



County of Sonoma

State of California

Date: August 25, 2026

Item Number: _____

Resolution Number: _____

☐ 4/5 Vote Required

Joint Resolution Of The Board Of Supervisors Of The County Of Sonoma, State Of California, the Board of Commissioners of the Sonoma County Community Development Commission, the Board of Directors of the Sonoma County Water Agency, the Board of Directors of the Russian River County Sanitation District, the Board of the Directors of the South Park County Sanitation District, the Board of the Directors of the Occidental County Sanitation District, and the Board of the Directors of the Sonoma Valley County Sanitation District, Delegating Certain Signature Authority To County Department Heads, And Heads of the Sonoma County Community Development Commission, and Sonoma County Water Agency, for Service Agreements, And Making Certain Other Legislative Policy Actions

Whereas, it is the desire of the Sonoma County Board of Supervisors, the Board of Directors of the Sonoma County Water Agency (hereinafter, "SCWA"), the Board of Commissioners of the Sonoma County Community Development Commission (hereinafter "CDC"), the Board of Directors of the Russian River County Sanitation District, the Board of the Directors of the South Park County Sanitation District, the Board of the Directors of the Occidental County Sanitation District, and the Board of the Directors of the Sonoma Valley County Sanitation District (collectively all hereinafter generally referred to as "Boards") to promote efficient and effective use of resources with respect to preparation and review of lower dollar value services contracts; and

Whereas, the County Board of Supervisors adopted concurrent Resolution 16-0102 dated March 15, 2016, to increase the delegated authority for all County Department heads to execute agreements for services in an amount not to exceed a total contract amount of

\$50,000 per year for the life of the contract, and to amend Resolution 95-0328 dated March 21, 1995, to increase the delegated authority for County officers specified therein to that same amount; and

Whereas, the SCWA Board; Board of Directors of the Russian River County Sanitation District; the Board of the Directors of the South Park County Sanitation District; and the Board of the Directors of the Occidental County Sanitation District adopted concurrent Resolution 16-0102 dated March 15, 2016, to increase the delegated authority of the SCWA General Manager/Chief Engineer for services contracts, to an amount not to exceed a total contract amount of \$50,000 annually;

Whereas, the Board of Directors of the Sonoma Valley County Sanitation District adopted Resolution 16-0103 dated March 15, 2016, to increase the delegated authority of the SCWA General Manager/Chief Engineer for services contracts, to an amount not to exceed a total contract amount of \$50,000 annually;

Whereas, the CDC Board adopted Resolution 16-0272 dated July 19, 2016, to increase the delegated authority of the CDC Executive Director for services contracts, to an amount not to exceed a total contract amount of \$50,000 annually;

Whereas, there have been changes in the marketplace since the establishment of the signature authorities of the heads of the above agencies and districts, as well as inflation, and

Whereas, it furthers effective and efficient government operations and management to increase the amounts of delegated signature authority of County department heads, the CDC Executive Director, the SCWA General Manager for services;

Whereas, concurrent with this Resolution, the County Board of Supervisors is introducing and initiating an Ordinance to amend the Sonoma County Code Section 2-58(a), to increase the dollar threshold under that section to a new amount of seventy-five thousand dollars (\$75,000), above which services contracts must be either competitively procured or authorized by a duly obtained sole or single source waiver; and

Whereas, in light of these changed and new circumstances and for consistency with the other procurement requirements being established by the Ordinance being proposed concurrent herewith, it is the desire of the Boards to authorize an increase in the delegated signature authority for service contracts for the County Department Heads, as County officers, and the various heads of the above agencies and districts;

1. All of the above recitals are true and correct;
2. The County Board of Supervisors hereby amends Resolution 95-0328 dated March 21, 1995, and Resolution 16-0102 dated March 15, 2016, to increase the delegated authority of the County Executive Officer and of all County Department Heads for services contracts, to an amount not to exceed a total contract amount of \$75,000 per year for the life of the contract; and
3. The Board of Directors of the Sonoma County Community Development Commission hereby amends Resolution 16-0272 dated July 19, 2016, and its Procurement Policy adopted pursuant thereto, to increase the delegated authority of the CDC Executive Director for services contracts, to an amount not to exceed a total contract amount of \$75,000 per year for the life of the contract; and
4. The Board of Directors of the Sonoma County Water Agency and the Board of Directors of the Russian River County Sanitation District; the Board of the Directors of the South Park County Sanitation District; and the Board of the Directors of the Occidental County Sanitation District, hereby amend Resolution 02-0234 dated March 12, 2002, and Resolution 16-0102 dated March 15, 2016, to increase the delegated authority of the SCWA General Manager for services contracts, on behalf of the SCWA and of any of the Districts, to an amount not to exceed a total contract amount of \$75,000 per year for the life of the contract; and
5. The Board of Directors of the Sonoma County Water Agency and the Board of Directors of the Russian River County Sanitation District; the Board of the Directors of the South Park County Sanitation District; and the Board of the Directors of the Occidental County Sanitation District, hereby further amend Resolution 16-0102 dated March 15, 2016, to increase the contract dollar amount threshold for which formal competitive procurements are required, to require that that such competitive procurements are required for services contracts in which payment is specified at greater than \$75,000 per year, unless waiver is obtained in accordance with the single or sole source justification processes set forth in said Resolution.

6. The Board of Directors of the Sonoma Valley County Sanitation District hereby amends Resolution 02-0234 dated March 12, 2002, and Resolution 16-0103 dated March 15, 2016, to increase the delegated authority of the SCWA General Manager for services contracts on behalf of the District, to an amount not to exceed a total contract amount of \$75,000 per year for the life of the contract; and
7. The Board of Directors of the Sonoma Valley County Sanitation District hereby further amends Resolution 16-0103 dated March 15, 2016, to increase the contract dollar amount threshold for which formal competitive procurements are required, to require that such competitive procurements are required for services contracts in which payment is specified at greater than \$75,000 per year, unless waiver is obtained in accordance with the single or sole source justification processes set forth in said Resolution; and
8. The Boards hereby resolve that the authorities delegated herein shall be delegable to subordinate management personnel, as may be designated by the respective Departmental Head, Officer, or Manager in writing and as otherwise consistent with applicable job classification duties and other applicable policies and procedures.
9. The County Board of Supervisors directs the Purchasing Agent to revise all applicable Purchasing Policies and Procedures in accordance with the Sonoma County Code and with the amendments and delegations effected hereby.
10. The Boards direct their respective agencies and districts to revise their respective applicable procurement procedures and policies in accordance with applicable provisions of the Sonoma County Code and with the amendments and delegations effected hereby.
11. Unless otherwise expressly stated, this joint Resolution is solely to amend the dollar amounts of the delegated authorities and procurement threshold requirements as to services contracts under the referenced Resolutions. Unless as expressly amended hereby, all referenced Resolutions otherwise remain in full force and effect.
12. This Resolution shall become effective upon the effective date of the Ordinance to amend Sonoma County Code Sections 2-58(a) being considered and introduced concurrent herewith.

Resolution #26-

Date:

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Supervisors:

Rabbitt:

Coursey:

Gore:

Hopkins:

Hermosillo:

Ayes:

Noes:

Absent:

Abstain:

So Ordered.