resigned from the Committee. To fill the vacancy, staff implemented a recruitment process. All Housing Choice Voucher participants who were experiencing homelessness at entry into the program were notified of the opportunity. Four applications were received in response to the solicitation. A selection panel sub-committee made up of the one Committee member and two staff members interviewed applicants. The sub-committee reflected on the purpose of the Community Development Committee and the type of issues on which it deliberates while also considering the knowledge, skills, and experience of each applicant.

The sub-committee recommended Erin McDermott for nomination by the Committee at its July 20, 2022 meeting. The Committee voted unanimously to approve the nomination and respectfully requests that your Board appoint Erin McDermott to serve as tenant representative to the Committee as provided by Committee bylaws.

Strategic Plan:

N/A

Prior Board Actions:

Agenda Date: 8/2/2022

June 8, 2021: Appointed Judith Morgan to the Sonoma County Community Development Committee as a tenant representative.

October 24, 2017: Appointed Stephanie Hiller to the Sonoma County Community Development Committee as a tenant representative.

March 17, 2015: Appointed Jessica Vega to the Sonoma County Community Development Committee as a tenant representative.

FISCAL SUMMARY

Expenditures	FY 22-23 Adopted	FY23- 24Projected	FY 24-25 Projected
Budgeted Expenses	0		
Additional Appropriation Requested	0		
Total Expenditures	0		
Funding Sources	0		
General Fund/WA GF	0		
State/Federal	0		
Fees/Other	0		
Use of Fund Balance	0		
Contingencies	0		
Total Sources	0		

Narrative Explanation of Fiscal Impacts:

There are no fiscal impacts related to this item. The tenant representative is an unpaid, volunteer position.

Staffing Impacts:			
Position Title (Payroll Classification)	Monthly Salary Range (A-I Step)	Additions (Number)	Deletions (Number)

Narrative Explanation of Staffing Impacts (If Required):

N/A

Attachments:

None

Related Items "On File" with the Clerk of the Board:

None

