



COUNTY OF SONOMA

575 ADMINISTRATION
DRIVE, ROOM 102A
SANTA ROSA, CA 95403

SUMMARY REPORT

Agenda Date: 4/7/2026

To: Board of Supervisors

Department or Agency Name(s): Sonoma County Public Infrastructure

Staff Name and Phone Number: Johannes J. Hoevertsz, 707-565-2550

Vote Requirement: 4/5th

Supervisorial District(s): Third

Title:

Award of Construction Contract for 'La Plaza A' Improvements

Recommended Action:

- A. Award the construction contract to Kirby Construction Company Inc., in the amount of \$450,000, for facilities improvements and authorize a contingency up to 10% of the contract amount, in the amount of \$45,000.
- B. Authorize the Director of Sonoma County Public Infrastructure (SPI) to execute said construction contract and any other related or required documents for the project, in form approved by County Counsel.
- C. Adopt and approve plans and specifications for said project.
- D. Approve allocation of up to \$210,000 from General Fund Contingencies to complete the relocation of Probation's Day Reporting Center to La Plaza A at 2300 County Center Drive, Santa Rosa.
- E. Adopt a budget Resolution adjusting the FY2025-26 Probation budget to increase appropriations by \$210,000 (4/5ths vote).

Executive Summary:

Sonoma County Public Infrastructure (SPI) seeks Board approval to award a construction contract in the amount of \$450,000, along with a 10% contingency of \$45,000. The contract is for improvements at La Plaza A necessary to accommodate the specialized operational and programmatic needs of the Sonoma County Probation Department's Day Reporting Center (DRC). SPI additionally requests an allocation of \$210,000 from General Fund Contingencies in order to complete the project.

Discussion:

A project to make improvements at 2300 County Center Drive, Santa Rosa, or "La Plaza A," was initiated to prepare space for the Probation Department long-term operational needs.

William Duff Architects was retained to prepare a complete, permitted set of construction documents for the project, including tenant improvements and Americans with Disabilities Act (ADA) barrier removal for the new

DRC location. Costs in connection with this work were \$230,000. The proposed improvements include reconfiguration of interior spaces, construction of new partitions, and upgrades to building systems to support program operations. The project also incorporates accessibility enhancements, including ADA-compliant path-of-travel improvements and accessible parking upgrades, to ensure compliance with current accessibility standards.

The project was publicly advertised, and five (5) bids were received. Of these, two (2) bids were deemed responsive:

- Kirby Construction Company Inc. - \$450,000
- CWS Construction Group, Inc. - \$525,000

In accordance with Public Contract Code Section 20128, the contract will be awarded to the lowest responsible bidder, Kirby Construction Company Inc.

The Board approved \$750,000 from the County Center Modernization Fund for Probation’s Operational needs during FY2024-25 Budget Hearings. \$230,000 has been expended to date on preliminary planning and design. \$725,000 is the project subtotal with the construction contract costs and previously incurred expenses. An additional \$235,000 of project completion costs, including additional building hardening, door control systems, and move management services is still expected. This requires the approval requested for transferring up to \$210,000 from General Fund Contingencies as needed for project completion.

Strategic Plan:

N/A

Racial Equity:

Was this item identified as an opportunity to apply the Racial Equity Toolkit?

No

Prior Board Actions:

None.

FISCAL SUMMARY

Expenditures	FY25-26 Adopted	FY26-27 Projected	FY27-28 Projected
Budgeted Expenses	\$495,000		
Additional Appropriation Requested	\$210,000		
Total Expenditures	\$705,000		
Funding Sources			
General Fund/WA GF	\$495,000		
State/Federal			
Fees/Other			
Use of Fund Balance			
General Fund Contingencies	\$210,000		
Total Sources	\$705,000		

Narrative Explanation of Fiscal Impacts:

Appropriations for this contract in the amount of \$495,000 are available in the Probation Relocation Project (10005-27010150-54405). The Board approved \$750,000 from the County Center Modernization Fund for this project during FY2024-25 to meet critical programming needs for the Probation Department, which was rolled forward into the FY2025-26 budget. \$230,000 has been expended to date on preliminary planning and design. The FY 2025-26 Adopted Budget includes sufficient appropriations to fund the base contract amount. SPI staff is requesting adoption of a budget resolution in the amount of \$210,000 from General Fund Contingencies to fund additional project completion costs, including the 10% additional building hardening, door control systems, and move management services.

Narrative Explanation of Staffing Impacts (If Required):

None.

Attachments:

Budget Resolution
Plans and Specs

Related Items "On File" with the Clerk of the Board:

None.