



# COUNTY OF SONOMA

575 ADMINISTRATION  
DRIVE, ROOM 102A  
SANTA ROSA, CA 95403

## SUMMARY REPORT

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**Agenda Date:** 4/5/2022

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**To:** Sonoma County Board of Supervisors

**Department or Agency Name(s):** Human Services

**Staff Name and Phone Number:** Paula Glodowski-Valla, 565-4396; Kishore Jayaswal, 565-5814

**Vote Requirement:** Majority

**Supervisorial District(s):** Countywide

**Title:**

Contract with Computer Options, Inc. d/b/a Convergent Computer Options

**Recommended Action:**

Authorize the Director of the Human Services Department to execute a contract with Computer Options, Inc. d/b/a Convergent Computer Options in the amount of \$400,000 for a three-year term to support migration of information technology services to the cloud to support greater levels of resiliency during disasters.

**Executive Summary:**

The Human Services Department (HSD) is requesting that the Board authorize the Director of the HSD to execute a contract with Computer Options, Inc. d/b/a Convergent Computer Options (CCO) in the amount of \$400,000 for a three-year term. HSD works with CCO in support of Microsoft cloud-based services, and the contractor has been instrumental in the past with upgrading HSD's on-premise Microsoft enterprise systems. This contract will allow HSD to continue migrating services to the cloud, specifically SharePoint and Network Shared Folders, along with other systems that are currently housed on-site.

**Discussion:**

CCO has been HSD's enterprise Microsoft consultant for more than a decade. They have upgraded HSD's on-premise Active Directory and Exchange systems twice and fixed the beleaguered SharePoint intranet. Most recently they have assisted the Department with the initial build of the Azure cloud environment and completed the migration from Exchange on-premise to Office 365 - Exchange on-line. Their tenure as HSD's Microsoft consultant has proven that they understand the Department's specific operating environment, resource capabilities, and business goals and objectives. In the current operating environment, selecting a consultant that understands the aforementioned aspects yields the fastest results with the least amount of risk and downtime.

This contract's Statement of Work is directly focused on enhancing technology services and infrastructure to support greater levels of resiliency and user access during disasters. It will also expand and improve HSD's overall cyber security posture. Additionally, this body of work will benefit remote telework and provide enhanced and streamlined services in support of HSD's dynamic operating environment.

HSD also had prior related engagements and contracts with CCO for other work like SharePoint remediation, Exchange Email System upgrades, and Active Directory upgrades. All of these prior engagements were enacted after a competitive RFP or bid process was performed. The County's Purchasing Agent approved a

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Single Source Waiver for this service contract on February 25, 2022.

**Strategic Plan:**

N/A

**Prior Board Actions:**

None - all previous contracts with CCO were under the amount requiring Board approval.

**FISCAL SUMMARY**

<b>Expenditures</b>	<b>FY 21-22 Adopted</b>	<b>FY22-23 Projected</b>	<b>FY 23-24 Projected</b>
Budgeted Expenses	\$64,000.00	\$64,000.00	\$272,000.00
Additional Appropriation Requested			
<b>Total Expenditures</b>	<b>\$64,000.00</b>	<b>\$64,000.00</b>	<b>\$272,000.00</b>
<b>Funding Sources</b>			
General Fund/WA GF			
State/Federal	\$64,000.00	\$64,000.00	\$272,000.00
Fees/Other			
Use of Fund Balance			
Contingencies			
<b>Total Sources</b>	<b>\$64,000.00</b>	<b>\$64,000.00</b>	<b>\$272,000.00</b>

**Narrative Explanation of Fiscal Impacts:**

HSD will spend \$400,000 with contractor Convergent Computer Options through multiple years. \$128,000 will be spent in the first 2 of 3 years, with \$64,000 each in FY 21-22 and FY 22-23. \$272,000 will be spent in the final third year. For subsequent phases, a Scope of Work, job costing, and contract amendments will be negotiated.

<b>Staffing Impacts:</b>			
<b>Position Title (Payroll Classification)</b>	<b>Monthly Salary Range (A-I Step)</b>	<b>Additions (Number)</b>	<b>Deletions (Number)</b>

**Narrative Explanation of Staffing Impacts (If Required):**

N/A

**Attachments:**

Contract

**Related Items "On File" with the Clerk of the Board:**

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None