



County of Sonoma

State of California

Date: August 11, 2020

Item Number: _____
Resolution Number: _____

4/5 Vote Required

Resolution of the Board of Supervisors of the County Of Sonoma, State of California Amending the Department Allocation Table of County Administrator's Office, Effective August 11, 2020

Whereas, on August 6, 2020, the Civil Service Commission approved Human Resources' recommendation to reclassify five encumbered positions to the classification of County Communications Specialist and that the incumbents should be retained in accordance with Civil Service Rule 3.3B; and

Whereas, Human Resources recommends also approving the County Administrator's Office to convert a vacant Department Program Manager allocation to a County Communications Specialist allocation; and

Whereas, Human Resources recommends the salaries of the two incumbents in the Administrative Analyst III and County Public Information Officer positions be Y-rated as the outcome of the classification study places them in a job class with a lower salary scale than their current rate of pay; and

Now, Therefore, Be It Resolved that the Allocation Table of County Administrator's Office is hereby revised as follows:

Budget Index	Job Class	Class Title	Existing Positions In Class	Change in Position Allocation	New Total Allocation For Class	Duration/ End Date	Salary Range
County Administrator's Office							
15020103	0906	County Communications Specialist	2.0	6.0	8.0	Ongoing	4115
15020101	0838	Administrative Analyst III	6.0	(-1.0)	5.0	Ongoing	4649
15020101	0903	County Public Information Officer	1.0	(-1.0)	0.0	Ongoing	4669
15020103	3085	Department Program Manager	4.0	(-4.0)	0.0	Ongoing	3902

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Supervisors:

Gorin:	Zane:	Gore:	Hopkins:	Rabbitt:
Ayes:	Noes:	Absent:	Abstain:	

So Ordered.