



**SONOMA COUNTY
BOARD OF SUPERVISORS
MEETING MINUTES - DRAFT**

575 ADMINISTRATION
DRIVE, ROOM 102A
SANTA ROSA, CA 95403

Susan Gorin, First District
David Rabbitt, Second District
Chris Coursey, Third District
James Gore, Fourth District
Lynda Hopkins, Fifth District

M. Christina Rivera, County Administrator
Robert Pittman, County Counsel

Tuesday, March 26, 2024

8:30 AM

**Virtual/Board of Supervisors Chambers
575 Administration Drive 102A**

8:30 A.M. CALL TO ORDER

8:38 A.M. The Board Meeting was called to order.

I. ROLL CALL / BOARD MEMBER TELECONFERENCE DISCLOSURE OR VOTE, IF APPLICABLE

8:39 A.M.

Present: Chris Coursey, James Gore, and David Rabbitt

Absent: Susan Gorin, and Lynda Hopkins

Staff Present: M. Christina Rivera, County Administrator and Robert Pittman, County Counsel

II. PUBLIC COMMENT ON CLOSED SESSION ITEMS

8:40 A.M. Public Comment on Closed Session Calendar Opened

Speakers:

None

8:40 A.M. Public Comment on Closed Session Calendar Closed

8:40 A.M. The Board Moved to Closed Session

III. CLOSED SESSION CALENDAR

1. The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel - Anticipated Litigation. Potential initiation of litigation pursuant to Government Code section 54956.9(d)(4). 1 case. [2024-0204](#)

This Closed Session Calendar Item was Withdrawn prior to Board Meeting.

2. The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel - Anticipated Litigation. Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2). 1 Case - DEMA. [2024-0355](#)

Attachments: [Threat of Litigation Item No 1.pdf](#)

The Board further directed staff to explore alternatives for delivering interim housing support and site management services going forward and return to the Board with options at the April 16, 2024 regular meeting.

3. The Board of Commissioners will consider the following in closed session: Conference with Legal Counsel - Existing Litigation - Jon Paulsen et al., v. Midpen Housing Corporation, Sonoma County Community Development Commission, Sonoma County Superior Court Case No. SCV264327. (Government Code Section 54956.9(d)(1).) [2024-0301](#)

No reportable action was taken-the Board gave direction to legal counsel and staff.

4. The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel - Existing Litigation - County of Sonoma v. Wesley J. Leckner, Individually, Wesley J. Leckner, Trustee of the WJL Family Trust and related cross action; SCV 269821. (Government Code Section 54956.9(d)(1).) [2024-0299](#)

No reportable action was taken-the Board gave direction to legal counsel and staff.

IV. 9:30 A.M. RECONVENE FROM CLOSED SESSION

Supervisor Gorin joined the meeting during Closed Session.

9:58 A.M. The Board Reconvened from Closed Session

Present: Susan Gorin, Chris Coursey, James Gore, and David Rabbitt

Absent: Lynda Hopkins

PLEDGE OF ALLEGIANCE

V. APPROVAL OF THE AGENDA

(Items may be added or withdrawn from the agenda consistent with State law)

9:59 A.M.

Item 1 Withdrawn from Closed Session Calendar prior to Board Meeting

Item 16 Recommended Action Amended during Board Meeting

Item 50 Recommended Action Amended during Board Meeting

Board Action: Moved by Supervisor Gorin, Seconded by Supervisor Gore; Approved as amended.

Aye: Gorin, Coursey, Gore, and Rabbitt

Absent: Hopkins

VI. 9:30 A.M. CONSENT CALENDAR5. 2023-24 Property Tax Administration Charge [2024-0232](#)

Receive report of Property Tax Administration Charges to local taxing agencies to reimburse the County for costs incurred to process property taxes for FY 2023-24

Department or Agency Name(s): Auditor-Controller-Treasurer-Tax Collector

Attachments: [Summary Report](#)
[Attachment 1 - Actual 2022-2023 Cost of Tax Administration for Calculating 2023-2024 SB 2557 Charges](#)
[Attachment 2 – Actual 2023-2024 SB 2557 Property Tax Administration Cost Allocations](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Gorin; Approved as recommended.

Aye: Gorin, Coursey, Gore, and Rabbitt

Absent: Hopkins

6. Quarterly Ad Hoc Update [2024-0159](#)

Receive the October through December 2023 quarterly update from the Ad Hoc Committees established for or continued into calendar year 2023.

