



County of Sonoma

State of California

Date: May 17, 2022

Item Number: _____

Resolution Number: _____

☐ 4/5 Vote Required

Resolution of the Board of Supervisors of the County of Sonoma, State of California,
Authorizing the Permit Sonoma Director to Enter into a Service Agreement Contract with
California Hearing Officers, LLP, to provide hearing officer services on an as-needed basis, in a
cumulative amount not to exceed \$200,000 per year through December 31, 2025.

Whereas, on September 11, 1987, the Sonoma County Board of Supervisors voted to authorize independent Hearing Officers to hear abatement appeals and removed this obligation from the Board of Zoning Adjustments and the Board of Supervisors; and

Whereas, on February 7, 2022, Permit Sonoma released a Request for Proposals for Hearing Officer Services. One qualified proposal was received by the March 1, 2022, submittal deadline; and

Whereas, the received Proposal was submitted by the current Hearing Officer contractor, California Hearing Officers, LLP; and

Whereas, California Hearing Officers, LLP, was identified as the preferred contractor to conduct administrative hearings in connection with administrative matters where violations of the Sonoma County Code have been alleged or where the County has received a request for a hearing. These include nuisance abatement actions, abandoned vehicle abatement, environmental health laws, or violations of building, zoning, grading, drainage, storm water, encroachment and well and septic laws and regulations; and

Whereas, California Hearing Officers, LLP, has agreed to a scope of services with a total budget of not to exceed \$200,000 per year; and

Now, Therefore, Be It Resolved, that the Board of Supervisors hereby authorizes the Permit Sonoma Director to enter into a contract with California Hearing Officers, LLP to perform the scope of work provided in Att. 1.

Be It Further Resolved that the Board of Supervisors designates the Clerk of the Board as the custodian of the documents and other materials which constitute the record of proceedings upon which the decision herein is based. These documents may be found at the office of the Clerk of the Board, 575 Administration Drive, Room 100-A, Santa Rosa, California 95403; and

PASSED AND ADOPTED by the Board this ____ day of _____, 2022:

Supervisors:

Gorin: Coursey: Gore: Hopkins: Rabbitt:

Ayes: Noes: Absent: Abstain:

So Ordered.