



**SONOMA COUNTY
BOARD OF SUPERVISORS
MEETING MINUTES - DRAFT**

575 ADMINISTRATION
DRIVE, ROOM 102A
SANTA ROSA, CA 95403

Rebecca Hermosillo, First District
David Rabbitt, Second District
Chris Coursey, Third District
James Gore, Fourth District
Lynda Hopkins, Fifth District

M. Christina Rivera, County Executive Officer
Robert Pittman, County Counsel

Tuesday, October 21, 2025

9:00 AM

**Virtual/Board of Supervisors Chambers
575 Administration Drive 102A**

9:00 A.M. CALL TO ORDER

9:03 A.M. The Board meeting was called to order.

I. ROLL CALL / BOARD MEMBER TELECONFERENCE DISCLOSURE OR VOTE, IF APPLICABLE

9:03 A.M.

Present: Rebecca Hermosillo, Chris Coursey, James Gore, and Lynda Hopkins

Absent: David Rabbitt

Staff Present: Jennifer Solito, Assistant County Administrator and Robert Pittman, County Counsel

II. PUBLIC COMMENT ON CLOSED SESSION ITEMS

9:04 A.M. Public Comment on Closed Session Opened

Speakers:

J. Karrman

9:06 A.M. Public Comment on Closed Session Closed

9:06 A.M. The Board Moved to Closed Session

III. CLOSED SESSION CALENDAR

1. The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel - Anticipated Litigation. Potential initiation of litigation pursuant to Government Code section 54956.9(d)(4). 1 case. [2025-1106](#)

This Closed Session Calendar item was Continued to October 28, 2025 Board Meeting.

2. The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel - Existing Litigation - Nichola Schmitz; Benjamin Verduco; and Suzanne Brock (Schmitz et al) v. Permit Sonoma; Tennis Wick; Tyra Harrington; Jesse Cablk; Todd Hoffman; Ryan Sharp; Michael Tollack; and County of Sonoma (County of Sonoma, et al) Sonoma County Superior Court Case No. 25CV03893. (Government Code Section 54956.9(d)(1).) [2025-1161](#)

No reportable action was taken - the Board gave direction to Legal Counsel and Staff.

IV. 10:00 A.M. RECONVENE FROM CLOSED SESSION

10:06 A.M. The Board Reconvened from Closed Session

PLEDGE OF ALLEGIANCE**V. APPROVAL OF THE AGENDA**

(Items may be added or withdrawn from the agenda consistent with State law)

10:07 A.M.

Item 1 Continued to October 28, 2025 Board Meeting

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Hermosillo; Approved as amended.

Aye: Hermosillo, Coursey, Gore, and Hopkins

Absent: Rabbitt

VI. 10:00 A.M. CONSENT CALENDAR

3. Approval of Mark West Area Community Park Phase 2 Community Spaces Matching Grant Project (Property No. 0661) [2025-1086](#)

Adopt a Resolution of the Board of Directors of the Sonoma County Agricultural Preservation and Open Space District ("Ag + Open Space") to:

- A) Award \$300,000 in Matching Grant Program funding to the Mark West Area Community Fund towards its development and improvement of the Mark West Area Community Park;
- B) Approve and authorize the General Manager to execute a Matching Grant Agreement between Ag + Open Space and the Mark West Area Community Fund;
- C) Make certain determinations pursuant to the California Environmental Quality Act and direct the filing of a Notice of Exemption;
- D) Authorize the General Manager to take all other actions necessary to complete this transaction, in consultation with County Counsel.

(Fourth District)

Department or Agency Name(s): Agricultural Preservation And Open Space District

Attachments: [Summary Report](#)
[Resolution](#)
[General Plan Map 2020](#)
[Location Map](#)
[Site Plan](#)
[Notice of Exemption](#)
[Matching Grant Agreement](#)

Board Action: Moved by Supervisor Hermosillo, Seconded by Supervisor Gore; Approved as recommended by Resolution 25-0494.

