

## ATTACHMENT 2

### INFORMAL BID PROPOSAL

**Project Name:** 3880 Brickway-TI (Mechanical Scope)

**Informal Bid No.:** SC001-0000002082

Pursuant to and in compliance with your Notice to Bidders calling for bids and other documents relating thereto, the undersigned bidder, having thoroughly examined and familiarized myself with the terms of the contract, the local conditions affecting the performance of the contract and the cost of the work at the place where the work is to be done, and with the drawings and specifications and other contract documents, hereby proposes and agrees to perform, within the time stipulated, the contract, including all of its component parts, and everything required to be performed, and to provide and furnish any and all of the labor, materials, tools, expendable equipment, and all utility and transportation services necessary to perform the contract and complete in a workmanlike manner all of the work required in connection with the project, all in strict conformity with the drawings and specifications and other contract documents on file at the County for the sums identified below in the schedule of bid prices:

| ITEM | DESCRIPTION           | TOTAL LUMP SUM |
|------|-----------------------|----------------|
| 1.   | Base Bid \$527,051.00 | \$ 527,051.00  |
| 2.   | Alternate #1          | \$             |
| 3.   | Alternate #2          | \$             |
| 4.   | Alternate #3          | \$             |
| 5.   | Alternate #4          | \$             |

Basis to determine apparent low bid shall be; Base Bid

\$527,051.00

#### SCHEDULE OF UNIT PRICES

The following Unit Prices shall apply to Work covered by unit prices, regardless of quantity unless a quantity is required in attachment one (1) invitation to bid form. By submitting a Bid, Bidder acknowledges that these unit prices shall remain fixed throughout performance of the Contract, regardless of any incremental cost differentials resulting from variances in any quantity estimates or increased or decreased economies of scale.

| ITEM | DESCRIPTION       | QTY. | UNIT OF MEASURE | ITEM PRICE PER UNIT OF MEASURE (IN FIGURES) |
|------|-------------------|------|-----------------|---------------------------------------------|
| 1.   | HVAC and Ductwork | 1    | N/A             | \$ 527,051.00                               |
| 2.   |                   |      |                 | \$                                          |
| 3.   |                   |      |                 | \$                                          |
| 4.   |                   |      |                 | \$                                          |
| 5.   |                   |      |                 | \$                                          |

The following forms are to be submitted with your bid response. Failure to submit these forms will render the bid non-responsive.

- . Subcontractors List
- . Bidder's Bond and Bidder's Bond Declaration

It is understood that the County reserves the right to reject this bid and that this bid shall remain open and not be withdrawn for the period specified in the Notice to Bidders.

It is understood and agreed that if written notice of the acceptance of this bid is mailed, emailed, telegraphed, or delivered to the undersigned after the opening of the bid, and within the time this bid is required to remain open, or at any time thereafter before this bid is withdrawn, the undersigned will execute and deliver to the County a contract in the form attached hereto in accordance with the bid as accepted. The undersigned will also furnish and deliver to the County the Performance Bond and Payment Bond for Public Works as specified, all within five (5) business days after Notice of Award. The work under the contract shall be commenced by the undersigned bidder, if awarded the contract, on the date to be stated in the County's Notice to the Contractor to Proceed and shall be completed by the Contractor in the time specified in the contract documents.

Bidder certifies that they are licensed in accordance with the law providing for the registration of Contractors, class of license and number.

I, Matt Stimson, the CFO of the bidder, hereby certify under penalty of perjury under the laws of the State of California, that all of the information submitted by the bidder in connection with this bid and all of the representations made herein are true and correct.

Name of Bidder: Matrix HG, Inc.

Signature of Bidder:



Date Signed: 10/28/25

**Contractor License Number:** 812232

**DIR Registration Number:** 1000003058

**NOTE:** If bidder is a corporation, the legal name of the corporation shall be set forth above together with the signatures of authorized officers or agents; if bidder is a partnership, the true name of the firm shall be set forth above together with the signature of the partner or partners authorized to sign contracts on behalf of the partnership; and if bidder is an individual, his or her signature shall be placed above.

## LIST OF SUBCONTRACTORS

In accordance with the provisions of Section 4104 to 4113, inclusive of the Public Contract Code, each bidder shall list below the name and location of the place of business of each subcontractor who will perform a portion of that contract work in an amount in excess of one-half of the one per-cent of the total bid or \$10,000, whichever is greater.