Department or Agency Name(s): County Administrator

Attachments: [Summary Report](#)
[Attachment A - Quarterly Ad Hoc Reports](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Gorin; Approved as recommended.

Aye: Gorin, Coursey, Gore, and Rabbitt

Absent: Hopkins

7. Cost-Benefit Analysis Agreement for the Climate Resilience Comprehensive Action Plan [2024-0255](#)

- A) Authorize the County Administrator to execute a Professional Services Agreement with Consero Solutions in an amount not to exceed \$218,721 with a term end date of December 31, 2024, to develop a cost-benefit analysis for the Climate Resilience Comprehensive Action Plan.
- B) Adopt a Resolution authorizing the use of \$123,721 in General Fund Contingencies in the 2023 -2024 County Administrator's Office Climate Action and Resiliency Division budget to cover the Professional Services Agreement costs. (4/5th Vote Required)

Department or Agency Name(s): County Administrator

Attachments: [Summary Report.pdf](#)
[Budget Resolution](#)
[Request for Proposals for Cost-Benefit Analysis for Climate Resilience Comprehensive Action Plan](#)
[Professional Services Agreement with Consero Solutions](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Gorin; Approved as recommended by Resolution 24-0088.

Aye: Gorin, Coursey, Gore, and Rabbitt

Absent: Hopkins

8. North Bay Pesticide Disposal Event [2024-0193](#)
- A) Authorize the Agricultural Commissioner/Sealer of Weights and Measures to execute an agreement for professional services with Clean Harbors for collecting, handling, transporting, and proper disposal of pesticides for the 2024 North Bay Pesticide Disposal Event.
 - B) Authorize the Chair to execute a Memorandum of Understanding with the counties of Napa and Marin to establish and carry out the 2024 North Bay Pesticide Disposal Event.
 - C) Adopt a resolution adjusting the FY 23-24 revised budget for the Department of Agriculture/Weights & Measures in the amount of \$250,000.

Department or Agency Name(s): Agricultural Commissioner

Attachments: [Summary Report ADA.pdf](#)
[Att 1 Clean Harbors RFP Submission ADA.pdf](#)
[Att 2 PSA with Clean Harbors ADA.pdf](#)
[Att 3 MOU with Napa Marin ADA.pdf](#)
[Att 4 Funding Proposal ADA.pdf](#)
[Att 5 DPR Committal Letter ADA.pdf](#)
[Att 6 Budget Resolution ADA.pdf](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Gorin; Approved as recommended by Resolution 24-0089.

Aye: Gorin, Coursey, Gore, and Rabbitt

Absent: Hopkins

9. Housing Authority Fiscal Year (FY) 2024-25 Annual Plan and Administrative Plan Updates [2024-0236](#)
- A) Adopt a Resolution of the Sonoma County Housing Authority approving the Sonoma County Public Housing Authority FY 2024-25 Annual Plan;
 - B) Authorize the Executive Director, or designee, to execute associated Annual Plan documents and submit to the U.S. Department of Housing and Urban Development; and
 - C) Approve significant eligibility, income, income verifications, reexaminations and other administrative changes to the Sonoma County Housing Authority Administrative Plan.

Department or Agency Name(s): Community Development Commission

Attachments: [Summary Report.pdf](#)
[2024-25 PHA Annual Plan Resolution](#)
[Draft Complete FY 24-25 Annual Plan .pdf](#)
[5Yr Plan 2020 Complete .pdf](#)
[Administrative Plan Summary of Changes](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Gorin; Approved as recommended by Resolution 24-0090.

