



COUNTY OF SONOMA

575 ADMINISTRATION
DRIVE, ROOM 102A
SANTA ROSA, CA 95403

SUMMARY REPORT

Agenda Date: 12/21/2021

To: Sonoma County Board of Supervisors

Department or Agency Name(s): County Administrator, Human Resources

Staff Name and Phone Number: Sheryl Bratton, 565-3578 Christina Cramer, 565-2988

Vote Requirement: Majority

Supervisorial District(s): Countywide

Title:

Department Head Personal Services Agreement - Director of Emergency Management

Recommended Action:

Authorize the County Administrator to renew the Personal Services Agreement with Christopher Godley as the Director of Emergency Management for a new term of December 24, 2021 through December 23, 2024.

Executive Summary:

The salary and fringe benefits provided to County department and agency heads must be considered by the Board of Supervisors at a regularly scheduled Board meeting. Further, an oral summary of the salary and benefits recommended action must be presented at the meeting where the final Board action is taken. (California Government code §54953, 54956)

This item renews the Personal Services Agreement with Christopher Godley, Director of Emergency Management, for an additional three years, maintains his existing pay and benefits per the County's Salary Resolution, and amends his vacation accrual rate for the term of the agreement.

Discussion:

In August of 2018, the Board of Supervisors elevated the level of leadership and increased the capacity of the County's emergency services by establishing the Department of Emergency Management. Reporting to the County Administrator, emergency services became a designated County department, the Director level position was established, and more positions were added to the department. This was a necessity after the 2017 Sonoma Complex Fire. Unfortunately, this department was at the forefront of successive fires and other emergencies in the years following.

The County conducted a nationwide recruitment in 2018 and Chris Godley was selected and appointed as the Director of Emergency Management. Mr. Godley's agreement was the standard three-year term, December 24, 2018 through December 23, 2021.

The County Administrator recommends renewal of Mr. Godley's agreement for another three-year term. The salary and benefits remain unchanged with the exception of the vacation accrual rate. The new agreement

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will place Mr. Godley at the accrual rate of an employee with 20-25 service years. Mr. Godley remains at the "I" step of the salary range, which is currently \$181,412/year.

Strategic Plan:

N/A

Prior Board Actions:

None.

FISCAL SUMMARY

Expenditures	FY 21-22 Adopted	FY22-23 Projected	FY 23-24 Projected
Budgeted Expenses			
Additional Appropriation Requested			
Total Expenditures			
Funding Sources			
General Fund/WA GF			
State/Federal			
Fees/Other			
Use of Fund Balance			
Contingencies			
Total Sources			

Narrative Explanation of Fiscal Impacts:

Ongoing annualized salary and benefit costs associated with this position is already incorporated into the Department of Emergency Management budget. This action does not increase any budget appropriations.

Staffing Impacts:			
Position Title (Payroll Classification)	Monthly Salary Range (A-I Step)	Additions (Number)	Deletions (Number)

Narrative Explanation of Staffing Impacts (If Required):

None.

Attachments:

Personal Services Agreement, First Amendment, Chris Godley

Related Items "On File" with the Clerk of the Board:

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None.