Complete columns 1, 2, 3, 4, 5 and 6 and submit with the bid. Failure to provide complete information will invalidate you bid submission.

| COLUMN 1                                            | COLUMN 2                           | COLUMN 3                                       | COLUMN 4              | COLUMN 5                                   | COLUMN 6                                |
|-----------------------------------------------------|------------------------------------|------------------------------------------------|-----------------------|--------------------------------------------|-----------------------------------------|
| Subcontractor<br>Business Name and<br>Location      | Subcontractor<br>License<br>Number | Subcontractor<br>DIR<br>Registration<br>Number | Bid Item<br>Number(s) | Percentage of<br>Bid Item<br>Subcontracted | Description of<br>Subcontracted<br>Work |
| Reliable Crane &<br>Rigging, Inc.<br>Santa Rosa, CA | 981394                             | 1000014411                                     | 1                     | 1%                                         | Crane & Rigging                         |
| Mesa3, Inc.<br>San Jose CA                          | 498292                             | 1000026121                                     | 1                     | 4%                                         | Air balance                             |
| Insul-Tech<br>Contracting<br>Livermore, CA          | 1111192                            | PW-LR-10011<br>57351                           | 1                     | 9%                                         | Insulation                              |
|                                                     |                                    |                                                |                       |                                            |                                         |
|                                                     |                                    |                                                |                       |                                            |                                         |
|                                                     |                                    |                                                |                       |                                            |                                         |
|                                                     |                                    |                                                |                       |                                            |                                         |

## **Non-Collusion Affidavit**

(Title 23 United States Code Section 112 and Public Contract Code Section 7106)

To the COUNTY of SONOMA DEPARTMENT OF PUBLIC INFRASTRUCTURE. In accordance with Title 23 United States Code Section 112 and Public Contract Code 7106 the bidder declares that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

**Note:** The above Non-Collusion Affidavit is part of the Proposal. Signing this Proposal on the signature portion thereof shall also constitute signate of this Non-Collusion Affidavit.

Bidders are cautioned that making a false certification may subject the certifier to criminal prosecution.

**Non-Collusion Declaration**

## ATTACHMENT 5- BID SECURITY FORMS

KNOW ALL BY THESE PRESENTS:

That the undersigned Matrix HG, Inc. [Name of Contractor] as Principal and the undersigned as Surety are held and firmly bound unto the COUNTY OF SONOMA, a political subdivision of the State of California ("County"), as obligee, in the penal sum of Ten Percent of the Total Bid Amount Dollars (\$ 10%) lawful money of the United States of America being ten percent (10%) of the aggregate amount of said Principal Matrix HG, Inc.'s Total Bid Price (as identified in Principal's Bid), for the payment of which, well and truly to be made, we bind ourselves, our successors, executors, administrators, and assigns, jointly and severally, firmly by these presents.

WHEREAS, the said Principal is submitting a Bid for County of Sonoma, (Name of project)

3880 Brickway Blvd — ROV Tenant Improvement (Mechanical Scope), Informal Bid Number: SC001-0000002082

THE CONDITION OF THIS OBLIGATION IS SUCH that if the Bid submitted by the said Principal be accepted and the Contract be awarded to said Principal and said Principal shall within the required periods enter into the Contract so awarded and provide the required Construction Performance Bond, Construction Labor and Material Payment Bond, insurance certificates, and all other endorsements, forms, and documents required under attachment one (1) (Invitation to Bidders), then this obligation shall be void, otherwise to remain in full force and effect. IN WITNESS WHEREOF, the above bound parties have executed this instrument this 27th day of October, 2025.

(Corporate Seal)

By



Matt Stinson, CPO

Principal

Fidelity and Deposit Company of Maryland

Surety

(Corporate Seal)

By



Patricia White

Attorney in Fact

ATTORNEY-IN-FACT ACKNOWLEDGEMENT

STATE OF WA )

COUNTY OF Thurston )

On this 27<sup>th</sup> day of October, 2025 before me, the undersigned, a

Notary Public in and for the said State, personally appeared Patricia White, known to

me to be the Attorney-in-fact for Fidelity and Deposit Company of Maryland

whose name is subscribed to the within instrument and acknowledged to me that she

executed the same.



A handwritten signature in blue ink, appearing to read "Dei", written over a horizontal line.

Danielle Enriquez NOTARY PUBLIC

My commission expires: 2/22/2029

# CALIFORNIA CERTIFICATE OF ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California )

County of Contra Costa )

On October 28, 2015 before me, Ashley Silva, Notary Public,  
(here insert name and title of the officer)

personally appeared Matt Stimson

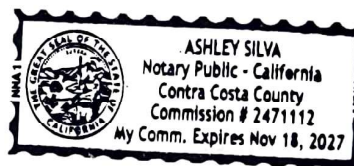
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature

Ashley Silva



(Seal)

## Optional Information

Although the information in this section is not required by law, it could prevent fraudulent removal and reattachment of this acknowledgment to an unauthorized document and may prove useful to persons relying on the attached document.