Aye: Gorin, Coursey, Gore, and Rabbitt

Absent: Hopkins

10. Quarterly County Grant Program Update [2024-0158](#)
- Receive the fourth quarterly report (October to December 2023) on the County's Grant Program.
- Department or Agency Name(s):** County Administrator
- Attachments:** [Summary Report](#)
[Attachment: Quarterly Grant Department Reports](#)
- Board Action: Moved by Supervisor Gore, Seconded by Supervisor Gorin; Approved as recommended.
- Aye:** Gorin, Coursey, Gore, and Rabbitt
- Absent:** Hopkins
11. Disbursement of Fiscal Year 23-24 Fourth District Community Investment Fund Grant Awards [2024-0283](#)
- Approve Community Investment Fund grant awards and Authorize the County Administrator, or designee, to execute agreements with the following entities for a Community Investment Fund Grant for FY 23-24: Windsor Educational Foundation, \$2,000; and Redwood Empire Chinese Association, \$1,000. (Fourth District)
- Department or Agency Name(s):** Board of Supervisors
- Attachments:** [Summary Report](#)
- Board Action: Moved by Supervisor Gore, Seconded by Supervisor Gorin; Approved as recommended.
- Aye:** Gorin, Coursey, Gore, and Rabbitt
- Absent:** Hopkins
12. Regional Climate Protection Authority Funding Agreement 2024 [2024-0228](#)
- A) Authorize the County Administrator or designee to execute an agreement with the Sonoma County Regional Climate Protection Authority (RCPA) to provide up to \$628,025 for marketing, outreach, education, administration, and consulting services consistent with the Bay Area Regional Energy Network (BayREN) programs through December 31, 2025.
- B) Authorize the County Administrator or designee to execute amendments with Sonoma County Regional Climate Protection Authority (RCPA), in form approved by County Counsel, to extend the term for up to two additional years and extend the program should additional funds become available.
- Department or Agency Name(s):** County Administrator
- Attachments:** [Summary Report.pdf](#)
[Attachment 1 - Professional Services Agreement with the Regional Climate Protection Authority](#)
- Board Action: Moved by Supervisor Gore, Seconded by Supervisor Gorin; Approved as recommended.
- Aye:** Gorin, Coursey, Gore, and Rabbitt
- Absent:** Hopkins

13. Adopt revised Board Rules of Procedures [2024-0212](#)

Adopt revised Board Rules of Procedures.

Department or Agency Name(s): County Counsel

Attachments: [Summary Report remediated.pdf](#)
[2024 Draft Board Rules and Procedures Updates clean version remediated .pdf](#)
[REVISED 2024 Draft Board-Rules-and-Procedures Updates clean version.pdf](#)
[2024 Draft Board Rules and Procedures updates tracked changes remediated.pdf](#)
[REVISED 2024 Board Rules of Procedures Changes Tracked.pdf](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Gorin; Approved as recommended.

Aye: Gorin, Coursey, Gore, and Rabbitt

Absent: Hopkins

14. Adopt Ordinance to Dissolve Wilmar Community Facilities District #4 [2024-0133](#)

Adopt an Ordinance to Dissolve the Wilmar Community Facilities District #4.

Adopt Resolution determining that the Wilmar Community Facilities District #4 is not obligated to pay any outstanding debt and no longer authorized to levy any special tax and Ordering Recordation of an Addendum to the Notice of Special Tax Lien

Department or Agency Name(s): County Counsel

Attachments: [Summary Report remediated.pdf](#)
[Ordinance to Dissolve Wilmar CFD remediated .pdf](#)
[Resolution Making Findings for Wilmar CFD dissolution remediated.pdf](#)
[Addendum to Notice of Special Tax Lien remediated.pdf](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Gorin; Approved as recommended by Resolution 24-0091 and Ordinance 6466.

Aye: Gorin, Coursey, Gore, and Rabbitt

Absent: Hopkins

15. California Governor's Office of Emergency Services Unserved/Underserved Victim Advocacy and Outreach Program [2024-0266](#)

Execute a contract with the California Governor's Office of Emergency Services for the Unserved/Underserved Victim Advocacy and Outreach Program.

- A) Adopt a resolution authorizing the District Attorney or designee to execute a contract with the California Governor's Office of Emergency Services to accept the award in the amount of \$196,906 for the term January 1, 2024 through December 31, 2024.
- B) Adopt a resolution to amend the Department Allocation List extending the 1.0 FTE time-limited Victim Witness Advocate II position through March 31, 2025, to support this program. Extending the position beyond the grant term will allow for continuity in the program in the event that grant renewal notification is delayed as it has been in the past.

Department or Agency Name(s): District Attorney

Attachments: [Summary Report](#)
[Resolution A](#)
[Resolution B](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Gorin; Approved as recommended by Resolutions 24-0092 and 24-0093.

