



# SONOMA COUNTY BOARD OF SUPERVISORS AGENDA

575 ADMINISTRATION  
DRIVE, ROOM 102A  
SANTA ROSA, CA 95403

Susan Gorin, First District  
David Rabbitt, Second District  
Shirlee Zane, Third District  
James Gore, Fourth District  
Lynda Hopkins, Fifth District

Sheryl Bratton, County Administrator  
Robert Pittman, County Counsel

**Tuesday, October 6, 2020**

**8:30 AM**

**Virtual**

**In accordance with Executive Orders N-25-20 and N-29-20 the October 6, 2020 Board of Supervisors meeting will be held virtually.**

## **MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON**

The October 6, 2020 Board of Supervisors Meeting will be facilitated virtually through Zoom.

Members of the public can watch or join the meeting using one of the two following methods:

### **1. WATCH LIVESTREAM:**

<https://sonoma-county.legistar.com/Calendar.aspx>

Once the meeting has started, click the "In Progress" hyperlink to begin viewing.

### **2. JOIN THE ZOOM MEETING:**

Participate by computer, tablet, or smartphone application:

Go to: <https://sonomacounty.zoom.us/j/96439580733?pwd=SXkwNjhbNTFWaDJhVlVsSmxHOXJUQT09>

Enter Password: 221528

Participate by phone:

Dial +1 (669) 900 9128

Enter meeting ID: 964 3958 0733

Enter password: 221528

### **PUBLIC COMMENT:**

Public Comment may be made via email or during the live zoom meeting. To submit an emailed public comment to the Board email [bos@sonoma-county.org](mailto:bos@sonoma-county.org). Please provide your name, the agenda number(s) on which you wish to speak, and your comment. These comments will be emailed to all Board members. Public comment during the meeting can be made live by joining the Zoom meeting using the above provided information. Available time for comments is determined by the Board Chair based on agenda scheduling demands and total number of speakers.

### **COMMITMENT TO CIVILITY:**

The Board of Supervisors has adopted rules of procedures which include a commitment to civility. To assure civility in its public meetings, the public is encouraged to engage in respectful dialog that supports freedom of speech and values diversity of opinion. Board Members, staff and members of the public are expected to establish and maintain a cordial and respectful atmosphere during discussions; and foster meaningful dialogue free of personal attacks. Members of the public must also adhere to the speaking time limit.

**DISABLED ACCOMMODATION:** If you have a disability which requires an accommodation or an alternative format to assist you in observing and commenting on this meeting, please contact the Clerk of the Board at (707) 565-2241 or by email [bos@sonoma-county.org](mailto:bos@sonoma-county.org) by 12pm Monday, October 5, 2020 to ensure arrangements for accommodation.

**The rules for public observation and comment supersede and replace the standard provisions on page two for the duration of the public health emergency.**

This is a simultaneous meeting of the Board of Supervisors of Sonoma County, the Board of Directors of the Sonoma County Water Agency, the Board of Commissioners of the Community Development Commission, the Board of Directors of the Sonoma County Agricultural Preservation and Open Space District, the Sonoma County Public Finance Authority, and as the governing board of all special districts having business on the agenda to be heard this date. The five District Supervisors also serve as the Board of Directors of the Sonoma County Water Agency, the Sonoma County Agricultural Preservation and Open Space District, the Sonoma County Public Finance Authority, and as the Board of Commissioners of the Community Development Commission. Each of the foregoing entities is a separate and distinct legal entity. The Board welcomes you to attend its meetings which are regularly scheduled each Tuesday at 8:30 a.m. Your interest is encouraged and appreciated.

**AGENDAS AND MATERIALS:** Agendas and most supporting materials are available on the Board's website at <https://www.sonoma-county.legistar.com/>. Due to legal, copyright, privacy or policy considerations, not all materials are posted online. Materials that are not posted are available for public inspection between 8:00 a.m. and 5:00 p.m., Monday through Friday, at 575 Administration Drive, Room 100A, Santa Rosa, CA.

**SUPPLEMENTAL MATERIALS:** Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the Board of Supervisors office at 575 Administration Drive, Room 100A, Santa Rosa, CA, during normal business hours.