### Description of Attached Document

The preceding Certificate of Acknowledgment is attached to a document titled/for the purpose of \_\_\_\_\_

containing \_\_\_\_\_ pages, and dated \_\_\_\_\_

The signer(s) capacity or authority is/are as:

- ☐ Individual(s)  
☐ Attorney-in-Fact  
☐ Corporate Officer(s) \_\_\_\_\_  
 Title(s) \_\_\_\_\_

- ☐ Guardian/Conservator  
☐ Partner - Limited/General  
☐ Trustee(s)  
☐ Other: \_\_\_\_\_

representing: \_\_\_\_\_  
 Name(s) of Person(s) or Entity(ies) Signer is Representing

| Optional Information                                                                                                                              |                                                  |
|---------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|
| Method of Signer Identification:                                                                                                                  |                                                  |
| Proved to me on the basis of satisfactory evidence:<br><input type="radio"/> form(s) of identification <input type="radio"/> credible witness(es) |                                                  |
| Notarial event is detailed in notary journal on:<br>Page # _____ Entry # _____                                                                    |                                                  |
| Notary contact: _____                                                                                                                             |                                                  |
| Other                                                                                                                                             |                                                  |
| <input type="checkbox"/> Additional Signer(s)                                                                                                     | <input type="checkbox"/> Signer(s) Thumbprint(s) |
| <input type="checkbox"/> _____                                                                                                                    |                                                  |

**ZURICH AMERICAN INSURANCE COMPANY  
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY  
FIDELITY AND DEPOSIT COMPANY OF MARYLAND  
POWER OF ATTORNEY**

KNOW ALL MEN BY THESE PRESENTS: That the ZURICH AMERICAN INSURANCE COMPANY, a corporation of the State of New York, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, a corporation of the State of Illinois, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND a corporation of the State of Illinois (herein collectively called the "Companies"), by Christopher Nolan, Vice President, in pursuance of authority granted by Article V, Section 8, of the By-Laws of said Companies, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, do hereby nominate, constitute, and appoint **Shannon SOPRENUK, Marta COLLETT, Patricia WHITE, Tim MCCLELLAN, Danielle ENRIQUEZ, Kimberly GARDNER, Kathleen Judith VANDERSLICE of Sand Diego, California**, its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed: any and all bonds and undertakings, and the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Companies, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the ZURICH AMERICAN INSURANCE COMPANY at its office in New York, New York, the regularly elected officers of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at its office in Owings Mills, Maryland, and the regularly elected officers of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at its office in Owings Mills, Maryland, in their own proper persons.

The said Vice President does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article V, Section 8, of the By-Laws of said Companies, and is now in force.

IN WITNESS WHEREOF, the said Vice-President has hereunto subscribed his/her names and affixed the Corporate Seals of the said **ZURICH AMERICAN INSURANCE COMPANY, COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and FIDELITY AND DEPOSIT COMPANY OF MARYLAND**, this 03<sup>rd</sup> day of September, A.D. 2025.



**ATTEST:**  
**ZURICH AMERICAN INSURANCE COMPANY  
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY  
FIDELITY AND DEPOSIT COMPANY OF MARYLAND**

By: *Christopher Nolan*  
Vice President

By: *Dawn E. Brown*  
Secretary

**State of Maryland  
County of Baltimore**

On this 03<sup>rd</sup> day of September, A.D. 2025, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, **Christopher Nolan, Vice President and Dawn E. Brown, Secretary** of the Companies, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and acknowledged the execution of same, and being by me duly sworn, depose and saith, that he/she is the said officer of the Company aforesaid, and that the seals affixed to the preceding instrument are the Corporate Seals of said Companies, and that the said Corporate Seals and the signature as such officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporations.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.

Genevieve M. Maison  
Notary Public  
My Commission Expires January 27, 2029



## EXTRACT FROM BY-LAWS OF THE COMPANIES

"Article V, Section 8, Attorneys-in-Fact. The Chief Executive Officer, the President, or any Executive Vice President or Vice President may, by written instrument under the attested corporate seal, appoint attorneys-in-fact with authority to execute bonds, policies, recognizances, stipulations, undertakings, or other like instruments on behalf of the Company, and may authorize any officer or any such attorney-in-fact to affix the corporate seal thereto; and may with or without cause modify or revoke any such appointment or authority at any time."

### CERTIFICATE

I, the undersigned, Vice President of the ZURICH AMERICAN INSURANCE COMPANY, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, do hereby certify that the foregoing Power of Attorney is still in full force and effect on the date of this certificate; and I do further certify that Article V, Section 8, of the By-Laws of the Companies is still in force.

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the ZURICH AMERICAN INSURANCE COMPANY at a meeting duly called and held on the 15th day of December 1998.

RESOLVED: "That the signature of the President or a Vice President and the attesting signature of a Secretary or an Assistant Secretary and the Seal of the Company may be affixed by facsimile on any Power of Attorney...Any such Power or any certificate thereof bearing such facsimile signature and seal shall be valid and binding on the Company."

