

**AGREEMENT 2526-119-00
BY AND BETWEEN
FIRST 5 SONOMA COUNTY COMMISSION
AND
COUNTY OF SONOMA**

This **AGREEMENT** (“Agreement”) entered into as of the 04/1/2026 (“Date of Agreement”) is by and between the **FIRST 5 SONOMA COUNTY COMMISSION**, a public body and legal public entity (“COMMISSION”) and COUNTY OF SONOMA on behalf of its DEPARTMENT OF HEALTH SERVICES, (“CONTRACTOR”). This Agreement shall be administered by an authorized designee of the COMMISSION. The Commission and Contractor are collectively referred to herein as the “PARTIES” or singularly by their individual names or as a “PARTY.”

IT IS HEREBY MUTUALLY AGREED that both PARTIES will adhere to the provisions of this Agreement including the Scope of Work, (Exhibit B); Project Budget, (Exhibit C) and Budget Narrative (Exhibit C-1).

Recitals

- A.** In order to facilitate the creation and implementation of an integrated, comprehensive, and collaborative system of information and services to enhance optimal early childhood development, the California legislature adopted legislation set forth in the California Children and Families Act of 1998, Health and Safety Code Section 130100, *et seq.* (as amended, the “Act”), implementing the Children and Families First Initiative passed by the California electorate in November of 1998, establishing the First 5 California Commission (formerly California Children and Families Commission, and providing for establishment in each county of First 5 Commissions (formerly Children and Families Commissions), including First 5 Sonoma County.
- B.** The First 5 Sonoma County COMMISSION has adopted a Strategic Plan to define how funds authorized under the Act should best be allocated to meet the critical needs of Sonoma County’s children prenatal through age five as codified in the Act, which plan has been amended and after the Date of Agreement may be further amended, updated, or revised (“Strategic Plan”).
- C.** The COMMISSION desires to contract with CONTRACTOR to provide services, carry out certain performance activities and obligations, and achieve certain outcomes, while promoting the purposes of the Act and the First 5 Sonoma County Strategic Plan on the terms and conditions set forth in this Agreement and the *Project Summary*,

(Exhibit A); *Scope of Work*, (Exhibit B); *Project Budget*, (Exhibit C) and *Budget Narrative* (Exhibit C-1).

D. CONTRACTOR is independently engaged in the business of providing services similar to those described in this Agreement. CONTRACTOR desires to provide the services in furtherance of the purposes of the Act and the First 5 Sonoma County Strategic Plan on the terms and conditions set forth in this Agreement and possesses the qualifications and resources required to provide said services and is willing and able to perform duties and render services and deliverables, without supervision, which are determined by the COMMISSION to be necessary or appropriate for the support and improvement of early childhood development within Sonoma County.

NOW, based on the Recitals, which are a substantive part of this Agreement, and agreed mutual consideration, COMMISSION and CONTRACTOR agree as follows:

1. Term

This Agreement begins and is made effective as of 04/01/2026 (the “Effective Date”), and ends on 06/30/2027, unless terminated earlier under this Agreement (the “Term”).

CONTRACTOR understands and agrees that there is no representation, implication, or understanding that the services provided by CONTRACTOR under this Agreement will be purchased by the COMMISSION from CONTRACTOR under a new Agreement following expiration or termination of this Agreement. CONTRACTOR waives all rights or claims to notice or hearing respecting any failure by the COMMISSION to continue to purchase all or any such service from CONTRACTOR following the expiration or termination of this Agreement. CONTRACTOR also understands that payment under this Agreement is contingent upon the allocation of funding to the COMMISSION, pursuant to Section 17.1 of this Agreement.

2. Performance

2.1 Services. CONTRACTOR must provide, to the complete satisfaction of the COMMISSION, all services described in *Project Summary* (Exhibit A) and *Scope of Work* (Exhibit B), attached and incorporated into this Agreement) (the “Services”).

2.2 Budget. CONTRACTOR must comply with all criteria and standards contained in *Project Budget* (Exhibit C) and *Budget Narrative* (Exhibit C-1), attached and incorporated into this Agreement.

2.3 Purpose. Pursuant to state law and the First 5 Sonoma County Strategic Plan, CONTRACTOR must provide the Services for the sole purpose of promoting,

supporting, and improving the early development of children residing in Sonoma County from the prenatal stage through 5 years of age. CONTRACTOR must only:

- a. Provide the Services to children ages prenatal through age five who reside in Sonoma County; and/or
- b. Provide the Services to parents, primary care givers, or legal guardians of children ages prenatal through age five who reside in Sonoma County; and/or
- c. Provide the Services that support professionals, service providers and/or systems, who in turn provide supports to (i) children ages prenatal through age five who reside in Sonoma County, or (ii) the parents, primary care givers, or legal guardians of these children.

2.4 **Capabilities.** CONTRACTOR represents and warrants that it has the expertise, appropriate licenses, support staff, and facilities necessary to provide the Services in a timely and professional manner.

3. Compliance with Strategic Plan, Funder Partner Policies, and Other Requirements

3.1 **Strategic Plan.** CONTRACTOR must provide the Services in a manner consistent with the objectives in the COMMISSION's Strategic Plan, available on the COMMISSION's website - www.first5sonomacounty.org - and incorporated by reference into this Agreement (the "Strategic Plan"). In order to carry out these objectives, the COMMISSION may, from time to time and at the COMMISSION's sole discretion, request CONTRACTOR to work with other COMMISSION-affiliated service providers in order to integrate the Services into other programs funded directly or indirectly by the COMMISSION. CONTRACTOR must make reasonable efforts to comply with the COMMISSION's request.

3.2 **Funded Partner Policies.** CONTRACTOR must comply with all policies and procedures set forth in the COMMISSION's *Funded Partner Policies* folder provided to CONTRACTOR as of the Date of Agreement. The COMMISSION may review and amend the policies annually as the COMMISSION considers necessary in its sole discretion. CONTRACTOR must comply with any and all changes made to the policies unless CONTRACTOR sends notice of termination of this Agreement to the COMMISSION within 10 days after it receives updated policies or after the COMMISSION notifies CONTRACTOR to retrieve the updated policies, whichever the case may be.

3.3 **Other Requirements.** CONTRACTOR must comply with all other criteria and standards contained in this Agreement and all exhibits, and any additional COMMISSION policies, procedures, or other requirements in effect during the Term.

4. Compensation

4.1 **Project Budget.** Compensation for the Services is based on actual costs as described in Exhibits C and C-1.

4.2 **Reimbursement.** The COMMISSION will reimburse CONTRACTOR for all necessary, reasonable, and justifiable expenses, as determined by the COMMISSION, incurred in accordance with the Project Budget for providing the Services and/or activities on behalf of the COMMISSION in an aggregate amount not to exceed \$15,000 (the "Contract Amount"). The COMMISSION will follow the reimbursement process set forth in the Funder Partner Policies folder, as amended. Payment on all invoices is contingent upon CONTRACTOR's compliance with all contractual requirements including, but not limited to, the achievement of performance targets and the timely submission of Progress Report data, as defined below and further described in the Funder Partner Policies folder, as amended.

