

MEMORANDUM

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BOARD OF SUPERVISORS
COUNTY OF SONOMA

February 9, 2026

TO: Chris Coursey, Supervisor, Third District
Sonoma County Board of Supervisors

FROM: Charlie Carson, Volunteer Recognition Dinner Committee Chair

RE: Request for Room Charge Waiver
Dining Room at Santa Rosa Veterans Memorial Building



Our Redwood Empire Service Area, Scouting America covers Scouting programs for over 900 youth and almost 600 adult volunteers throughout communities of Sonoma and Mendocino Counties and also Lake, Humboldt, and Del Norte Counties. The various successful programs that Scouting provides for boys and girls ages 5-17, and young men and young women ages 18-20, help them grow in life skills, develop in peer leadership with positive adult mentoring, and contribute over 40,000 hours annually in service to other civic and community organizations.

Our annual Service Area Recognition Dinner is an awards and recognition event that focuses on our adult Scouters. This dinner, which is not designed as a fund-raising event, honors adult volunteers, Scouters, and young men and women volunteering on camp staff. The dinner program now also recognizes the current year's young women and young men Eagle Scouts.

Our request of the Sonoma County Board of Supervisors is to waive the room rental charge of \$427 for the Dining Room at the east end of the Santa Rosa Veterans Building. We anticipate 150 Scouters at this May 9 event. Your waiver of the Dining Room charge will benefit our charge to provide a minimal-price dinner that will allow our awardees to invite friends and family to share in the recognition of those being honored.

Redwood Empire Service Area will cover the \$200 set-up fee and the several additional administrative charges. Scouting America appreciates the interest and assistance from the Event Center staff. Thank you for your attention to this request and for your support for this plan to improve Scouting's formal recognition of its dedicated volunteers.

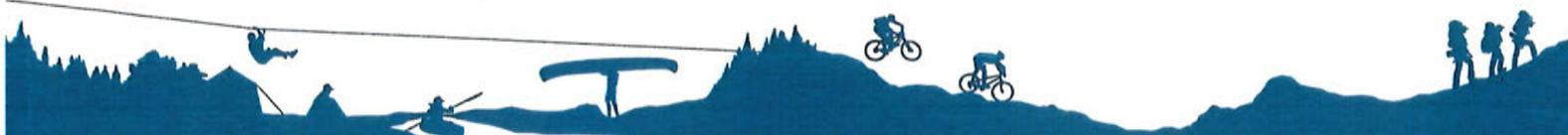
Attach: Fee Waiver Request Form (2 pages)
Service Order Confirmation at Veterans Building

Christine Culver ✓

6601 Owens Dr
Suite 100
Pleasanton, CA 94588
P 925.674.6100

www.goldengatescouting.org

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SUBMIT TO:
 Board of Supervisors
 575 Administration Dr, Ste 100A
 Santa Rosa, CA 95403

COUNTY OF SONOMA

For Board of Supervisors Use Only

Fee Waiver/Board Sponsorship Request Form

1. Contact information for individual requesting fee waiver/sponsorship:

Name: Maureen McCool
First Middle Last

Mailing Address: [Redacted] Santa Rosa CA 95407
Number, Street, Apt/Suite City State Zip

Phone: [Redacted] Email: [Redacted]
Area Code, Number

2. Name of Community Based Organization, Non-Profit, or Government Agency for which fee waiver/sponsorship is requested:

Name: Redwood Empire Service Area, Golden Gate Area Council, Scouting America

Mailing Address: [Redacted] Santa Rosa CA 95407
Number, Street, Apt/Suite City State Zip

Phone: [Redacted] Email: maureen.mccool@scouting.org
Area Code, Number

3. Please indicate by check mark the supervisory district in which the organization or agency submitting this request is located, where the project/activity/event will be held, and the district office to whom you would like to submit this request:

Board Member and District	Rebecca Hermosillo District 1	David Rabbitt District 2	Chris Courney District 3	James Gore District 4	Lynda Hopkins District 5
Entity or organization location (select all that apply)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Project/activity/event location (select all that apply)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
District office to receive request (select only one)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. Type of Community Based Organization, Non-profit, or Government Agency for which the fee waiver/sponsorship is requested:

- City
 Special District
 Other Local Government
 School
 Non-profit or CBO

Other (please specify): _____

5. Please provide a description of the project/activity/event for which a fee waiver/sponsorship is being requested on a separate sheet of paper. Please include the number of individuals who will participate or be served, etc.

6. Please indicate if this is a one-time or annual event: One Time Annual

7. Type and amount of fee waiver/sponsorship requested. Please list all County fees you are requesting be waived/sponsored in conjunction with this project/activity/event. Please attach a copy of an estimate or receipt from the County Department or Veteran's Building Operator documenting the amount of each fee you are requesting be waived/sponsored.

Department Assessing Fee	Type of Fee	Amount of Fee
Santa Rosa Veterans Building	Dining Room Rental 05/09/26 7 Hrs @ \$61/Hr	\$427.00

8. If your Community Based Organization, Non-Profit, or Governmental Agency has received a fee waiver/sponsorship for a similar project/activity/event in the past, please list below:

Date of Fee Waiver	Department Assessing Fee	Type of Fee	Amount of Fee
/ /			
/ /			
/ /			
/ /			

9. Does the organization or agency for which the fee waiver/sponsorship is requested receive funding from any of the following sources? If so, please specify:

- Property Tax Sales Tax Special Assessment
 User Fees

Other (please specify): _____

10. If you checked any of the boxes in number 9 above, please provide an explanation and supporting documentation regarding the inability of the organization or agency to pay the fees which you are requesting be waived/sponsored. Please attach to this form and submit with your request.

11. Will the organization or agency be charging an entry fee or be requesting a donation for the project/activity/event for which you are requesting a fee waiver/sponsorship? If so, please provide an explanation detailing why the fees to be waived/sponsored cannot be recovered through the entry fee. Please attach to this form and submit with your request.


 Authorized Signature

RESA Office Admin.
 Title

2 / 19 / 26
 Date

Sonoma County Fairgrounds
 1350 Bennett Valley Road
 Santa Rosa, CA 95404
 707.545.4200

Service Order Confirmation

Order: **120879**
 Entered On: **07/23/25**

Golden Gate Area Council, Redwood Empire Service Area (Boy Scouts Dinner) (VETS) (27774)

Start-End:

Sat 05/09/26 03:00 PM - 10:00 PM

Golden Gate Area Council, Redwood Empire Service Area (VETS)
 Maureen McCool
 [REDACTED]
 Santa Rosa, CA 95407

Function:	Space & Statistics
Start-End:	05/09/26 03:00 PM - 10:00 PM
Requestor:	Golden Gate Area Council, Redwood Empire Service Area (VETS)

Description	Start-End	Ordered	Rate	Charges
Vet's Dining Room	05/09/26 03:00 PM - 10:00 PM	1.00 \$	61.00 HR	427.00
Vet's Podium	05/09/26 03:00 PM - 10:00 PM	1.00 EA	10.00 EA	10.00
Vet's Microphone Cordless	05/09/26 03:00 PM - 10:00 PM	1.00 EA	40.00 EA	40.00
Vet's Coffeemaker (100 cup)	05/09/26 03:00 PM - 10:00 PM	1.00 EA	20.00 EA	20.00
Vet's Setup Fee 101-200	05/09/26 03:00 PM - 10:00 PM	1.00 EA	200.00 EA	200.00
Vet's Processing Fee	05/09/26 03:00 PM - 10:00 PM	1.00 EA	25.00 EA	25.00
			Total Charges:	722.00