**DISABLED ACCOMMODATION:** If you have a disability which requires an accommodation, an alternative format, or requires another person to assist you while attending this meeting, please contact the Clerk of the Board at (707) 565-2241 or [bos@sonoma-county.org](mailto:bos@sonoma-county.org) as soon as possible to ensure arrangements for accommodation.

**PUBLIC TRANSIT ACCESS TO THE COUNTY ADMINISTRATION CENTER:** Sonoma County Transit: Rt. 20, 30, 44, 48, 60, 62; Santa Rosa CityBus: Rt. 14; Golden Gate Transit: Rt. 80. For transit information call (707) 576-RIDE or 1-800-345-RIDE or visit or <http://www.sctransit.com/>

**APPROVAL OF THE CONSENT CALENDAR:** The Consent Calendar includes routine financial and administrative actions that are usually approved by a single majority vote. There will be no discussion on these items prior to voting on the motion unless Board Members request specific items be discussed and/or removed from the Consent Calendar. There will be an opportunity for the public to comment on the consent calendar prior to it being voted upon.

**PUBLIC COMMENT:** Any member of the public may address the Board on a matter listed on the agenda. Commenters are requested to fill out a Speaker Card and to come forward to the podium when recognized by the Board Chair. Please state your name and limit your comments to the agenda item under discussion. Available time for comments is determined by the Board Chair based on agenda scheduling demands and total number of speakers.

**LANGUAGE INTERPRETERS:** Language services are available at all regular and special Board and Committee meetings if made at least 48 hours in advance of the meeting to help ensure availability. For more information or to request services: Contact (707) 565-2241.

**AVISO EN ESPAÑOL:** Servicios de traducción están disponibles en todas las reuniones regulares y especiales, de la Mesa de Supervisores, si se solicita por lo menos 48 horas antes de la reunión. Para más información o para solicitar servicios, de traducción llame al (707) 565-2241.

**BOARD CHAMBERS SECURITY SCREENING:** Security screening is conducted for all individuals attending Board meetings. Individuals planning to participate in Board meetings are advised to allow extra time to complete the screening process. The full policy can be found at <http://sonomacounty.ca.gov/Board-of-Supervisors/>

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**8:30 A.M. CALL TO ORDER****I. APPROVAL OF THE AGENDA**

(Items may be added or withdrawn from the agenda consistent with State law)

**II. CONSENT CALENDAR****1. Mattos Dairy Conservation Easement Acquisition**[2020-0927](#)

Adopt a resolution of the Board of Directors of the Sonoma County Agricultural Preservation and Open Space District to:

- A) Determine that the acquisition of a conservation easement over Mattos Dairy is consistent with the Agricultural Preservation and Open Space District's Expenditure Plan and the 2020 Sonoma County General Plan;
- B) Authorize the President to execute a conservation easement over the property, and associated certificates of acceptance;
- C) Dedicate the Conservation Easement interest to park and open space purposes pursuant to Public Resources Code section 5540;
- D) Direct the filing of a notice of exemption in compliance with the California Environmental Quality Act; and
- E) Authorize up to \$3,210,000 and escrow costs for the acquisition of the Mattos Dairy property conservation easement;
- F) Authorize recordation of all instruments necessary to accomplish the transaction, and directing the General Manager, in consultation with County Counsel, to take all other actions necessary or appropriate to establish a permanent conservation easement and over the property.

(Second District) (4/5th Vote Required)

**Department or Agency Name(s):** Agricultural Preservation And Open Space District

**2. Sonoma County Employees Volunteer Election Precinct Board Members Program Update**[2020-0891](#)

Adopt a resolution authorizing the use of County employees by the Registrar of Voters as Volunteer Precinct Board members on Early Voting Days.

**Department or Agency Name(s):** Clerk-Recorder-Assessor

**3. Metropolitan Transportation Commission (MTC) SHIFT Grant Program**[2020-0061](#)

Ratify Partnership Agreement with the Metropolitan Transportation Commission (MTC) for the MTC SHIFT program, which provides 75% grant funding to implement an online Commute Management Platform to help reduce vehicles on the road and improve air quality.