Aye: Hermosillo, Coursey, Gore, and Hopkins

Absent: Rabbitt

4. Fee Waiver [2025-1054](#)

Approve request for fee waiver for Santa Rosa Police Department applicant, Tanya G. Wagner, in the amount of \$1,015 for the use of the Santa Rosa Veteran's Memorial parking lot and kitchen for the organization's annual Trunk-or-Treat community event. (Third District)

Department or Agency Name(s): Board of Supervisors

Attachments: [Summary Report](#)

Board Action: Moved by Supervisor Hermosillo, Seconded by Supervisor Gore; Approved as recommended.

Aye: Hermosillo, Coursey, Gore, and Hopkins

Absent: Rabbitt

5. District 4 Infrastructure Funds - Grant Agreements with Community Partners FY25-26 [2025-1077](#)

A) Authorize the County Executive Officer or designee to execute funding agreements with four community partners: Children's Museum of Sonoma County, Verity, Positive Images, and First Responders Resiliency, Inc; in a form approved by county counsel, in a total amount not to exceed \$250,000, between October 21, 2025, and December 31, 2028.

B) Make a finding that the proposed expenditures are necessary to meet the social needs of the population of the county pursuant to government code section 26227.

(Fourth District)

Department or Agency Name(s): Board of Supervisors

Attachments: [Summary Report](#)
[CMSOC, Grant Funding Agreement.pdf](#)
[Verity, Grant Funding Agreement.pdf](#)
[Positive Images, Grant Funding Agreement.pdf](#)
[First Responders Resiliency Inc, Grant Funding Agreement.pdf](#)

Board Action: Moved by Supervisor Hermosillo, Seconded by Supervisor Gore; Approved as recommended.

Aye: Hermosillo, Coursey, Gore, and Hopkins

Absent: Rabbitt

6. Mickey Zane Place Memorandum of Understanding for Building Management Costs [2025-1018](#)

- A) Authorize the Director of the Department of Health Services, or designee, to execute a Memorandum of Understanding with the Sonoma County Community Development Commission for a term of twenty-four months commencing July 1, 2025, through June 30, 2027, unless terminated earlier, and a not to exceed amount of \$480,000, subject to review and approval by County Counsel.
- B) Authorize the Director of Health Services, or designee, to execute modifications to the Memorandum of Understanding in order to address increased service needs, subject to available funding as well as review and approval by County Counsel.

Department or Agency Name(s): Health Services and Community Development Commission

Attachments: [Summary Report](#)
[Attachment 1 - Draft Memorandum of Understanding](#)

Board Action: Moved by Supervisor Hermosillo, Seconded by Supervisor Gore; Approved as recommended.

Aye: Hermosillo, Coursey, Gore, and Hopkins

Absent: Rabbitt

7. Agricultural Easement and Covenant for a Farm Family Dwelling Unit on an 81.49-acre parcel located at 4490 D Street, Petaluma (APN 020-120-005); Permit Sonoma File No. ZPE24-0088. [2025-1078](#)

Accept and authorize the Chair of the Board of Supervisors to execute, and Permit Sonoma to record, a Grant Deed of Agricultural Easement and Covenant to allow one detached Farm Family Dwelling unit on the property located at 4490 D Street, Petaluma; APN 020-120-005, Permit Sonoma File No. ZPE24-0088. (Second District)

Department or Agency Name(s): Permit and Resource Management

Attachments: [Summary Report.pdf](#)
[Attachment 1 ZPE24-0088 Proposal Statement.pdf](#)
[Attachment 2 ZPE24-0088 Site Plan.pdf](#)
[Attachment 3 ZPE24-0088 Grant Deed of Agricultural Easement and Covenant.pdf](#)

Board Action: Moved by Supervisor Hermosillo, Seconded by Supervisor Gore; Approved as recommended.