- a. **Invoicing.** CONTRACTOR must request reimbursement by submitting to the COMMISSION no later than thirty (30) days after the date of the event or as often as the COMMISSION requires or allows, an invoice that includes detail setting forth actual expenditures as compared to the Project Budget. CONTRACTOR must submit each invoice according to the guidelines set forth in the Funder Partner Policies folder, as amended.
- b. **Progress Reporting Requirements.** CONTRACTOR must submit client level data on achievement of targets on a quarterly basis via Excel spreadsheet, a form that will be provided to the CONTRACTOR by the COMMISSION. COMMISSION is currently in the process of implementing a new reporting database - when implementation is complete and training has been provided to CONTRACTOR on data entry procedures, CONTRACTOR must enter data directly into the database on a quarterly basis going forward. The COMMISSION must receive quarterly reports no later than the 15th day after the ending of the previous quarter, or as the COMMISSION requires. CONTRACTOR must submit all data and reports in a form provided by the COMMISSION and according to the guidelines, policies, and procedures set forth in the Funder Partner Policies folder, as amended.

4.3 **Disallowed Costs.** The COMMISSION will not reimburse CONTRACTOR for any expense that it determines, in its sole discretion, to be a supplanting of funds or program income, as described below, or a disallowed cost, as further described in the Funder Partner Policies folder, as amended.

5. Supplementing Existing Service Levels and Supplanting Other Funding

5.1 Supplanting Law & Policy. The Parties are bound by the provisions of the COMMISSION's supplanting policy (as set forth in the Funder Partner Policies folder, as amended) and Section 30131.4(a) of the Revenue and Taxation Code, which states:

All moneys raised pursuant to taxes imposed by Section 30131.2 shall be appropriated and expended only for the purposes expressed in the California Children and Families Act, and shall be used only to supplement existing levels of service and not to fund existing levels of service. No moneys in the California Children and Families Trust Fund shall be used to supplant state or local General Fund money for any purpose.

5.2 Prohibition Against Supplanting. CONTRACTOR must not use any funds provided by the COMMISSION to supplant existing funds in contravention of law or COMMISSION policy. CONTRACTOR must use any monies leveraged, obtained through matching funds, part of governmental or private grant funds, or in any way resulting from the use of funds provided by the COMMISSION, solely in performing the Services. CONTRACTOR's use of these funds is subject to the COMMISSION's approval at the COMMISSION's sole discretion.

5.3 Additional Funds

- a. **Receipt of Additional Funds.** If CONTRACTOR receives any funding for services from state, regional, federal, or local governmental agencies or philanthropic entities that is not otherwise earmarked for particular projects ("Additional Funds"), CONTRACTOR must notify the COMMISSION in the next reporting period of the amount of Additional Funds received and all terms and conditions attached to CONTRACTOR's use of the Additional Funds. CONTRACTOR must use as much of the Additional Funds as possible toward providing the Services. The COMMISSION will not reimburse CONTRACTOR for any expenses CONTRACTOR incurs in providing the Services to the extent CONTRACTOR did use or could have used Additional Funds to pay for the same portion of the Services. Sums received as a result of services provided to other public or private organizations shall be considered Additional Funds insofar as such sums are or can be applied to the work to be performed by Contractor pursuant to this Agreement. If CONTRACTOR is a non-profit corporation, unrestricted or undesignated private charitable donations and contributions shall not be considered revenue applicable to

this Agreement; CONTRACTOR has total freedom in planning for the usage of such resources in expanding and enriching programs, or in providing for such other operating contingencies as it may desire. Nothing herein shall be deemed to prohibit CONTRACTOR from contracting with more than one entity to perform additional work similar to or the same as that herein contracted for.

- b. **Abuse of Additional Funds.** The COMMISSION may, at its sole discretion, investigate CONTRACTOR's use of Additional Funds and may require CONTRACTOR to document its use of the Additional Funds along with funds it receives under this Agreement. If the COMMISSION determines, in its sole discretion, that CONTRACTOR used both COMMISSION funds and Additional Funds to pay for any expense substantially similar or reasonably related to the Services, CONTRACTOR must reimburse the COMMISSION for all COMMISSION funds expended in this manner. The COMMISSION may also, at its sole discretion, require that CONTRACTOR certify to the COMMISSION that it is not using or will not use Additional Funds to fund any portion of those services funded by the COMMISSION.

6. Program Income

6.1 **Definition.** "Program Income" means gross income earned by CONTRACTOR that is directly generated by a supported activity or earned as a result of funds awarded by the COMMISSION or procured directly or indirectly under this Agreement. Program Income includes, but is not limited to, income from fees for Services performed, the use or rental of real or personal property acquired under COMMISSION-funded projects, the sale of commodities, curriculum, marketing materials or items fabricated under funds awarded by the COMMISSION, license fees and royalties on patents and copyrights, and interest on loans made with funds awarded by the COMMISSION.

6.2 **Restrictions on Use.** CONTRACTOR must use Program Income only for providing the Services. CONTRACTOR must place and maintain Program Income in a separate cost center or fund trackable in CONTRACTOR's accounting system for CONTRACTOR's performance of the Services. CONTRACTOR must notify the COMMISSION immediately upon ascertaining the existence of Program Income. The COMMISSION may offset future disbursements and reimbursements to CONTRACTOR in an amount equal to all funds identified by CONTRACTOR as Program Income, and that the COMMISSION determines, in its sole discretion, to be Program Income.

7. Fiscal Compliance

7.1 Management of Funds. CONTRACTOR must not commingle funds it receives directly or indirectly under this Agreement with any other funds. CONTRACTOR must use all funds procured directly or indirectly under this Agreement solely for providing the Services as set forth in this Agreement. CONTRACTOR must comply with the controls, record keeping, and fund accounting procedure requirements of the COMMISSION (specified in the Funder Partner Policies folder, as amended), and all federal, state, and local regulations and directives, to ensure the proper disbursement of, and accounting for, program funds paid to CONTRACTOR and disbursed by CONTRACTOR under this Agreement. CONTRACTOR must track and report costs in conformance with Generally Accepted Accounting Principles (“GAAP”).

7.2 Financial Statement. CONTRACTOR must submit an annual, independently audited, organization financial statement to the COMMISSION on or before April 30th of each year during the Term.

7.3 Cost Allocation Plan. CONTRACTOR must prepare and comply with an agency-wide indirect cost allocation plan/methodology and submit plan to the COMMISSION. CONTRACTOR represents that it has submitted this plan prior to executing this Agreement.

8. COMMISSION’s Oversight of CONTRACTOR

8.1 Monitoring and Evaluation. The COMMISSION will monitor and evaluate performance of the Services through all means it considers necessary, in its sole discretion, to ensure that CONTRACTOR is complying with the Act and the terms of this Agreement. The COMMISSION may establish and provide policies and procedures governing the means by which it monitors, evaluates, and reports on CONTRACTOR’s performance and how it makes funding decisions. CONTRACTOR understands that determining whether CONTRACTOR is performing the Services in accordance with this Agreement and whether the COMMISSION will continue to provide funding to CONTRACTOR under this Agreement is solely the responsibility and within the discretion of the COMMISSION.

8.2 Data Collection. CONTRACTOR must fully cooperate with the COMMISSION in the implementation of monitoring and evaluation procedures including, but not limited to, data collection, data entry, reporting activities, and deadlines for deliverables described in Exhibit B and as otherwise required by the COMMISSION. As part of the COMMISSION’s monitoring and evaluation process, as well as the COMMISSION’s obligation to carry out its objectives under the Act, CONTRACTOR must provide all data and information required by the COMMISSION at any time during the Term, or as

otherwise required by this Agreement. The COMMISSION will only request data that is directly or indirectly related to the Services.

8.3 Annual Contract Review and Site Visits. The COMMISSION will, at minimum annually, conduct a review of this Agreement as part of its monitoring or evaluation activities. During a review, the COMMISSION may visit any and/or all locations where the Services are being provided. The COMMISSION may also make additional visits, at any time and at any location, at the COMMISSION's sole discretion. The frequency of these additional visits will vary depending on the findings made by COMMISSION staff in any ACR. The COMMISSION reserves the right to make unannounced visits during regular business hours or schedule a visit outside of regular business hours.