**Department or Agency Name(s):** County Administrator

4. Fire Protection Services Agreement with City of Healdsburg and Fire Service Funds [2020-0953](#)  
Budget Adjustments

- A) Authorize the County Administrator to enter into a one-year agreement with the City of Healdsburg to provide fire protection services for the Fitch Mountain and Dry Creek service areas, for the period of July 1, 2020 through June 30, 2021, for an amount not to exceed \$169,539.
- B) Approve a Budget Resolution to the FY 2020-21 Budget to increase appropriations by \$35,137 necessary to cover the Healdsburg and North Bay Fire Wilmar contract and to also complete a Residual Equity Transfer for the Dry Creek and Wilmar Community Facilities Districts. (4/5th Vote Required)  
(Second and Fourth Districts)

**Department or Agency Name(s):** County Administrator

5. Award of Annual Job Order Contracts [2020-0923](#)

- A) Authorize the Chair to execute Job Order Contracts with the following contractors for the minimum and maximum amounts indicated in order to expedite as-needed capital repair, remodeling, repetitive, and other types of construction work to County-owned properties:
  - i. Buhler Construction: Minimum Contract Amount, \$25,000, Maximum Contract Amount, \$2,000,000.
  - ii. Outback Contractors, Inc.: Minimum Contract Amount, \$25,000, Maximum Contract Amount, \$2,000,000.
  - iii. Danco Group of Companies: Minimum Contract Amount, \$25,000, Maximum Contract Amount, \$2,000,000.
  - iv. Holly & Associates: Minimum Contract Amount, \$25,000, Maximum Contract Amount, \$2,000,000.
  - v. MIK Construction, Inc.: Minimum Contract Amount, \$25,000, Maximum Contract Amount, \$1,000,000The contract "term" for all of the above will be for one year from the effective date of Notice to Proceed or when Job Orders totaling the maximum contract amount have been completed, whichever occurs first.
- B) Adopt a resolution delegating the authority to issue and execute individual Job Orders under the above Job Order Contracts for qualified projects as follows:
  - i. Deputy Director of Facilities Development and Management or Capital Projects Manager, not to exceed \$165,312.
  - ii. General Services Director, not to exceed \$345,000; and
  - iii. County Administrator, up to the contractor's remaining Maximum Contract Amount.

**Department or Agency Name(s):** General Services

6. Civil Service Ordinance Updates [2020-0963](#)

- A) Introduce the Ordinance placing the County Equity Officer in the Unclassified Service in the County's Civil Service System. (First Reading)
- B) Amend the Ordinance to remove the Director of Fire Services/Emergency Program Manager.

**Department or Agency Name(s):** Human Resources

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7. Vegetation Management Inspection Agreements with Fire Protection Districts [2020-0893](#)  
Enforcing County Ordinance No. 6314, Duty to Maintain Defensible Space and Abate Hazardous Vegetation and Combustible Material
- Authorize the Director of Permit Sonoma to enter into contractual agreements with local Fire Protection Districts to continue the effective vegetation management inspection program through FY 2022-23. Funding will not exceed annual allocations from the Expanded Fuels and Landscape Resiliency Campaign Budget, which currently stands at \$900,000. Any remaining funds at the end of each fiscal year to carry over to the next Fiscal Year.
- Department or Agency Name(s):** Permit and Resource Management
8. Verizon Wireless at Arnold Field [2020-0853](#)
- Authorize the Director of Regional Parks to execute a lease amendment with Verizon Wireless to increase the area included in a current lease and, the County as the landowner, authorize a Telecommunication Facility Maintenance and Removal Agreement required by the City as a condition of the construction permit (First District).
- Department or Agency Name(s):** Regional Parks
9. Electronic Monitoring Program Policy Annual Review [2020-0909](#)
- Receive and review the 2020 Administrative Policy for the Electronic Monitoring Program to comply with electronic monitoring program regulations as required by Penal Code 1203.16, 1203.17 and 1203.18. The Sheriff's Electronic Monitoring Program serves as a cost-effective detention alternative for Sonoma County to manage its jail population by lawfully offering a home detention alternative to low/moderate risk adult inmates in lieu of incarceration.
- Department or Agency Name(s):** Sheriff's Office
10. Inmate Food Management Services [2020-0926](#)
- Authorize the Sheriff to execute an Agreement with Trinity Services Group, Inc. to provide inmate food management services at the Sonoma County detention facilities for a one-year term, October 1, 2020 to September 30, 2021, with an option to extend for one additional year, for a not-to-exceed cost of \$807,098 for Year 1, and \$1,697,985 for Year 2.
- Department or Agency Name(s):** Sheriff's Office
11. Dry Creek Project Partnership Agreement [2020-0908](#)
- Authorize the Chair of the Board of Directors of the Sonoma County Water Agency to sign a Project Partnership Agreement with United States Army Corps of Engineers for funding habitat enhancement work in Dry Creek (Fourth District)
- Department or Agency Name(s):** Sonoma County Water Agency
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12. Sonoma County Transit - Lifeline Transportation Program [2020-0886](#)
- A) Approve resolution seeking Lifeline Transportation Program funding from the Metropolitan Transportation Commission to assist with the purchase of one compressed natural gas-powered replacement bus.
  - B) Authorize the Director of Transportation and Public Works to execute all required actions and documents, including amendment thereto, with Metropolitan Transportation Commission as required to obtain Lifeline Transportation Program funding.