Aye: Hermosillo, Coursey, Gore, and Hopkins

Absent: Rabbitt

8. Agreement with the Center for Volunteer and Nonprofit Leadership for the Court Referral Program [2025-0987](#)

Authorize the Chief Probation Officer to:

- A) Amend the professional services agreement with the Center for Volunteer and Non-Profit Leadership (CVNL) for court referral services to increase the not-to-exceed total contract amount from \$450,000 to \$1,095,000 to account for the cost of two one-year extensions; and
- B) Execute two one-year contract extensions, the first in the amount of \$300,000 for the term of November 1, 2024 - October 31, 2025, and the second in the amount of \$345,000 for the term of November 1, 2025 - October 31, 2026.

Department or Agency Name(s): Probation

Attachments: [Summary Report](#)
[Attachment A-Professional Services Agreement with Center for Volunteer and Nonprofit Leadership Amendment #1](#)
[Attachment B - Professional Services Agreement with Center for Volunteer and Nonprofit Leadership Amendment #2](#)

Board Action: Moved by Supervisor Hermosillo, Seconded by Supervisor Gore; Approved as recommended.

Aye: Hermosillo, Coursey, Gore, and Hopkins

Absent: Rabbitt

9. First Amendment to the Arnold Drive Bike Lane Design Professional Services Agreement. [2025-0992](#)

Approve and authorize the Director of the Department of Sonoma Public Infrastructure (SPI) to execute a First Amendment to the Professional Services Agreement with GHD Inc. for the design of the Arnold Drive Bike Lane Project (C18122), increasing the contract by \$227,495 for a new, total, not-to-exceed value of \$822,309, including contingency, and extending the term from July 13, 2021 through December 31, 2028.

Department or Agency Name(s): Public Infrastructure

Attachments: [Summary Report](#)
[First Amendment-GHD-Arnold Drive](#)
[Exhibit A - GHD Scope of Work & Cost Proposal](#)

Board Action: Moved by Supervisor Gore; Approved as recommended.

Aye: Coursey, Gore, and Hopkins

Absent: Rabbitt

Recused: Hermosillo

10. 2025 On-Call Right-of-Way Services Agreements [2025-0997](#)

- A) Approve and authorize the Director of Sonoma County Public Infrastructure to execute On-Call Professional Services Agreements with seven right-of-way services consultants, each with a three-year term and an aggregate not-to-exceed amount for all seven contracts of \$1,000,000.
- B) Delegate to the Director of Sonoma County Public Infrastructure the authority to execute individual task orders under the Agreements for any amount up to the aggregate not-to-exceed value of \$1,000,000.
- C) Delegate to the Director of Sonoma County Public Infrastructure the authority to execute up to two, one-year, no-cost time extensions, for a maximum potential contract period of five years.

Department or Agency Name(s): Public Infrastructure

Attachments: [Summary Report](#)
[2025 PSA On Call Right of Way Services](#)

Board Action: Moved by Supervisor Hermosillo, Seconded by Supervisor Gore; Approved as recommended.

Aye: Hermosillo, Coursey, Gore, and Hopkins

Absent: Rabbitt

11. Third Amendment to Telecom Sublease - 2885 Bay Hill Road, Bodega Bay [2025-0999](#)

Authorize the Director of Public Infrastructure to execute a Sublease Amendment with Incline Partners LLC, a Nevada limited liability company, as Sublessor, for the telecommunications site located at 2885 Bay Hill Road, Bodega Bay, CA 94923 (Assessor's Parcel Number 100-190-009-000 and 103-070-003).

Department or Agency Name(s): Public Infrastructure

Attachments: [Summary Report.pdf](#)
[Third Amendment to Sublease.pdf](#)

Board Action: Moved by Supervisor Hermosillo, Seconded by Supervisor Gore; Approved as recommended.

Aye: Hermosillo, Coursey, Gore, and Hopkins

Absent: Rabbitt

12. Inmate Welfare Trust Fund Annual Report [2025-1072](#)

Receive the Fiscal Year 24-25 Inmate Welfare Trust Fund Annual Report. The funds described in this report support programs for the benefit, education, and welfare of incarcerated persons confined within Sonoma County.

Department or Agency Name(s): Sheriff's Office

Attachments: [Summary Report](#)
[FY 24-25 Inmate Welfare Trust Fund Annual Report](#)

Board Action: Moved by Supervisor Hermosillo, Seconded by Supervisor Gore; Approved as recommended.

