

Agreement for Nursery Services and Propagation Projects

This Agreement is entered into by and between Sonoma County Water Agency (Sonoma Water) and the County of Sonoma, Sheriff's Office (County). The purpose of this Agreement is to establish a partnership between the County and Sonoma Water for the purpose of nursery stock, storage, and propagation services.

PROJECT DESCRIPTION

County, through its New Leaf Horticulture Program & Nursery (a branch of Jail Industries), agrees to provide nursery stock storage and maintenance for the handling and pick up of trees and plants for Sonoma Water. Specific project details are included in this Agreement and include, but are not limited to the Stream Maintenance Project and the Dry Creek Project. The Sheriff's Programs Lieutenant and Sonoma Water Staff may agree to add additional projects, as long as the total payments to the County do not exceed \$50,000 in any given year. Such additions shall be agreed to in writing by both parties and attached to this as a new exhibit.

Nursery Services and Propagation Projects under this Agreement will be conducted at the North County Adult Detention Facility, as part of the New Leaf Horticulture Program & Nursery (a branch of Jail Industries), a vocational education program. The day-to-day operations shall be organized and led by the Program instructor, with assistance from inmates enrolled in the Program and/or the University of California Cooperative Extension (UCCE) Master Gardeners.

Responsibilities of the Sheriff's Office include:

1. Nursery stock growing, maintenance, and storage annually for the handling and pick up of a combined total of 1,300 trees and 7,400 assorted perennials for both Projects. Specific details regarding plant species and quantities will be mutually agreed upon by May 15 each year. At least 50% of the plant materials will be ready by November 1 each year; 75% will be ready by January 1, and 100% no later than January 15. Substitutions from within a pre-approved plant list will be accepted where viable seeds or propagules for requested materials are not available, or crop failures occur. Sonoma Water will be consulted before substitutions are made. Plant sizes and prices may be amended per mutual agreement.

Plants Provided for Stream Maintenance and Dry Creek Projects

- a. Upland trees (max. 5 gal container)
- b. Riparian trees (max. 5 gal container)
- c. In-stream graminoids (4" container)
- d. Upland graminoids (4" container)
- e. Herbaceous perennials (4" container)
2. Purchase of supplies as needed
3. Transfer of nursery stock into larger pots as needed
4. Divide and grow grasses and sedges as needed
5. Propagate from seed collected by Sonoma Water as needed and available

6. Procure propagules or seeds from outside vendors when not provided by Sonoma Water. Locally and regionally sourced material is preferred and will be used whenever possible.
7. Ensure all materials are ready for pick up by date agreed upon by Sheriff's Office and Sonoma Water

Responsibilities of Sonoma Water include:

1. Project direction by Project Manager or designee
2. Define plant categories mentioned above
3. Provide a substitution plant list
4. Provide locally sourced native plant and propagules for nursery stock production (seeds, rhizomes, starter plants for nursery needs)
5. Specify plant container for each plant
6. Provide materials needed for the following year by May 15
7. Provide schedule of plant pick up at least one week ahead of time

TERMINATION

Either party may terminate this Agreement by giving 90 calendar days written notice to other parties. Upon termination, Sonoma Water agrees to reimburse the Sheriff's Office for all project related expenditures incurred to date.

TERMS

Sonoma Water's Propagation Project is for a three-year term from July 1, 2022, to June 30, 2025.

MAINTENANCE FEES

The retail nursery will absorb 10% of each species ordered, if unclaimed by the Sonoma Water by June 30th. Unclaimed perennial materials (excluding trees) in excess of the 10% will be subject to an additional maintenance fee of 50% of the original value (\$1.88 each), to maintain plants through the summer. Carryover plants will be counted towards the following year's total count. Sonoma Water may opt to have unclaimed material disposed of by the County for a fee of 15% of the original value (\$0.56 each).

PAYMENT

All services and costs required for Sonoma Water's Stream Maintenance and Dry Creek Propagation Projects total \$40,752. Any additional projects (as outlined in the Project Description) may not exceed more than \$9,248 per year. The total for all projects shall not exceed \$50,000 per year as follows:

Billing Schedule	2022/2023	2023/2024	2024/2025
September 1	\$10,188	\$10,188	\$10,188
December 1	\$10,188	\$10,188	\$10,188
March 1	\$10,188	\$10,188	\$10,188
June 1	\$10,188	\$10,188	\$10,188
Total	\$40,752	\$40,752	\$40,752

County shall submit its bills in arrears on a quarterly basis, based on work completed for the period in a form approved by Sonoma Water. The bills shall show or include:

- a. County name
- b. Name of Agreement
- c. Sonoma Water's Project-Activity Codes: F0002F001, F0175F001, F0348F002, D0022C004, and D0023C004
- d. Task performed with an itemized description of services rendered by date and site

Sonoma Water shall submit journal vouchers to reimburse the Jail Industries upon receipt of each invoice.

SONOMA COUNTY WATER AGENCY

SONOMA COUNTY SHERIFF'S OFFICE

Grant Davis, General Manager

Mark Essick, Sheriff-Coroner

Date: _____

Date: _____