Aye: Gorin, Coursey, Gore, and Rabbitt

Absent: Hopkins

16. Amendment to Agreement for Los Guilicos Village Homelessness Interim Site Services [2024-0344](#)

- A) Authorize the Director of Health Services, or designee, to execute an amendment to the agreement with the Society of St. Vincent de Paul District Council of Sonoma County, Inc. to continue as the operator of Los Guilicos Village for the period April 1, 2024 through June 30, 2024, for a total agreement cost not to exceed \$1,417,283.
- B) Adopt a resolution authorizing budgetary adjustments to the fiscal year 2023-2024 adopted budget, increasing appropriations in the amount of \$671,790 to reflect revenue and expenditures supporting the operations at Los Guilicos Village for the period April 1, 2024 through June 30, 2024. (4/5th Vote Required)

Department or Agency Name(s): Health Services

Attachments: [Summary Report](#)
[Attachment 1 - Draft Amendment](#)
[Attachment 2 - Budget Resolution](#)

Recommended Action are amended as follows:

Action A was published noting an agreement not to exceed a value of \$1,476,000. The revised amount is \$1,417,283.

Action B was published noting an increased in appropriations in the amount of \$730,507. The revised amount is \$671,790.

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Gorin; Approved as amended by Resolution 24-0094.

Aye: Gorin, Coursey, Gore, and Rabbitt

Absent: Hopkins

17. Risk Management Information Systems Contract Amendment [2024-0191](#)

Authorize the Director of Human Resources to amend two Participating Entity Service Agreements with PRISM (Public Risk Innovation, Solutions, and Management) for utilization of the ClaimsXpress Risk Management Information System (RMIS), extending the terms through July 31, 2026, at a not to exceed cost of \$157,906.

Department or Agency Name(s): Human Resources

Attachments: [Summary Report](#)
[Attachment 1 - Amendment #2 to Service Agreement for RMIS - General Liability](#)
[Attachment 2 - Amendment #2 to Service Agreement for RMIS - Workers' Compensation](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Gorin; Approved as recommended.

Aye: Gorin, Coursey, Gore, and Rabbitt

Absent: Hopkins

18. Miscellaneous Classification, Compensation, and Allocation Changes [2024-0258](#)

Adopt a Concurrent Resolution amending Salary Resolution 95-0926, Salary Tables, to establish the new classification and salary for Deputy Director, Community Development Commission and abolish the classification of Assistant Executive Director CDC, effective March 26, 2024.

Department or Agency Name(s): Human Resources

Attachments: [Summary Report](#)
[Attachment 1 - Deputy Director CDC Specification](#)
[Attachment 2 - Concurrent Resolution](#)
[Attachment 3 - Appendix A - Salary Tables](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Gorin; Approved as recommended by Resolution 24-0095.

Aye: Gorin, Coursey, Gore, and Rabbitt

Absent: Hopkins

19. Adult and Aging Home and Community Based Alternatives Waiver Standard Agreement [2023-1510](#)

Adopt a Resolution Authorizing the Director of the Human Services Department to execute the State of California Department of Health Care Services Home and Community Based Alternatives Waiver Standard Agreement AA-DCHS-HCBA-2427 in the amount of \$5,011,780 for the term of January 1, 2024 to December 31, 2027 and authorize the director to execute future Standard Agreement amendments to adjust for changes to funding during this period.

Department or Agency Name(s): Human Services

Attachments: [Revised Summary Report.pdf](#)
[Summary Report](#)
[Attachment 1 Acceptance of Revenue Resolution](#)
[Attachment 2 DCHS Standard Agreement](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Gorin; Approved as recommended by Resolution 24-0096.

Aye: Gorin, Coursey, Gore, and Rabbitt

Absent: Hopkins

20. Child Care and Child Abuse Prevention Services for Families Involved in Child Welfare Services [2024-0101](#)

- A) Adopt a Resolution authorizing the Director of the Human Services Department to:
1. Execute an agreement with the California Department of Social Services to receive \$1,321,646 for the local administration of subsidized child care services through the Alternative Payment Program for the period of July 1, 2024 through June 30, 2025.
 2. Execute future amendments to the contract with the California Department of Social Services for changes to revenue that do not significantly alter program requirements.
- B) Accept the findings from the Fiscal Year 2022-2023 Alternative Payment Program Review.
- C) Authorize the Director of the Human Services Department to execute a contract amendment to an existing agreement with Seneca Family of Agencies, increasing the contract by \$249,060, resulting in a new not-to-exceed contract amount of \$559,060.

Department or Agency Name(s): Human Services

Attachments: [Summary Report](#)
[Attachment 1 Resolution For Alternative Payment Child Care Program](#)
[Attachment 2 - Contract with Seneca Family of Agencies for the CAPS Wraparound Program](#)
[Attachment 3 - Contract Amendment with Seneca Family of Agencies for the CAPS Wraparound Program](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Gorin; Approved as recommended by Resolution 24-0097.