8.4 Audit and Inspection

- a. CONTRACTOR must maintain and make available to the COMMISSION accurate books and records relevant to all of its activities under this Agreement. The COMMISSION may conduct one or more audits or examinations (the "Audit and Inspection Activities"). As part of the Audit and Inspection Activities, the COMMISSION may copy any records, including, without limitation, invoices, materials, personnel records, client files, sign-in sheets, or any other information or data related to all matters covered by this Agreement. CONTRACTOR must reasonably cooperate with the COMMISSION's efforts to carry out the Audit and Inspection Activities. Notwithstanding the Term, the Audit and Inspection Activities will continue in full force and effect for 4 years from the expiration of the Term, or until the COMMISSION has notified CONTRACTOR in writing that the Audit and Inspection Activities are completed, whichever occurs last.
- b. Separate and apart from the Audit and Inspection Activities, CONTRACTOR's records will be subject to audits as required by Federal and/or State agencies and/or other funding sources. These audits include those performed pursuant to applicable Uniform Guidance or audits otherwise authorized by Federal or State law.
- c. CONTRACTOR must immediately report to the COMMISSION any incidents of fraud, abuse, or other criminal activity regarding provision of the Services or otherwise related to this Agreement or the expenditure of COMMISSION funds.

8.5 Record Retention. CONTRACTOR must maintain records in accordance with the policies and procedures set forth in the Funder Partner Policies folder, as amended. All records must describe and support the use of funds for the Services. CONTRACTOR must maintain all data and records in an accessible and secure location in good

condition for at least 4 years from the expiration of the Term or until the COMMISSION has notified CONTRACTOR in writing that the Audit and Inspection Activities are completed, whichever occurs last. In the event that CONTRACTOR misplaces, loses, or otherwise fails to maintain all data and records in accordance with this Section or the Funder Partner Policies folder, as amended, the COMMISSION, at its sole discretion, may disallow any costs directly or indirectly related to the missing, lost, or improperly maintained record or records.

8.6 Governmental Agencies and State Auditor General. The State of California or any state, federal, or local agency having an interest in the subject of this Agreement has the same rights as conferred upon the COMMISSION under this Section. If this Agreement exceeds \$10,000, CONTRACTOR is subject to the examination and audit of the State Auditor for a period of 3 years after final payment under this Agreement (Government Code § 8546.7).

8.7 Single Audit Act. Even though funds received under this Agreement are not federal funds, if CONTRACTOR is audited under the Single Audit Act and OMB Circular A-133, it must have its independent auditor include the funds received and expended under this Agreement as part of the testing. Although the programs tested under these provisions are selected on a risk-based approach, and for Federal Government purposes this Agreement would not be included in that analysis, the COMMISSION requires that at least a representative number of transactions will be selected for testing from these contracted funds. The number of transactions selected could be based on a statistical sampling method, materiality levels, or on the auditor's judgment as long as the auditor determines that the expenditures made are appropriate under this Agreement. The COMMISSION reserves the right to create audit guidelines with which CONTRACTOR must comply.

8.8 Penalty. CONTRACTOR's failure to (a) timely and accurately submit any document, report, or data in a timely and accurate manner, or (b) otherwise adhere to the COMMISSION's administrative, programmatic, or financial requirements specified in this Agreement or in the Funder Partner Policies folder, as amended, may result in the COMMISSION imposing penalties, which may include, without limitation: withholding of payment by the COMMISSION; suspension without payment; termination of this Agreement; disgorgement of funding, and loss of eligibility to receive future funding from the COMMISSION. CONTRACTOR may appeal the penalty in writing to the COMMISSION or designated standing committee, on CONTRACTOR's company letterhead, setting forth the extenuating circumstances that caused the tardy or inaccurate submission. The COMMISSION has sole discretion whether to waive any penalty.

8.9 Confidentiality

- a. Pursuant to Health and Safety Code 130140.1(e), any individually identifiable information collected by COMMISSION must be protected from disclosure to unauthorized entities unless written consent was obtained from the parent or legal guardian. CONTRACTOR acknowledges that during the Term it might have access to Confidential Information required for effective coordination and delivery of services to children and their families. CONTRACTOR will ensure that all of its employees, agents, contractors, and representatives will comply with the terms and conditions of this Agreement and all applicable laws regarding the access, use, and dissemination of Confidential Information. All confidential discussions, deliberations, and Confidential Information generated, submitted, or maintained in connection with this Agreement must be disclosed only to persons who have a specific and bona fide “need to know” and authority to access Confidential Information. Furthermore, CONTRACTOR must not disclose to third parties (i) any Confidential Information without the express written consent of the COMMISSION, and (ii) any individually identifiable Confidential Information related to a child without the additional written authorization from the child’s parent or legally authorized representative.
- b. For purposes of this Agreement and to the extent permitted by law, “Confidential Information” includes, but is not limited to, any data, ideas, know-how, materials, products, formulas, processes, technology, computer programs, specifications, drawings, diagrams, manuals, plans, policies, software, financial information, personnel information, client information, any information entered into or contained in the COMMISSION’s databases or spreadsheets, and other information disclosed or submitted, orally, in writing, or by any other media; provided, however, that Confidential Information shall not include information that (i) is or becomes generally available to or known by the public other than as a result of a disclosure made by the Parties; (ii) is disclosed by CONTRACTOR because such information was compelled by court order; or (iii) was available to CONTRACTOR on a nonconfidential basis prior to disclosure by the COMMISSION or an affiliate of the COMMISSION and prior to the Effective Date.

10. Materials Identification, Ownership, and Dissemination

10.1 Public Acknowledgement of Funding. CONTRACTOR will announce funding awards only after (1) the contract has been signed and returned and (2) after any announcement strategies are discussed with COMMISSION staff. CONTRACTOR is required to acknowledge COMMISSION funding, including Measure I funding, by using COMMISSION's name and logo on all materials, publications, social media sites and posts, event materials, promotional information, and products that relate to Commission-funded programs, unless otherwise agreed to between CONTRACTOR at COMMISSION's sole discretion. CONTRACTOR shall comply with COMMISSION's guidelines related to the use of COMMISSION's name and logo as stated in "Grantee Style and Usage" section in the Funder Partner Policies folder.

10.2 Ownership. All materials, records, manuals, curriculum, images, recorded video/audio and property, either provided to CONTRACTOR by the COMMISSION or otherwise related to the Services, are the property of the COMMISSION, unless otherwise negotiated. CONTRACTOR, at the COMMISSION's sole discretion, must turn over all materials to the COMMISSION at the expiration of the Term or earlier termination of this Agreement.

10.3 Intellectual Property. Any work product developed by CONTRACTOR in performance of this Agreement shall be considered the work product of COMMISSION and upon termination of the Agreement, CONTRACTOR shall provide those materials to COMMISSION to the extent requested. In addition, it is the express intention of the parties that COMMISSION shall at all times be and shall remain the sole and exclusive owner of all rights of any kind whatsoever in and to the results and proceeds of COMMISSION'S and/or CONTRACTOR'S services hereunder (the "Results"). CONTRACTOR shall, however, retain any rights to materials used in the performance of this Agreement to the extent CONTRACTOR possessed, owned, or developed such materials prior to entering into this Agreement.