**Department or Agency Name(s):** Transportation and Public Works

13. Adopt A Road Program [2020-0887](#)
- Approve expansion of the Community Roadside Cleanup Program to include an Adopt A Road component which allows roadside recognition signage for groups or individuals sponsoring location-specific roadside cleanup campaigns as well as authorizing the Director of the Department of Transportation and Public Works along with County Counsel to modify the program and related documents.

**Department or Agency Name(s):** Transportation and Public Works

### **APPOINTMENTS/REAPPOINTMENTS**

14. Approve the Reappointment of Jenny Helman to the Advisory Council on Area Agency on Aging for a two year term beginning October 2, 2020 and ending October 2, 2022. (Fourth District) [2020-0932](#)

**Department or Agency Name(s):** Board of Supervisors

### **PRESENTATIONS/GOLD RESOLUTIONS**

#### **PRESENTATIONS AT THE BOARD MEETING**

(Gold resolutions at the board meeting will be presented virtually in the Zoom meeting at 8:40 A.M.)

15. Adopt a Gold Resolution commending Karen Fies for over 34 years of service to the community with the Sonoma County Human Services Department. [2020-0879](#)

**Department or Agency Name(s):** Human Services

#### **PRESENTATIONS AT A DIFFERENT DATE**

16. Adopt a Gold Resolution proclaiming October 2020 to be Domestic Violence Awareness Month in Sonoma County [2020-0924](#)

**Department or Agency Name(s):** District Attorney, Probation, Sheriff's Office, Health Services, Human Resources and Human Services

### **III. 8:40 A.M. - PRESENTATIONS/GOLD RESOLUTIONS**

**IV. REGULAR CALENDAR**

17. Department Head Personal Services Agreement - Director, Transportation & Public Works [2020-0984](#)

Authorize the Chair of the Board to execute a First Amendment to the Personal Services Agreement with Johannes Hoevertsz as Director of Transportation & Public Works, extending the term of the agreement from October 10, 2020 to October 10, 2023, maintaining the current salary at the "I" step and eligibility for other County benefits in accordance with Salary Resolution 95-0926.

**Department or Agency Name(s):** Human Resources

18. Department Head Personal Services Agreement - Director of Human Services [2020-0985](#)

Authorize the County Administrator to execute a Personal Services Agreement with Angela Struckmann as the Director of the Human Services Department, with the agreement from October 6, 2020 to October 6, 2023, at the E step of the position's salary range, and eligibility for other County benefits in accordance with Salary Resolution 95-0926.