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at a meeting duly called and held on the 5th day of May, 1994, and the following resolution of the Board of Directors of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at a meeting duly called and held on the 10th day of May, 1990.

RESOLVED: "That the facsimile or mechanically reproduced seal of the company and facsimile or mechanically reproduced signature of any Vice-President, Secretary, or Assistant Secretary of the Company, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power of attorney issued by the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed the corporate seals of the said Companies,  
this 27th day of October, 2025.



*MJ Pethick*

Mary Jean Pethick  
Vice President

**TO REPORT A CLAIM WITH REGARD TO A SURETY BOND, PLEASE SUBMIT A COMPLETE DESCRIPTION OF THE CLAIM INCLUDING THE PRINCIPAL ON THE BOND, THE BOND NUMBER, AND YOUR CONTACT INFORMATION TO:**

Zurich Surety Claims  
1299 Zurich Way  
Schaumburg, IL 60196-1056  
[reportsfclaims@zurichna.com](mailto:reportsfclaims@zurichna.com)  
800-626-4577

Authenticity of this bond can be confirmed at [bondvalidator.zurichna.com](http://bondvalidator.zurichna.com) or 410-559-8790



**COUNTY OF SONOMA**

**ADDENDUM NO. 01**  
**SUBJECT: Addendum Number 1 to RFP No. SC001-2082**  
**RFP for 3880 Brickway Blvd – ROV TI (Mechanical Scope)**  
**DATE: 10/21/2025**

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*This addendum is issued to furnish information that is supplemental to, will clarify, or modify the above-referenced solicitation.*

**CLARIFICATIONS: Brickway ROV TI – Technical Specifications Book**

All other terms and conditions of RFP No. SC001-2082 remain unchanged.

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Please sign and date below as acknowledgment of receipt of Addendum No. **01** and include with your submittal.

Signature and Date:  10/28/25

Printed Name: Matt Stimson, CFO

Firm: Matrix HG, Inc.



**COUNTY OF SONOMA**

**ADDENDUM NO.** 02  
**SUBJECT:** Addendum Number 02 to RFP No. SC001-2082  
RFP for 3880 Brickway Tenant Improvement (Mechanical)  
**DATE:** 10/27/2025

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This addendum is issued to furnish information that is supplemental to, will clarify, or modify the above-referenced solicitation.

**SUPPLEMENTAL INFORMATION:**

**QUESTIONS AND ANSWERS**

**Question 1** Please confirm the county will be contracting directly with the ALC building controls contractor.

**Answer 1:** Yes.

**Question 2.** Does the 1st floor hydronics system have isolation valves that will allow a shutdown for tapping in new points of connection?

**Answer 2:** Yes.

**Question 3.** What are the work hours?

**Answer 3:** Open schedule, County is prepared to work with Contractors if hours extend beyond normal business hours.

**Question 4.** Is duct cleaning required?

**Answer 4:** No.

**Question 5.** Are alternate mechanical equipment manufacturers acceptable if specs are met?

**Answer 5:** Yes; Alternate manufacturers are acceptable provided they meet or exceed the performance and quality standards outlined in Division 23 Specifications and receive County/Engineer approval prior to submittal.

**Question 6.** Will soft copper linesets be accepted for the refrigeration piping for the split system?

**Answer 6 :** Refer to manufacturer material requirements.

**Question 7.** Will any temporary heating & cooling be required for this project?

**Answer 7:** No.

**Question 8.** Will Aluminum Jacketing be required for the exterior refrigeration piping?

**Answer 8:** Yes.

**Question 9.** Will PVC Jacketing be required for the exterior refrigeration piping?

**Answer 9:** No.

**Question 10.** Is pre-air balancing required for this project?

**Answer 10:** No.

**Question 11.** Please confirm that all contractors will need to provide their own lifts & access equipment

**Answer 11:** No, the County is providing lifts.

**Question 12.** What is the quantity of actuators the county and controls contractor will be providing for the mechanical contractor to install?

**Answer 12:** 27

**Question 13.** Will the sign in sheet be available?

**Answer 13:** Yes, see attached to this Addendum.

**Question 14.** Will the engineers estimate be provided.

**Answer 14:** No, there were no engineers Estimates on this project.

**CLARIFICATIONS:**

**#1- See attached Sign In Sheet from Mandatory Site Walk**

**#2 - Liquidated Damages in the sum of \$500/per day , for each day beyond Final Completion, based on the agreed upon Final Completion Date.**

All other terms and conditions of RFP No. SC001-2082 remain unchanged.

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Please sign and date below as acknowledgment of receipt of Addendum No. 02 and include with your submittal.

Signature and Date:



10/28/25

Printed Name:

Matt Stimson, CFO

Firm:

Matrix HG, Inc.