CONTRACTOR warrants that, to the best of its knowledge and control, the Results are and will be original with CONTRACTOR in all respects (except to the extent based on material supplied by the COMMISSION), have not been and will not be exploited in any manner and/or medium, and do not or will not infringe upon the copyright, patent or any other right of any person or entity and properly attribute the use of any other sources from any person or entity. CONTRACTOR agrees to execute any and all other documents consistent herewith, which may be required to effectuate the purpose and intent of this Agreement, and agrees that the COMMISSION shall have the sole and exclusive right to register in its own name the copyrights and any other rights in and to the Results. In addition, or alternatively, CONTRACTOR hereby irrevocably appoints the COMMISSION as CONTRACTOR'S attorney-in-fact to take such actions and make, sign, execute, acknowledge, and deliver all such documents as may from time to time

be necessary to convey to the COMMISSION, its successors and assigns, all rights granted in this section. This provision is of the essence of this Agreement and shall survive termination of this Agreement.

11. Fingerprinting, Child Abuse Prevention, and Breastfeeding Friendly Policy

11.1 Fingerprinting. CONTRACTOR represents and warrants that all its employees, agents, volunteers, and subcontractors, who directly provide Services to children, are (and will be) fingerprinted according to state and federal law and have (and will have) a criminal clearance which states that they do not have a criminal history which would compromise the safety of children. Additionally, irrespective of any federal or state legal requirements, CONTRACTOR represents and warrants that any of its employees, agents, volunteers, or subcontractors who will or may have direct, unsupervised access to children in connection with the Services, are (and will be) fingerprinted and have the same criminal clearance described in the preceding sentence.

11.2 Child Abuse Prevention. CONTRACTOR represents and warrants that it will report all known or suspected instances of child abuse or neglect to either local law enforcement or county child welfare services consistent with state and federal law. CONTRACTOR further represents and warrants that each and every employee, agent, volunteer, or subcontractor who directly provides Services to children has received annual training regarding child abuse and neglect prevention and reporting and must sign a statement acknowledging that they understand the child abuse reporting laws and will comply with same. Failure to report shall constitute a material breach of this Agreement subject to termination by COMMISSION under Section 17.2 (“Breach of Contract”) of this Agreement.

12. Independent CONTRACTOR

12.1 Status. CONTRACTOR is an independent CONTRACTOR. All persons employed to furnish the Services are employees of CONTRACTOR and not of the COMMISSION. In performance of the Services, CONTRACTOR, including any and all of CONTRACTOR’s owners, officers, agents, employees, and independent CONTRACTORS, will at all times be acting and performing as an independent CONTRACTOR, and will act in its independent capacity and not as an officer, agent, servant, employee, joint venturer, partner, or associate of the COMMISSION. The COMMISSION has no right to control, supervise, or direct the manner or method by which CONTRACTOR performs its obligations under this Agreement. However, the COMMISSION may administer this Agreement so as to verify that CONTRACTOR is performing its obligations in accordance with the terms and conditions of this Agreement.

12.2 Employer Duties. CONTRACTOR has the sole obligation to provide its employees with all legally required notices and postings, as well as all employee wages and benefits, and will make all Social Security and other withholdings required by applicable federal or state laws and regulations.

13. Subcontracts

13.1 CONTRACTOR's Responsibility. CONTRACTOR assumes full responsibility for the performance of the Services, whether or not directly provided by CONTRACTOR. CONTRACTOR is considered the sole point of contact regarding contractual matters, including payment of any and all charges resulting from this Agreement. CONTRACTOR is responsible to the COMMISSION for the full and proper performance of any subcontract. Any subcontractor is subject to the same terms and conditions to which CONTRACTOR is subject under this Agreement.

13.2 Procedures for Subcontracting. If CONTRACTOR desires to subcontract with one or more third parties to carry out a portion of the Services (e.g., subcontracting with consultants or partnering with another organization), any subcontract must (a) be in writing and approved as to form and content by the COMMISSION prior to execution and implementation; and (b) include a budget or fee schedule for the COMMISSION's review. The COMMISSION has the sole right to request and/or reject any proposed subcontract. Any subcontract, together with all other activities by or caused by CONTRACTOR, may not require compensation greater than the Contract Amount. CONTRACTOR must submit an executed copy of any subcontract and must receive a receipt confirmation from the COMMISSION before any implementation.

14. Defense, Indemnity, and Hold Harmless

CONTRACTOR must defend, indemnify, and hold harmless the County of Sonoma and the COMMISSION, and their directors, officers, employees, agents, independent contractors, volunteers, attorneys, and consultants from and against all losses, costs, demands, attorneys' fees, expenses, obligations, liabilities, penalties, interests, recoveries, damages, claims, and judgments alleged to result from, arise out of, or be in any way connected with any willful acts, active or passive negligence, errors, or omissions, including violation of any law or regulation, of CONTRACTOR or CONTRACTOR's directors, officers, employees, agents, independent CONTRACTORS, or volunteers, directly or indirectly related to the performance of the Services.

15. Insurance

15.1 Required Coverage. On or before the Project Start Date, CONTRACTOR must furnish to the COMMISSION satisfactory proof of the required insurance (Certificates

of Insurance), which must include a commitment by CONTRACTOR's insurers that they will mail notice of any cancellation or reduction of coverage below the amounts required by the COMMISSION, at least 30 days prior to the effective date of the cancellation or change. CONTRACTOR may not perform any work under this Agreement until CONTRACTOR has obtained all insurance required under this Section and the required certificates of insurance have been filed with and approved by the COMMISSION. CONTRACTOR must pay any deductibles and self-insured retentions under all required insurance policies. All insurance afforded by CONTRACTOR pursuant to this Agreement must be primary to and not contributing to any other insurance maintained by the COMMISSION. CONTRACTOR must have the following insurance, unless waived by COMMISSION:

- a. **Commercial General Liability.** Comprehensive general liability coverage of at least \$1 million per occurrence, \$2 million annual aggregate. CONTRACTOR must list the COMMISSION as additional insured.
- b. **Workers' Compensation.** Workers' Compensation Insurance in accordance with the California Labor Code.
- c. **Automobile Liability.** Comprehensive automobile liability coverage with a combined single limit of at least \$1 million per accident for bodily injury and property damage on all vehicles operated under CONTRACTOR's authority, whether or not owned by CONTRACTOR. CONTRACTOR must list the COMMISSION as additional insured.
- d. **Professional Liability (Errors and Omissions).** If CONTRACTOR employs or contracts with licensed professional staff in performing the Services, professional liability (errors and omissions) insurance with limits of at least \$1 million per occurrence, \$3 million annual aggregate.
- e. **Fidelity Bond or Insurance.** In accordance with Section 17 below, or otherwise at the COMMISSION's request, a Fidelity Bond of at least \$1 million or insurance with limits of at least \$1 million, including coverage for theft or loss of COMMISSION property. *Not applicable to contracts with a value of less than \$100,000*

15.2 Rating. All insurance must be issued by a company or companies listed in the current "Best's Key Rating Guide" publication with a minimum of a "B+;V" rating, or in special circumstances, be pre-approved by the COMMISSION.

15.3 Endorsements. CONTRACTOR must obtain endorsements to the general liability and auto insurance policies, giving the COMMISSION an unrestricted 30-day prior written notice of cancellation or change in terms or coverage. CONTRACTOR must also obtain an endorsement to the workers' compensation policy giving the COMMISSION an unrestricted 10-day prior written notice of any cancellation or change in terms or coverage.

15.4 Self-Insured. If CONTRACTOR is, or becomes during the Term, self-insured or a member of a self-insurance pool, CONTRACTOR must provide coverage equivalent to the insurance coverage and endorsements required above. The COMMISSION will not accept this coverage unless the COMMISSION determines, in its sole discretion and by written acceptance, that the proposed coverage is equivalent to the above-required coverage.

