



COUNTY OF SONOMA

575 ADMINISTRATION
DRIVE, ROOM 102A
SANTA ROSA, CA 95403

SUMMARY REPORT

Agenda Date: 1/27/2026

To: Board of Supervisors

Department or Agency Name(s): Human Resources Department

Staff Name and Phone Number: Janell Crane, 707-565-2331

Vote Requirement: Majority

Supervisory District(s): Countywide

Title:

Extension of the County Executive Personal Services Agreement

Recommended Action:

Authorize the Chair of the Board to execute an extension of Maria Christina Rivera's Personal Services Agreement as the County Executive from February 1, 2026, to May 1, 2026.

Executive Summary:

In August 2025, County Executive Maria Christina Rivera announced her plan to retire in early 2026. Her current Personal Services Agreement is set to expire on February 1, 2026. Extending her Agreement by three months will allow Human Resources sufficient time to complete a nationwide recruitment for Ms. Rivera's successor.

Discussion:

The County Executive is the principal administrative official of the County and carries out the policy direction of the Board of Supervisors. The position acts as an agent for the Board with responsibility for the prompt and efficient delivery of county services, as well as being responsible for the administration and execution of all aspects of County government within the Board of Supervisors' mission and legislative scope.

Primary duties of the position include, but are not limited to: directing and coordinating the administration of all County functions and activities; advising the Board of Supervisors on significant policy issues including the County's Strategic Plan; community outreach and communication strategies; conducting administrative studies of County operations, procedures, and department budget requests; preparing and making recommendations

to the Board for decision; developing collaborative working relationships with the State, local government entities, and tribes; and preparing the County budget. The County Executive oversees the County's Emergency Operations during disasters and emergencies and serves as the Clerk of the Board.

The position is the appointing authority for the heads of the Community Development Commission, Economic Development Collaborative, Emergency Management, Health Services, Human Resources, Human Services, Information Systems, Office of Equity, Permit Sonoma, Public Infrastructure, and Regional Perks departments. The County Executive's Office has an operating budget of \$21 million for the current fiscal year and a staff component of 72 full-time equivalent (FTE), which includes the five Sonoma County Supervisors and their District staff.

In August 2025, County Executive Maria Christina Rivera announced her plan to retire in early 2026. Her current Personal Services Agreement is set to expire on February 1, 2026. In order to identify the next County Executive, the County has engaged an executive search firm. The recruitment launched in October following the completion of a stakeholder survey and a number of informational discussions used to identify the desired competencies of the next County Executive. The final filing deadline for applications was mid-November. A multi-stage interview process is scheduled to occur in January 2026. It is expected the next County Executive will be appointed in March 2026, and their start date will coincide with the approval of their employment contract or shortly thereafter.

The recommended action will allow the extension of the Maria Christina Rivera's current Personal Services Agreement for up to three months, to end on May 1, 2026. Additionally, the Amendment will replace the 60-day notice of resignation requirement with a 14-calendar day notice of resignation requirement.

Strategic Plan:

N/A

Racial Equity:

Was this item identified as an opportunity to apply the Racial Equity Toolkit?

No

Prior Board Actions:

January 10, 2023 (item 37; [File Number 2022-1458](#)) Approved an execution of the Personal Services Agreement with Maria Christina Rivera as the County Administrator from February 1, 2023 to February 1,

2026.

FISCAL SUMMARY

Expenditures	FY25-26 Adopted	FY26-27 Projected	FY27-28 Projected
Budgeted Expenses	\$129,476		
Additional Appropriation Requested			
Total Expenditures	\$129,476		
Funding Sources			
General Fund/WA GF	\$129,476		
State/Federal			
Fees/Other			
Use of Fund Balance			
General Fund Contingencies			
Total Sources	\$129,476		

Narrative Explanation of Fiscal Impacts:

There is no anticipated additional fiscal impact to the County Executive's Office's budget for approving the recommended action. The salary and benefit costs of the County Executive are already included in the adopted departmental budget.

Staffing Impacts:			
Position Title (Payroll Classification)	Monthly Salary Range (A-I Step)	Additions (Number)	Deletions (Number)
N/A			

Narrative Explanation of Staffing Impacts (If Required):

None.

Attachments:

Extension of Personal Services Agreement for County Executive Maria Christina Rivera

Related Items "On File" with the Clerk of the Board:

None