Aye: Hermosillo, Coursey, Gore, and Hopkins

Absent: Rabbitt

13. Russian River Operations and Maintenance Manual Update and Alexander Valley Feasibility Study [2025-1002](#)

Authorize Sonoma County Water Agency's General Manager to execute an agreement with Environmental Science Associates, in substantially the form as the draft presented to this Board, for river channel assessment and management services through August 31, 2028, in the not-to-exceed amount of \$1,203,404.

Department or Agency Name(s): Sonoma County Water Agency

Attachments: [Summary Report](#)
[Attachment 1 Draft Agreement with Environmental Science Associates](#)
[Attachment 2 - Competitive Selection Process Memo](#)

Board Action: Moved by Supervisor Hermosillo, Seconded by Supervisor Gore; Approved as recommended.

Aye: Hermosillo, Coursey, Gore, and Hopkins

Absent: Rabbitt

14. Sewer System Management Plans Update for the Sonoma Valley County Sanitation District [2025-1004](#)

Adopt a Resolution of the Board of Directors of the Sonoma Valley County Sanitation District approving the implementation of the Sewer System Management Plan, and authorizing the General Manager of Sonoma Water to periodically update the Sonoma Valley County Sanitation District's Sewer System Management Plan as necessary to reflect current regulatory requirements and best practices, in Accordance with State Water Resources Control Board Order No. WQO 2022-0103-DWQ. (2/3rd Vote Required)

Department or Agency Name(s): Sonoma County Water Agency, Sonoma Valley County Sanitation District (Directors: Hermosillo, Hopkins and Farrar Rivas)

Attachments: [Summary Report](#)
[Resolution](#)
[Attachment 2](#)
[Attachment 3](#)

Board Action: Moved by Supervisor Hermosillo, Seconded by Supervisor Gore; Approved as recommended by Resolution 25-0495.

Aye: Hermosillo, Coursey, Gore, and Hopkins

Absent: Rabbitt

Sonoma Valley County Sanitation District

Board Action: Moved by Supervisor Hermosillo, Seconded by Chair Hopkins; Approved as recommended.

Ayes: Hermosillo, Hopkins

Absent: Mayor Farrar-Rivas

APPOINTMENTS/REAPPOINTMENTS

15. Approve the Appointment of Gabriela (“Gaby”) Bernal Leroi to the Partnership Health Plan of California Commission Community Clinic Representative seat, for a four-year term effective September 16, 2025. [2025-1055](#)

Department or Agency Name(s): Health Services

Attachments: [Summary Report](#)

Board Action: Moved by Supervisor Hermosillo, Seconded by Supervisor Gore; Approved as recommended.

Aye: Hermosillo, Coursey, Gore, and Hopkins

Absent: Rabbitt

16. Child Care Planning Council Bylaws and New Member Appointments [2025-0761](#)
- A) Approve the Child Care Planning Council Bylaws
- B) Approve the appointment of four new members to the Child Care Planning Council of Sonoma County for a term beginning September 25, 2025, and ending June 30, 2027

Department or Agency Name(s): Sonoma County Office Of Education and Human Services

Attachments: [Summary Report](#)
[Attachment A - Bylaws draft](#)
[Attachment B - Child Care Planning Council of Sonoma County Membership](#)
[Attachment C - Applications Recommended](#)

Board Action: Moved by Supervisor Hermosillo, Seconded by Supervisor Gore; Approved as recommended.

Aye: Hermosillo, Coursey, Gore, and Hopkins

Absent: Rabbitt

PRESENTATIONS/GOLD RESOLUTIONS

PRESENTATIONS AT THE BOARD MEETING

(Gold resolutions are presented in the afternoon session at 10:05 A.M.)

17. Adopt a Gold Resolution proclaiming October 24, 2025 as World Polio Day in Sonoma County [2025-1058](#)

Department or Agency Name(s): Health Services

Attachments: [Summary Report](#)
[Attachment 1 - Resolution](#)

Board Action: Moved by Supervisor Hermosillo, Seconded by Supervisor Gore; Approved as recommended by Resolution 25-0496.