15.5 Liability and Other Actions. Compliance with the insurance requirements discussed above will not relieve CONTRACTOR of any liability, whether within, outside, or in excess of such coverage, and regardless of solvency or insolvency of the insurer that issues the coverage; nor will it preclude COMMISSION from taking any other actions available to it under any other provision of this Agreement or otherwise in law.

15.6 Failure to Maintain Insurance. If CONTRACTOR fails to maintain the insurance required in this Section, the COMMISSION may terminate this Agreement and recover damages in accordance with Section 17 below. Alternatively, the COMMISSION may, in its sole discretion, purchase the required insurance coverage and, without further notice to CONTRACTOR, the COMMISSION may deduct from sums due to CONTRACTOR any premiums and associated costs advanced or paid by the COMMISSION for the insurance. If the balance of monies obligated to CONTRACTOR pursuant to this Agreement is insufficient to reimburse the COMMISSION for the premiums and any associated costs, CONTRACTOR must reimburse the COMMISSION for the premiums and pay for all costs associated with the purchase of this insurance. Any failure by the COMMISSION to take this alternative action will not relieve CONTRACTOR of its obligation to obtain and maintain the insurance coverage required by this Agreement.

16. Individuals Handling Funds

No employee, agent, or independent CONTRACTOR of CONTRACTOR who has been convicted of a felony or against whom a civil judgment has been entered based upon misappropriation of funds or similar action may have authority or discretion over disbursements or withdrawals of funding provided to CONTRACTOR by the COMMISSION. All individuals having authority to disburse or withdraw funds received by CONTRACTOR from the COMMISSION must be bonded in the amount described in

Section 15.1 above, unless the COMMISSION, in its sole discretion, allows CONTRACTOR to provide proof of insurance covering employee dishonesty in accordance with this Agreement.

17. Termination

17.1 Non-Allocation of Funds. The terms of this Agreement, and the Services and funds to be provided, are contingent on the continued appropriation of funds to the COMMISSION by all federal, state, or local appropriating agencies. Should the COMMISSION not receive, or otherwise receive a reduction of, appropriated funds from any appropriating agency, the COMMISSION may, in its sole discretion, have the option to modify the scope of the Services, or terminate this Agreement at any time by giving CONTRACTOR 30 days prior written notice.

17.2 Breach of Contract. The COMMISSION may immediately suspend or terminate this Agreement in whole or in part, where the COMMISSION, in its sole discretion, determines that CONTRACTOR has breached this Agreement. COMMISSION may determine that CONTRACTOR has breached this Agreement if it determines, in its sole discretion, that CONTRACTOR:

- a. Illegally or improperly used any funds procured directly or indirectly under this Agreement;
- b. Improperly performed any of the Services;
- c. Failed to begin performing the Services within 60 days of the Effective Date.
- d. Failed to comply with the Strategic Plan, the Funder Partner Policies, or any other COMMISSION policy, procedure, or requirement, as amended;
- e. Failed to submit, failed to timely submit, or inaccurately or incompletely submitted, any reports, data, information, documents, books, or other records required under this Agreement;
- f. Failed to maintain at all times the insurance required by this Agreement;
- g. Has a financial interest, direct or indirect, in contravention of Section 20 that is not disclosed to COMMISSION by the Effective Date or that conflicts in any manner with the performance of the Services;
- h. Used Additional Funds in violation of this Agreement;

- i. Failed to meet any deadlines specified in the Scope of Work (Exhibit B); or
- j. Failed to comply with any term of this Agreement.

17.3 Without Cause. Under circumstances other than those set forth in Section 17.2, this Agreement may be terminated by either Party upon giving the other Party 30 days advance written notice of an intention to terminate.

17.4 Termination By Mutual Agreement . The Commission and Contractor may otherwise agree in writing to terminate this Agreement in a manner consistent with mutually agreed upon specific terms and conditions.

17.5 Payment to CONTRACTOR and Remedies. If this Agreement is terminated as provided above, the COMMISSION has no obligation to further compensate CONTRACTOR, except for Services satisfactorily performed prior to the date of termination. The COMMISSION may withhold payment of funds, or, if payment has been made, demand that CONTRACTOR repay any funds disbursed to CONTRACTOR under this Agreement, which in the judgment of the COMMISSION were not expended in accordance with the terms of this Agreement. CONTRACTOR must promptly refund any such funds upon demand, or at the COMMISSION's option, this repayment may be deducted from future payments owing to CONTRACTOR under this Agreement. In no event will any payment by the COMMISSION constitute a waiver by the COMMISSION of any breach of this Agreement or any default which may then exist on the part of CONTRACTOR. Neither will any payment to CONTRACTOR impair or prejudice any remedy available to the COMMISSION with respect to any breach or default by CONTRACTOR. If CONTRACTOR breaches this Agreement, COMMISSION may recover from CONTRACTOR all remedies available at law. A waiver of any breach of this Agreement by the COMMISSION will not constitute a continuing waiver, a waiver of any subsequent breach of the same, or a waiver of any breach of another provision of this Agreement.

17.6 Surrender of Documentation and Equipment. At the expiration of the Term or if this Agreement is terminated earlier, CONTRACTOR must, as required by the Funder Partner Policies folder, provide to the COMMISSION all equipment, files, memoranda, documents, correspondence, and other property generated during the course of performing the Services or purchased with funds procured directly or indirectly pursuant to this Agreement. The COMMISSION may, at its sole discretion, require CONTRACTOR to provide any equipment in good working order with the exception of reasonable wear and tear.

18. Compliance with Laws

18.1 All Contracts. CONTRACTOR shall observe and comply with all applicable laws, ordinances, codes and regulations of governmental agencies, including federal, state, municipal and local governing bodies, having jurisdiction over the scope of services or any part hereof, including Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), all provisions of the Occupational Safety and Health Act of 1970 and all amendments thereto, and all applicable federal, state, municipal and local safety regulations. All services performed by CONTRACTOR must be in accordance with these laws, ordinances, codes and regulations. CONTRACTOR shall indemnify and save COMMISSION and Sonoma County harmless from any and all liability, fines, penalties and consequences from any noncompliance or violations of such laws, ordinances, codes and regulations. A violation of such laws, ordinances, codes and regulations shall constitute a material breach of this Agreement and may serve as a basis for termination of this Agreement under Section 17.2(j) and the initiation of appropriate legal proceedings by COMMISSION.

18.2 Contract with a Value of \$100,000 or More* By signing this Agreement, CONTRACTOR certifies, under penalty of perjury, that at the time of entering into this Agreement all of the following are true:

- (a) That CONTRACTOR is in compliance with the Unruh Civil Rights Act (Section 51 of the Civil Code).
- (b) That CONTRACTOR is in compliance with the California Fair Employment and Housing Act (Chapter 7 (commencing with Section 12960) of Part 2.8 of Division 3 of Title 2 of the Government Code).
- (c) (1) That any policy that CONTRACTOR has against any sovereign nation or peoples recognized by the government of the United States, including, but not limited to, the nation and people of Israel, is not used to discriminate in violation of the Unruh Civil Rights Act (Section 51 of the Civil Code) or the California Fair Employment and Housing Act (Chapter 7 (commencing with Section 12960) of Part 2.8 of Division 3 of Title 2 of the Government Code).
- (2) Any policy adopted by CONTRACTOR or actions taken thereunder that are reasonably necessary to comply with federal or state sanctions or laws affecting sovereign nations or their nationals shall not be construed as unlawful discrimination in violation of the Unruh Civil Rights Act (Section 51 of the Civil Code) or the California Fair Employment and Housing Act (Chapter 7 (commencing with Section 12960) of Part 2.8 of Division 3 of Title 2 of the Government Code).