**Department or Agency Name(s):** Human Resources

**V. BOARD MEMBER REPORTS ON ASSIGNED BOARDS, COUNCILS, COMMISSIONS OR OTHER ATTENDED MEETINGS****VI. 9:30 A.M. - PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA BUT WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD AND ON BOARD MEMBER REPORTS**

(Comments are restricted to matters within the Board's jurisdiction. The Board will hear public comments at this time for up to thirty minutes. Each person is usually granted time to speak at the discretion of the Chair. Any additional public comments will be heard at the conclusion of the meeting. While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda.)

**VII. PUBLIC COMMENT ON CLOSED SESSION ITEMS****VIII. CLOSED SESSION CALENDAR**

19. The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel - Anticipated Litigation Potential initiation of litigation pursuant to Government Code section 54956.9(d)(4). 1 case [2020-0892](#)

20. The Board of Supervisors and Board of Commissioners of the Community Development Commission will consider the following in closed session: Conference with Legal Counsel - Existing Litigation - 1 Case. (Government Code Section 54956.9(d)(1).) [2020-0949](#)

21. The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel - Existing Litigation - *County of Sonoma v. Jesse Jones, et al.* Sonoma County Superior Court Case No. SCV266417 (Government Code Section 54956.9(d)(1).) [2020-1014](#)

22. The Board of Supervisors will consider the following in closed session: Conference with Real Property Negotiator. Property: 71.5 acres of the former County Hospital campus located along Chanate Road, and Belvedere Way, Santa Rosa, CA., APN No's: 173-130-038 (Belvedere Way); 180-090-001; 180-090-002; 180-090-003; 180-090-004; 180-090-005; 180-090-006; 180-090-008; 180-090-009; 180-090-010; 180-100-001; 180-100-029. Negotiators: For County: Caroline Judy, General Services Director, and Michael McShea, CBRE, Inc., and Brian Hutcherson, North Bay Property Advisors, Brokers. Under Negotiation: Price and terms of sale. (Government Code Section 54956.8.) [2020-1018](#)
23. The Board of Supervisors, the Board of Directors of the Water Agency, the Board of Commissioners of the Community Development Commission, and the Board of Directors of the Agricultural Preservations And Open Space District will consider the following in closed session: Conference with Labor Negotiators: Agency Negotiators: Christina Cramer/Janie Carduff, County of Sonoma and Rick Bolanos, Liebert Cassidy & Whitmore. Employee Organizations: All. Unrepresented employees: All, including retired employees. (Government Code section 54957.6). [2020-0968](#)

## **IX. REGULAR AFTERNOON CALENDAR**

### **X. RECONVENE FROM CLOSED SESSION**

### **XI. REPORT ON SEPTEMBER 22, 2020 CLOSED SESSION**

### **XII. REPORT ON OCTOBER 6, 2020 CLOSED SESSION**

24. **1:30 P.M.** - RWV20-0001 Right of Way Vacation for Smith Street [2020-0931](#)
- After close of public hearing, adopt a resolution (1) finding that the project is exempt from CEQA; (2) ordering vacation of a portion of Smith Street between Sonoma Creek to Fifth Street West near the City of Sonoma, as described in the attached Exhibit A; and (3) reserving from the vacation certain easement rights for PG&E. (First District)
- Department or Agency Name(s):** Permit and Resource Management
25. **1:45 P.M.** - PG&E Settlement Funds - Community Feedback and Preliminary Allocation [2020-0925](#)
- Discussion
- Receive report on community feedback related to the PG&E settlement funds and consider allocation of the settlement funds into general expenditure categories.
- Department or Agency Name(s):** County Administrator



26. Permit and Resource Management Department: Review and possible action on the following:

[2020-0793](#)

Acts and Determinations of Planning Commission/Board of Zoning Adjustments

Acts and Determinations of Project Review and Advisory Committee

Acts and Determinations of Design Review Committee

Acts and Determinations of Landmarks Commission

Administrative Determinations of the Director of Permit and Resource Management

(All materials related to these actions and determinations can be reviewed at:

<http://sonomacounty.ca.gov/PRMD/Boards-Commissions-and-Committees/>)

**Department or Agency Name(s):** Permit and Resource Management

### XIII. ADJOURNMENT

NOTE: The next regular meeting will be held on October 13, 2020.

(All dates are tentative until each agenda is finalized)