Aye: Hermosillo, Coursey, Gore, and Hopkins

Absent: Rabbitt

10:08 A.M. Public Comment on Consent Calendar Opened

Speakers:

Colete
Karen
Gregory
Rebecca

10:14 A.M. Public Comment on Consent Calendar Closed

VII. 10:05 A.M. - PRESENTATIONS/GOLD RESOLUTIONS

10:18 A.M.

Chair Hopkins presented to Taffany Hwang, Director of Nursing, Health Services, Bob Rogers of District End Polio Plus and survivor, a Gold Resolution proclaiming October 24, 2025 as World Polio Day in Sonoma County.

VIII. 10:10 A.M. - PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA BUT WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD AND ON BOARD MEMBER REPORTS

(Comments are restricted to matters within the Board's jurisdiction. The Board will hear public comments at this time for up to thirty minutes. Each person is usually granted time to speak at the discretion of the Chair. Any additional public comments will be heard at the conclusion of the meeting. While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda.)

10:23 A.M Public Comment on Matters Not Listed on the Agenda Opened

Speakers:

Robert
Nancy
Janice Karrman
Gregory

10:34 A.M. Public Comment on Matters Not Listed on the Agenda Closed

IX. REGULAR CALENDAR

- 18. Department Head Personal Services Agreement First Amendment - Chief Probation Officer [2025-0104](#)

Authorize the Board of Supervisors to execute the First Amendment to the Personal Services Agreement with Vanessa Fuchs, Chief Probation Officer, extending the term of the agreement from October 25, 2025, to October 25, 2028, continuing at the "I" step in the position's salary range, and maintaining eligibility for other County benefits in accordance with Salary Resolution 95-0926.

Department or Agency Name(s): County Administrator and Human Resources

Attachments: [Summary Report](#)
[First Amendment of the Personal Services Agreement - Chief Probation Officer](#)

10:34 A.M.

Presenters:

Janell Crane, Director, Human Resources
 Judge Christopher Honigsberg

10:42 A.M. Public Comment Opened

Speakers:

Gregory

10:42 A.M. Public Comment Closed

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Hermosillo; Approved as recommended.

Aye: Hermosillo, Coursey, Gore, and Hopkins

Absent: Rabbitt

19. 2025 State of the Retirement System Annual Report

[2025-1073](#)

Receive the annual report on the state of the County's retirement system that highlights annual costs through Fiscal Year 2023-24, projected future costs, pension-related liabilities, plan membership data, historical investment experience, and results from the Sonoma County Employees' Retirement Association's December 2024 actuarial valuation.

Department or Agency Name(s): County Administrator, County Counsel,
Auditor-Controller-Treasurer-Tax Collector and Retirement

Attachments: [Summary Report](#)
[Att 1 2025 State of the Retirement System Annual Report](#)
[Att 2 Pension System Overview](#)

10:43 A.M.

Presenters:

Nik Klein, Principal Analyst, County Administrator's Office
Julie Wyne, Director, Sonoma County Employee's Retirement Association

11:07 A.M. Public Comment Opened

Speakers:

Kathy
Ms. Tobler
Paul
Andre
J. Karrman
Bob

11:17 A.M. Public Comment Closed

Board Action: Informational Only.

20. 10:45 A.M. Appeal of the Valley of The Moon Alliance from a decision of the Sonoma County Planning Commission approving a revised Addendum No. 2 to the Final Environmental Impact Report, and approving design review for the Site Plan and Drawings dated July 6, 2022, as requested by Kenwood Ranch, LLC for the Kenwood Ranch Winery - Phase II Proposed Winery with vested rights (formerly known as the "Sonoma Country Inn"), located at 1180 Campagna Lane, Kenwood, APN 051-260-013. Permit Sonoma File No. DRH21-0010. [2025-1006](#)

Conduct a public hearing on the appeal of design review approval, Consider the Revised Addendum to the 2004 Environmental Impact Report, and adopt a Resolution accepting the Revised Addendum, and denying the appeal of the Planning Commission decision and approving the site plan and drawings for the design review application. (First District)