***Not applicable to contracts with a value of less than \$100,000**

19. Notices

All notices required or permitted by this Agreement or applicable law must be in writing and may be delivered in person (by hand or by courier) or may be sent by regular, certified or registered mail, or U.S. Postal Service Express Mail, with postage prepaid, by facsimile transmission, or by electronic transmission (email) and will be deemed sufficiently given if served in a manner specified in this Section. The addresses and addressees noted below are that Party's designated address and addressee for delivery or mailing of notices. Any Party may, by written notice to the other, specify a different address for notice. Any notice sent by registered or certified mail, return receipt requested, will be deemed given on the date of delivery shown on the receipt card, or if no delivery date is shown, 3 days after the postmark date. If sent by regular mail the notice will be deemed given 48 hours after it is addressed as required in this Section and mailed with postage prepaid. Notices delivered by United States Express Mail or overnight courier that guarantee next day delivery will be deemed given 24 hours after delivery to the Postal Service or courier. Notices transmitted by facsimile transmission or similar means (including email) will be deemed delivered upon telephone or similar confirmation of delivery (confirmation report from fax machine is sufficient), provided a copy is also delivered via personal delivery or mail. If notice is received after 4:30 p.m. or on a Saturday, Sunday or legal holiday it will be deemed received on the next business day.

To the COMMISSION: Angie Dillon-Shore, Executive Director
First 5 Sonoma County
120 Stony Point Road, Suite 155
Santa Rosa, CA 95401
Email: adillonshore@first5sonomacounty.org

To CONTRACTOR:
Samantha Feld
Health Program Manager
Public Health Division
Department of Health Services
County of Sonoma
463 Aviation Blvd
Santa Rosa CA 95403
707-565-4572
samantha.feld@sonomacounty.gov

20. Nondiscrimination and Equal Opportunity

CONTRACTOR must comply with all applicable laws providing equal employment opportunities. CONTRACTOR assures that it will comply with applicable local, state, and federal laws and regulations that govern discrimination, including, but not limited to, the Americans with Disabilities Act and Title VII of the Civil Rights Act of 1964. Contractor further agrees that no person shall, on the grounds of race, creed, color, disability, sex, sexual orientation, national origin, age, religion, Vietnam Era Veteran's status, political affiliation, or any other non-merit factors protected by applicable law, be excluded from participation in, be denied associated benefits, or be otherwise subjected to discrimination under activities covered in this Agreement. These nondiscrimination and equal opportunity requirements apply, without limitation, to retirement, recruitment, advertising, hiring, layoff, termination, upgrading, demotion, transfer, rates of pay or other forms of compensation, use of facilities, and other terms and conditions of employment.

21. Conflict of Interest

CONTRACTOR shall observe and comply with all applicable laws, ordinances, codes and regulations of governmental agencies, including federal, state, municipal and local governing bodies regarding conflicts of interest.

CONTRACTOR shall not make governmental decisions, as defined in section 18700(c)(4) of Title 2 of the California Code of Regulations, and CONTRACTOR's work shall be subject to intervening substantive review by staff of First 5.

If CONTRACTOR has entered into this Agreement as a not-for-profit organization as defined by state and federal law, and is in receipt of funds from COMMISSION based on such status, CONTRACTOR shall at all times conduct its business in a manner consistent with that required of a not-for-profit organization by applicable laws.

CONTRACTOR shall not engage in any activities under this Agreement that would constitute "lobbying" or a "contribution" or expenditure" as those terms are defined under the Political Reform Act (Gov. Code §§ 81000 et. seq.) or local law.

22. Limitation on Liability

The liabilities or obligations of the COMMISSION with respect to its performance, non-performance or obligations pursuant to this Agreement shall be the liabilities or obligations of the COMMISSION, and shall not become the liabilities or obligations of

Sonoma County. CONTRACTOR shall not look to the County for satisfaction of obligations or liabilities.

23. General

23.1 Non-Assignment and Binding Effect. CONTRACTOR may not assign all or any part of this Agreement, or any obligations, interest, or any monies due or which become due under this Agreement without the prior written consent of the COMMISSION, which consent may be withheld in the COMMISSION's sole discretion. Subject to the preceding sentence, this Agreement is binding upon, and inures to the benefit of, the respective heirs, executors, administrators, successors, and assigns of the Parties.

23.2 Entire Agreement. This Agreement, including all exhibits, constitutes the entire agreement between the Parties regarding the Services and supersedes all prior and contemporaneous agreements, representations, and understandings of any nature whatsoever unless expressly included in this Agreement.

23.3 Conflict with COMMISSION Policies. Unless expressly stated otherwise in this Agreement, if there is any conflict with the terms of this Agreement and the terms of the Strategic Plan, the Funder Partner Policies folder, or other policies, procedures, or requirements of the COMMISSION, as amended, the terms of this Agreement prevail.

23.4 No Authority to Bind COMMISSION. CONTRACTOR, in its performance of the Services or any other duties under this Agreement, has no authority to bind the COMMISSION to any agreements or undertakings.

23.5 Nonexclusive Agreement. CONTRACTOR understands that this Agreement is not an exclusive agreement and that the COMMISSION, at its sole discretion, has the right to negotiate with and enter into contracts with others providing the same or similar services to the Services provided by CONTRACTOR.

23.6 Modifications. No waiver, alteration, modification, or termination of this Agreement is valid unless made in writing.

23.7 Waiver. No covenant or condition of this Agreement may be waived except by the written consent of the COMMISSION.

23.8 Governing Law and Venue. This Agreement will be governed by and construed in accordance with the laws of the State of California. The Parties agree that venue for any dispute or litigation arising under this Agreement will be in the County of Sonoma, State of California, if instituted in the State courts, or the Northern District of California, if instituted in the Federal courts.

23.9 Remedies. COMMISSION may pursue any and all remedies available by law as needed to enforce its rights under this Agreement.

23.10 Partial Invalidity. If any provision of this Agreement, or any portion of a provision, is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions of this Agreement, including, without limitation, the portions of any provision not held to be invalid, void, or unenforceable, will nevertheless continue to be in full force and effect without being impaired or invalidated in any way.

23.11 Compliance with Law. CONTRACTOR must observe and comply with all applicable federal, state, and local laws, ordinances, rules, and regulations now in effect or enacted during the Term, each of which are incorporated into this Agreement by reference.

23.12 Headings and Construction. The subject headings of the sections and paragraphs of this Agreement are included for purposes of convenience only and do not affect the construction or interpretation of any of its provisions. All words used in this Agreement include the plural as well as the singular number, and vice versa; words used in this Agreement in the present tense include the future as well as the present; and words used in this Agreement in the masculine gender include the feminine and neuter genders, whenever the context so requires. No provision of this Agreement will be interpreted for or against a Party because that Party or its legal representative drafted the provision, and this Agreement will be construed as if jointly prepared by the Parties.

23.13 Time. Time is of the essence in this Agreement.

23.14 Non-Collusion Covenant. CONTRACTOR represents and warrants that it has in no way entered into any contingent fee arrangement with any firm or person concerning the obtaining of this Agreement with the COMMISSION. CONTRACTOR has received from the COMMISSION no incentive or special payments, nor considerations not related to the provision of the Services.

23.15 Costs and Expenses. Each Party will pay all costs and expenses incurred, or to be incurred, by it in negotiating and preparing this Agreement and its exhibits, and in closing and carrying out the transactions contemplated by this Agreement, including, without limitation, its attorneys', paralegals', and other professionals' fees and costs.

