



County of Sonoma

State of California

Date: December 7, 2021

Item Number: _____

Resolution Number: _____

☐ 4/5 Vote Required

**Resolution Of The Board Of Supervisors Of The County Of Sonoma, State Of California,
Amending The Human Services Department Position Allocation List To Delete 1.0 Full-Time
Equivalent Administrative Services Officer I, And To Add 1.0 Full-Time Equivalent Program
Development Manager Effective December 7, 2021.**

Whereas, the Human Services Department is requesting authorization to delete an existing, vacant 1.0 FTE Administrative Services Officer I in the Administrative Service Division's Contracts Unit and add 1.0 FTE Program Development Manager in the same unit effective December 7, 2021; and

Whereas, the department is requesting this change to address a significant increase in the scope and complexity of work of the Administrative Services Officer I position due to implementation of Results Based Accountability in the Contracts Unit; and

Whereas, the increase in the size and scope of work includes supervision of two additional staff positions that were previously added for the Results Based Accountability program to support this new system of accountability for contracts between the Human Services Department and community partner organizations that provide service to the Department and its clients.

Now, Therefore, Be It Resolved by the Board of Supervisors of the County of Sonoma that the Human Services Department Position Allocations List be amended as follows:

Human Services Department

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Date:

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Budget Section/Sub section	Job Class	Class Title	Existing Allocation for Job Class	Change in Position Allocation	New Allocation for Job Class	Duration or End Date	Salary Range
24030110	0827	Administrative Services Officer I	2.0	-1.0	1.0	12/07/21	4123
24030111	3084	Program Development Manager	0.0	1.0	1.0	12/07/21	4579

Supervisors:

Gorin:

Rabbitt:

Coursey:

Gore:

Hopkins:

Ayes:

Noes:

Absent:

Abstain:

So Ordered.