Department or Agency Name(s): Permit and Resource Management

Attachments: [Summary Report.pdf](#)
[Attachment 1 Draft Board of Supervisors Resolution.pdf](#)
[Attachment 2 Project History Summary.pdf](#)
[Attachment 3 Planning Commission Resolution No 23-40.pdf](#)
[Attachment 4.a Planning Commission Staff Report and Attachments.pdf](#)
[Attachment 4.b Design Review Committee Staff Report and Attachments.pdf](#)
[Attachment 5 Planning Commission Approved Plans July 6 2022.pdf](#)
[Attachment 6 Applicants Winery Layout Comparison December 23 2021.pdf](#)
[Attachment 7 Summary Comparison of Winery Conceptual Design and Proposed Design May 2024.pdf](#)
[Attachment 8 Revised Addendum 2 September 2025.pdf](#)
[Attachment 9 Exhibit F File No. PLP01-0006 Winery Use Permit final Conditions of Approval.pdf](#)
[Attachment 10 9 VOTMA Appeal September 18 2023.pdf](#)
[Attachment 11 Public Comments.pdf](#)
[Attachment 12 Staff Presentation.pdf](#)
[Attachment 13 Applicant Presentation.pdf](#)
[Revised Attachment 13 Updated Applicant Presentation.pdf](#)
[Attachment 14 Public Comment Received October 20, 2025.pdf](#)

11:24 A.M.

Presenters:

Scott Orr, Interim Director, Permit Sonoma
Cecily Condon, Deputy Director for Planning, Permit Sonoma
Josh Miranda, Supervising Planner, Permit Sonoma

11:32 A.M. Public Comment Opened

Speakers:

J. Karrman

11:34 A.M. Public Comment Closed

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Coursey; Voted to consent to the withdrawal of the appeal.

Aye: Coursey, Gore, and Hopkins

Absent: Rabbitt

Recused: Hermosillo

21. The Independent Office of Law Enforcement Review and Outreach (IOLERO) State of the Office Report [2025-1074](#)

Receive the IOLERO 2024-2025 Annual Report

Department or Agency Name(s): Independent Office of Law Enforcement Review and Outreach and Sheriff's Office

Attachments: [Summary Report.pdf](#)
[Attachment I - IOLERO 2024-2025 Annual Report.pdf](#)
[Attachment II - Sheriff's Office Response to FY 24-25 IOLERO Annual Report.pdf](#)
[Attachment III - Presentation.pdf](#)

11:38 A.M.

Presenters:

John Alden, Director, Independent Office of Law Enforcement Review & Outreach
Sheriff Engram

Melanie Griffin, Department Analyst, Independent Office of Law Enforcement Review & Outreach

12:11 P.M. Public Comment Opened

Speakers:

Scott
Barbara
Carl
Jim
Paul
Nancy
Susan
Doug
Liz
Capt. McGill
Susan
Francis
J. Karrman

12:37 P.M. Public Comment Closed

Board Action: Informational Only.

X. REPORT ON CLOSED SESSION FOR OCTOBER 14, 2025

12:52 P.M. County Counsel, Robert Pittman, reported out on the Tuesday, October 14, 2025, Closed Session.

XI. REPORT ON CLOSED SESSION FOR OCTOBER 21, 2025

12:53 P.M. County Counsel, Robert Pittman, reported out on the Tuesday, October 21, 2025, Closed Session.

XII. BOARD MEMBER REPORTS ON ASSIGNED BOARDS, COUNCILS, COMMISSIONS OR OTHER ATTENDED MEETINGS

12:54 P.M. The Board reported on assigned Boards, Councils, Commissions and other attended meetings.

XIII. ADJOURNMENT

1:01 P.M. The Board adjourned the meeting in the memory of Elizabeth Ann Olsen, Novato Councilmember Mark Milberg and April Stucker.

The meeting was adjourned to October 28, 2025 at 9:00 A.M.

Respectfully submitted, Marcie Woychik, Chief Deputy Clerk of the Board