



SUMMARY REPORT

Agenda Date: 5/17/2022

To: Board of Supervisors
Department or Agency Name(s): Information Systems
Staff Name and Phone Number: Dan Fruchey 565-2703
Vote Requirement: Majority
Supervisory District(s): Countywide

Title:

DBAdmin LLC Information Technology Services Agreement Amendment for the Sonoma County Integrated Justice System

Recommended Action:

Authorize the Information Systems Director to execute the First Amendment to the professional services agreement with DBAdmin LLC for technical services by extending the term for two years with a term ending May 19, 2024 and increasing the contract amount by \$390,000 (\$195,000 annually) for a new not to exceed contract amount of \$585,000. .

Executive Summary:

Approval of this action will provide IT technical support services through May 19, 2024 that will support operational continuity of the County's Integrated Justice System (IJS).

IJS is an enterprise case and record management system that supports county Justice Partners, Law Enforcement, State and Federal agencies through a centralized data repository on a 24x7 basis. Therefore, DBAdmin LLC are needed to continue database administration support and include database system administration and maintenance, Informix specific expertise, analytical support, troubleshooting, and documentation of work being completed.

Discussion:

The skillset and knowledge that DBAdmin LLC possesses is unique and of critical importance to the County and the ongoing support of the Integrated Justice System (IJS). DBAdmin LLC has extensive knowledge and expertise of the Informix relational database management system that is the primary data store for IJS. Since September of 2018, DBAdmin LLC has been supporting IJS, and in that time, has obtained a deep understanding of the custom data structures, system configuration, system architecture and application deployment models, as well as County policies, practices, and processes. In addition, Informix is a niche relational database that comprises roughly 3% of the professional market. Resources that have Informix expertise do exist, but in very small numbers, and none will have the additional knowledge or ability to effectively and efficiently support IJS as DBAdmin LLC does in their current role. Based on the department's findings of lack of service providers to support critical county systems approving this single source request, and due to the specific expertise of the contractor providing services under the agreement. The single source selection of DBAdmin LLC has the support of Purchasing.

Prior Board Actions:

2021-0214 4/20/21 Board Approved contract with DB Admins, LLC. to provide the County Information Systems department with critical database administration support for Sonoma County's centralized Integrated Justice System including administration and maintenance of Informix.

FISCAL SUMMARY

Expenditures	FY21-22 Projected	FY 22-23 Projected	FY 23-24 Projected
Budgeted Expenses		\$195,000	\$195,000
Additional Appropriation Requested			
Total Expenditures		\$195,000	\$195,000
Funding Sources			
General Fund/WA GF			
State/Federal			
Fees/Other		\$195,000	\$195,000
Use of Fund Balance			
Contingencies			
Total Sources		\$195,000	\$195,000

Narrative Explanation of Fiscal Impacts:

The amounts expected to be expended are not to exceed \$195,000 annually for the period of May 19, 2022 to May 19, 2024. The proposed agreement will be funded utilizing the budgeted ISD baseline charged to the Justice partners.

Staffing Impacts:			
Position Title (Payroll Classification)	Monthly Salary Range (A-I Step)	Additions (Number)	Deletions (Number)

Narrative Explanation of Staffing Impacts (If Required):

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Attachments:

Exhibit A- DBAdmin First Amendment to Extend

Agenda Date: 5/17/2022

Exhibit B-2021-0214 Board Agenda Summary

Exhibit C -Professional Services Agreement

Related Items “On File” with the Clerk of the Board:

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