23.16 Signature Authority. Each Party represents that it has the capacity, full power, and authority to enter into and perform this Agreement, and that the person signing this Agreement on behalf of each Party has been properly authorized and empowered to do so. CONTRACTOR must submit a written request to the COMMISSION for any change

in authorized signatory and must do so each time any name, title, or other information related to the authorized signatory is no longer current.

23.17 Attorneys' Fees. If an action at law or in equity is necessary to enforce or interpret the terms of this Agreement, the prevailing Party is entitled to reasonable attorneys', paralegals', and other professionals' fees and costs in addition to any other reasonable relief to which it may be entitled.

23.18 Accident Reporting. If a death, serious personal injury, or substantial property damage occurs in connection with the performance of this Agreement, CONTRACTOR shall immediately notify COMMISSION by telephone. CONTRACTOR shall promptly submit a written report, in such form as may be required by COMMISSION, of all accidents which occur in connection with this Agreement. This report must include the following information: 1. name and address of the injured or deceased person(s); 2. name and address of CONTRACTOR's subcontractor, if any; 3. name and address of CONTRACTOR's liability insurance carrier; 4. a detailed description of the circumstances surrounding the accident, whether any of COMMISSION's equipment, tools or materials were involved and the extent of the damage to COMMISSION and/or other property; 5. Whether any clients or recipients of services or other persons were witnesses to the accident; and 6. determination of what effect, if any, the accident will have upon CONTRACTOR's ability to perform services.

23.19 Drug-Free Workplace. CONTRACTOR and CONTRACTOR's employees shall comply with the County's policy of maintaining a drug free workplace. Neither CONTRACTOR nor CONTRACTOR's employees shall unlawfully manufacture, distribute, dispense, possess or use controlled substances, as defined in 21 U.S. Code Section 812, including marijuana, heroin, cocaine, and amphetamines, at any First 5 or County facility or work site. If CONTRACTOR or any employee of CONTRACTOR is convicted or pleads nolo contendere to a criminal drug statute violation occurring within Sonoma County, the CONTRACTOR, within five days thereafter, shall notify COMMISSION. Violation of this provision shall constitute a material breach of this Agreement subject to termination by COMMISSION under Section 17.2 ("Breach of Contract") of this Agreement.



Agreement 2526-119-00
County of Sonoma
Teen Parent Connections Mental Health
Supports
04/01/2026-06/30/2027

Reviewed and Recommended for Approval

For COMMISSION

Angie Dillon-Shore, Executive Director
First 5 Sonoma County

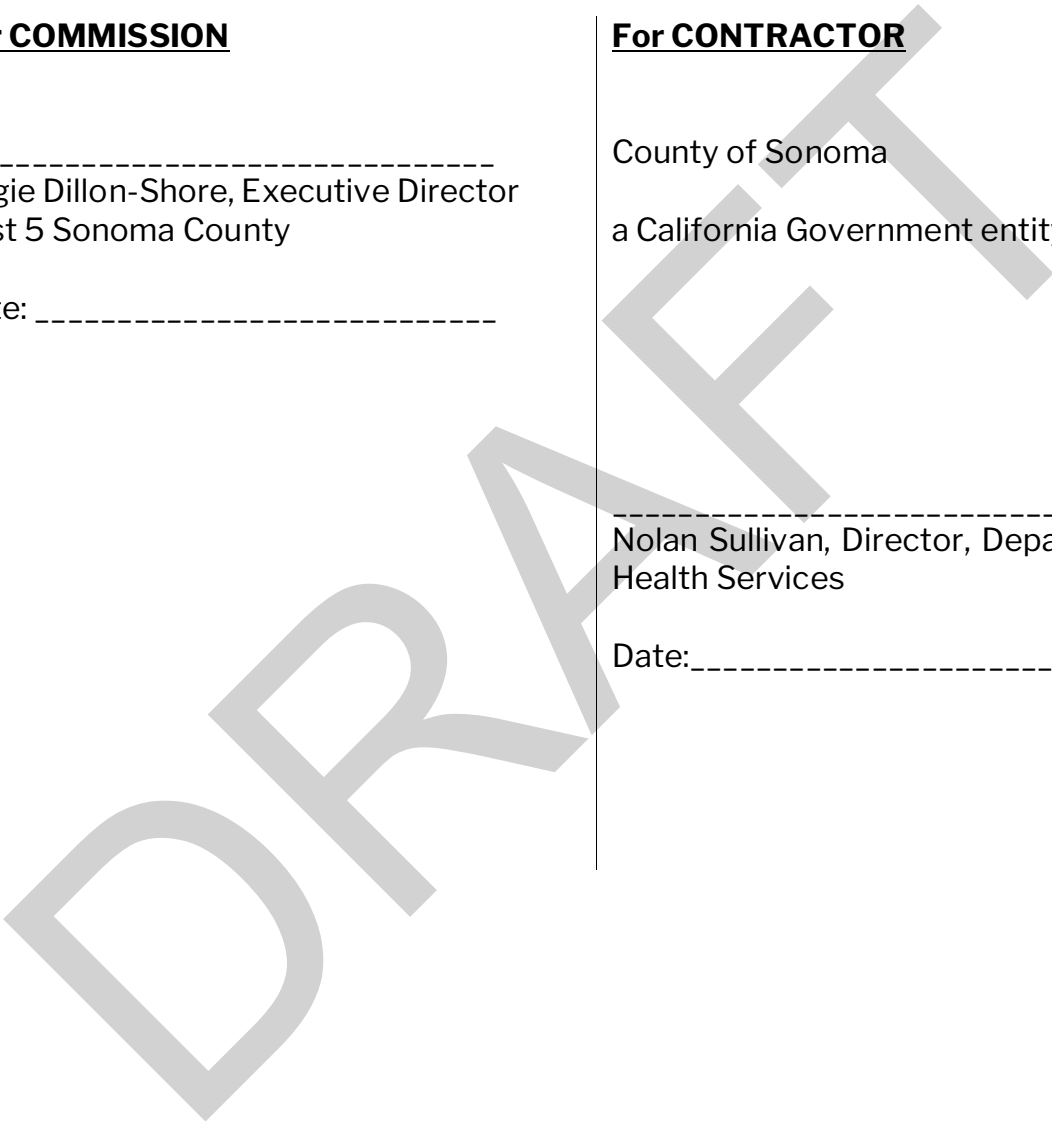
Date: -----

For CONTRACTOR

County of Sonoma
a California Government entity

Nolan Sullivan, Director, Department of
Health Services

Date: -----





Agreement 2526-119-00
County of Sonoma
Teen Parent Connections Mental Health
Supports
04/01/2026-06/30/2027

Exhibits:

- A. Project Contacts**
- B. Scope of Work**
- C. Project Budget**
- D. Data Collection and Reporting Requirements**

DRAFT



Agreement 2526-119-00
County of Sonoma
Teen Parent Connections Mental Health
Supports
04/01/2026-06/30/2027

EXHIBIT A
Project Contacts

Project Name: Teen Parent Mental Health Supports
Contractor: County of Sonoma Department of Health Services
Primary Address: 463 Aviation Blvd, Santa Rosa, CA 95404
Agreement # 2526-119-00

Term: 04/01/2026-06/30/2027

Primary Contacts:

Samantha Feld, Health Program Manager
707-565-4572, samantha.feld@sonomacounty.gov

Kembly Mahiri, Behavioral Health Clinical Specialist
707-565-4489, Kem.Mahiri@sonomacounty.gov

Scope of Work Contact:

Samantha Feld, Health Program Manager
707-565-4572, samantha.feld@sonomacounty.gov

Data Entry Contact, if different than Scope of Work contact:

Samantha Feld, Health Program Manager
707-565-4572, samantha.feld@sonomacounty.gov

Grace Tacherra Morrison, Program Planning & Evaluation Analyst
707-565-4547, grace.tacherramorrison@sonomacounty.gov

Invoices/Documentation Contact:

Samantha Feld, Health Program Manager
707-565-4572, samantha.feld@sonomacounty.gov

Frequency of Data Reporting: QUARTERLY

Authorized Signatories: Nolan Sullivan, Director of Health Services

EXHIBIT B Project Scope of Work

Work Plan Template

Add additional objectives as necessary. If this is a multi-year project, please submit a work plan table for each year as a combined PDF, clearly specifying the time period for each plan/period.

