



County of Sonoma

State of California

Date: March 11, 2025

Item Number: _____

Resolution Number: _____

4/5 Vote Required

Adopt a Resolution Of The Board Of Supervisors Of The County Of Sonoma, State Of California, Amending the Department Allocation List of the Human Services Department, to Delete 1.0 Full Time Equivalent Human Services Systems and Programming Analyst and Add 1.0 Full Time Equivalent Senior Business Systems Analyst, and Delete 1.0 Full Time Equivalent Administrative Aide and Add 1.0 Full Time Equivalent Department Information Systems Specialist II, Effective March 11, 2025.

Whereas, the Human Services Department is requesting approval to delete 1.0 Full Time Equivalent (FTE) Human Services Systems and Programming Analyst and add 1.0 FTE Senior Business Systems Analyst to better align with operational needs of the department; and

Whereas, the Human Services Department has determined that the change in classification is needed to effectively accomplish work with internal stakeholders to meet business requirements, and will support technical design and project management to develop and implement internally developed business information systems; and

Whereas, the Human Services Department is requesting approval to delete 1.0 FTE Administrative Aide and add 1.0 FTE Department Information Systems Specialist II to better align with operational needs of the department; and

Whereas, the Human Services Department has determined that the advanced technical position will ensure the department can continue to provide federal and state social services programs within mandated service levels; that critical systems are maintained, supported, and procured effectively; that vendor management is maintained; and that technology assets are

tracked; and

Whereas, the Human Resources Department has reviewed the job duties of the positions and determined that the job classification changes are appropriate; and

Now, Therefore, Be It Resolved that the Department Allocation List of the Human Services Department is hereby revised as follows, effective March 11, 2025.

Budget Section/ Subsection	Job Class	Class Title	Existing Positions In Class	Change In Position Allocation	New Total Allocation For Class	Duration/ End Date	Salary Range
24030103	0173	Human Services Systems and Programming Analyst	3.00	-1.00	2.00	Ongoing	5300
24030103	0163	Senior Business Systems Analyst	0.00	1.00	1.00	Ongoing	5824
24030103	0810	Administrative Aide	1.00	-1.00	0.00	Ongoing	3710
24030103	0159	Department Information Systems Specialist II	5.00	1.00	6.00	Ongoing	4819

Supervisors:

Hermosillo: Rabbitt: Coursey: Gore: Hopkins:

Ayes: Noes: Absent: Abstain:

So Ordered.