County of Sonoma
State of California

Date: August 12, 2025

Item Number: _____

Resolution Number: _____

☒ 4/5 Vote Required

Resolution Of The Board Of Supervisors Of The County Of Sonoma, State Of California,

Whereas, Government Code Section 26200 et seq. authorizes the Board of Supervisors to adopt records retention schedules setting forth the duration that county records must be retained and authorizing the destruction or any other disposition of records at the conclusion of the record retention period specified in the schedules; and

Whereas, the proposed records retention schedules have been extensively reviewed as set forth in the "Request for Approval of Records Retention Schedule"; and

Whereas, the retention schedules supersede any previous schedule approved by the Board of Supervisors; and

Whereas, records retention schedules constitute an active, continuing program for the preservation or disposal of records and approval of a records retention schedule constitutes continuing approval for the department head to properly dispose of the records as indicated on the schedule.

Now, Therefore, Be It Resolved that the Board of Supervisors of the County of Sonoma approves the records retention schedules and authorizes the preservation or destruction of records in accordance with the approved schedules for the following departments:

Department of Health Services Version Number 4

Supervisors:

Hermosillo: Rabbitt: Coursey: Gore: Hopkins:

   Ayes: Noes: Absent: Abstain:

So Ordered.