Agency Name: County of Sonoma Department of Health Services – Teen Parent Connections				
Project Name: Teen Parent Mental Health Supports				
Time Period: April 1, 2026 – June 30, 2027				
Objective <i>What will be achieved?</i>	Activities <i>Steps and scope of services that will be taken to achieve the objectives</i>	Measuring Progress <i>What metrics will be used to track progress and success (how much/many and other milestones)</i>	Staff <i>Who will do the work (role and number of staff)</i>	Timeframe <i>Range of dates when key activities will begin and end.</i>
1. Increase teen parents' resilience and wellbeing through peer-to-peer connection and exposure to the outdoors	1a. Convene 5 teen parent gatherings across the Sonoma County Regional Parks to foster peer-to-peer connection and exposure to the outdoors 1b. Provide transportation and incentives to teen parents and their children to facilitate participation	<ul style="list-style-type: none"> • # Regional Parks gatherings held • Total # teen parents and # children who participate in each event • Unique number of teen parents served • # Parks passes distributed • Survey of teen parents at graduation <ul style="list-style-type: none"> ○ Satisfaction with program activities 	4 TPC case managers and 1 Behavioral Health Clinical Specialist (clinical supervisor of TPC) will plan and organize Regional Parks events, in collaboration with Regional Parks staff. Sr Office Assistants and Health Program Manager to provide administrative support.	5 Regional Parks events held between April 2026 and June 2027 (spring, summer and fall)
2. Increase teen parents' resilience and motivation to continue educational	2a. Convene an annual graduation ceremony and academic achievement and celebration	<ul style="list-style-type: none"> • # graduations & academic achievement ceremonies held • # teen parents 	4 TPC case managers and 1 Behavioral Health Clinical Specialist (clinical supervisor of TPC) will plan and	2 annual graduations & academic achievement celebrations held (spring 2026 and

<p>pursuits through peer-to-peer connection</p>	<p>2b. Provide transportation and food for teen parents and their children to facilitate participation</p>	<p>attending each ceremony</p> <ul style="list-style-type: none"> • Survey of teen parents at graduation <ul style="list-style-type: none"> ○ Satisfaction with program activities ○ Feelings of resilience ○ Plans for future education 	<p>organize annual graduation & academic achievement ceremony. Sr Office Assistants and Health Program Manager to provide administrative support.</p>	<p>spring 2027)</p>
<p>3. Increase capacity of TPC staff to support mental health needs of teen parent clients</p>	<p>3a. Tailored training and/or workshop provided to TPC case managers to build their skills and capacity to address mental health concerns of teen parents, and support teens in building resilience.</p>	<ul style="list-style-type: none"> • # training hours completed 	<p>Up to 4 TPC case managers to participate in training. Sr Office Assistants and Health Program Manager to provide administrative support.</p>	<p>At least 1 training/workshop delivered during the project period</p>

EXHIBIT C
Project Budget & Terms of Payment

PROJECT TITLE: Teen Parent Mental Health Supports

PROJECT SUMMARY: Partner with the Department of Health Services to support the mental health of teen parents through peer-to-peer connection, especially connection in the outdoors.

CORE ACTIVITIES & COST:

- **Regional Park Events for Peer-to-Peer Connection**
 - Frequency: 5 times
 - Target Reach: 30 teens and their children
 - Per Event Cost: \$2,052
 - Includes transportation, food, event supplies, parks passes and/or gift card incentives to encourage participation.
 - **Total Cost: \$10,260**
- **Graduation and Academic Award Ceremonies**
 - Frequency: 2 times
 - Target Reach: 30 teens and their children
 - Per Event Cost: \$1,850
 - Includes transportation, food, event supplies, speakers fee
 - **Total Cost: \$3,700**
- **Staff Training**
 - Build case managers' capacity to support mental health needs of teen parents
 - **Total Cost: \$1,040**

PAYMENT:

For the delivery of the above services:

- The total payment for services under this Agreement shall not exceed **\$15,000** without a written contract amendment.
- Contractor shall submit invoices via email to invoicing@first5sonomacounty.org after each event, ceremony, or training with backup documentation showing the date of the event. A flyer with the date/time of the event is sufficient.

Exhibit D Data Collection and Reporting Requirements

Upon contract execution, all contractors are required to:

- Meet with the First 5 Sonoma County Research and Evaluation Manager (REM) within one month of contract execution to finalize a detailed evaluation plan for the funded project.
- Complete the Quarterly Progress Report (see below). A link to the report questionnaire will be sent to the contractor via email each quarter.
- Collaborate with the REM and Program Team, who will provide support with data collection as needed.

First 5 Sonoma County (F5SC) staff will analyze and compile each contractor’s data, and a summary of annual findings will be shared with each contractor approximately two months after the close of the fiscal year (August 31).

Quarterly Progress Report

1. *Organization Information*

Organization Name: _____
 Reporting Period: _____
 Contact Person: _____
 Email: _____

2. *Progress on Project Objectives*

For each funded objective, provide a brief update and indicate the status.

Objective	Brief Progress Update (2–3 sentences)	Status (Green / Yellow / Red)

3. *Reach and Engagement*

4. Please provide approximate counts for the quarter:

5. Children Served

- a. Number
 - b. Ages of children
 - c. Race/Ethnicity
 - d. Primary Language
 - e. Number of children with disabilities or unique needs
6. Parents/Guardians Served
- a. Number
 - b. Age
 - c. Race/Ethnicity
 - d. Primary Language
7. Providers
- a. Number
 - b. Age
 - c. Race/Ethnicity
 - d. Primary Language
8. Number of events/workshops held (or other counts/numbers as applicable to the project)
- 9.
10. *Successes and Challenges*
- a. Briefly describe one key success or milestone this quarter:

- 11.
- a. Describe one challenge you faced and how you addressed it (or support needed):

- 12.
13. *Quotes or Stories*
- a. Please share a participant quote, short story, or photo (with permission).
- 14.
15. *Plans for Next Quarter*
- a. List any key upcoming activities or events
16. *Reach and Engagement*
- Please provide approximate counts for the quarter:
- Children Served
 - Number
 - Ages of children
 - Race/Ethnicity
 - Primary Language
 - Number of children with disabilities or unique needs

- Parents/Guardians Served
 - Number
 - Age
 - Race/Ethnicity
 - Primary Language
- Providers
 - Number
 - Age
 - Race/Ethnicity
 - Primary Language
- Number of events/workshops held (or other counts/numbers as applicable to the project)

17. Successes and Challenges

- a. Briefly describe one key success or milestone this quarter:

- b. Describe one challenge you faced and how you addressed it (or support needed):

18. Quotes or Stories

- a. Please share a participant quote, short story, or photo (with permission).

19. Plans for Next Quarter

- a. List any key upcoming activities or events