Aye: Gorin, Coursey, Gore, and Rabbitt

Absent: Hopkins

21. First Amendment of the Professional Services Agreement with Rincon Consultants, Inc. for the Sonoma County General Plan 2020 Public Safety Element Update and New Environmental Justice Element [2024-0216](#)

Authorize the Director of Permit Sonoma to negotiate, finalize, and execute the first amendment to the agreement with Rincon Consultants, Inc. modifying the scope of work for preparation of an update to the Sonoma County General Plan 2020 Public Safety Element and a new Environmental Justice Element, increasing the contract not-to-exceed amount to \$665,738.20, and extending the contract term through June 30, 2025.

Department or Agency Name(s): Permit and Resource Management

Attachments: [Summary Report.pdf](#)
[Att 1 First Amendment to the Rincon Professional Services Agreement.pdf](#)
[Att 2 Single Source Waiver.pdf](#)
[Att 3 Original Rincon Professional Services Agreement.pdf](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Gorin; Approved as recommended.

Aye: Gorin, Coursey, Gore, and Rabbitt

Absent: Hopkins

22. Acceptance of a Grant Award from the California Coastal Conservancy for Development of a Geyserville Community Plaza [2024-0141](#)
- A) Adopt a Resolution (a) authorizing the Director of Sonoma County Public Infrastructure (SPI) to execute a grant agreement with the California Coastal Conservancy in the amount of \$400,000 for design, environmental review and permitting of a Geyserville Community Plaza, and take all other actions required to receive the grant funds; and (b) making certain determinations pursuant to the California Environmental Quality Act.
- B) Adopt a Resolution approving budget adjustments to Fiscal Year 2023-24 Capital Project Adopted budget in the amount of \$400,000 for design, environmental review and permitting of a Geyserville Community Plaza. (4/5th Vote Required)

Department or Agency Name(s): Public Infrastructure

Attachments: [Summary Report.pdf](#)
[1-Coastal Conservancy Resolution.pdf](#)
[2-Budget Resolution.pdf](#)
[3-Agreement unexecuted.pdf](#)
[4-Exhibit 1.pdf](#)
[5-Exhibit 2.pdf](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Gorin; Approved as recommended by Resolutions 24-0098 and 24-0099.

Aye: Gorin, Coursey, Gore, and Rabbitt

Absent: Hopkins

23. First Amendment - Mecham Road Mitigation Bank Enabling Instrument Agreement [2024-0218](#)

Authorize the Chair to approve a First Amendment to the agreement with WRA Environmental Consultants (WRA) for preparation of a bank enabling instrument for the Mecham Road Mitigation Bank to expand the scope of services to include land use consulting and increase the total contract by \$82,500, for a new not-to-exceed amount of \$774,704, with no change to the term.

Department or Agency Name(s): Public Infrastructure

Attachments: [Summary Report](#)
[First Amendment to WRA Amendment](#)
[Exhibit A-1 and C-1 WRA work scope \(Amended\)](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Gorin; Approved as recommended.

Aye: Gorin, Coursey, Gore, and Rabbitt

Absent: Hopkins

24. Main Adult Detention Facility (MADF) Security Fence [2024-0220](#)

- A) Award a construction contract to M3 Integrated Services, Inc., in the amount of \$495,000, for the Main Adult Detention Facility Security Fence project; authorize a contingency up to 10% of the project cost, in the amount of \$49,500; and authorize the Director of Public Infrastructure to execute said construction contract and any other related, required documents for the contract, in form approved by County Counsel.
- B) Approve plans and specifications for the subject Main Adult Detention Facility (MADF) Security Fence project.
- C) Adopt a resolution authorizing a budget adjustment to the Final FY 2023-24 Capital projects budget in the amount of \$150,453 in order to fully fund the subject contract, contingency, and staff time for the project. (4/5th Vote Required)

Department or Agency Name(s): Public Infrastructure

Attachments: [Summary Report.pdf](#)
[1-Copy of Proposed Contract.pdf](#)
[2-Specifications.pdf](#)
[3-Resolution.pdf](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Gorin; Approved as recommended by Resolution 24-0100.

Aye: Gorin, Coursey, Gore, and Rabbitt

Absent: Hopkins

25. Agreement for Substance Use Disorder Treatment Services [2024-0256](#)

Authorize the Sheriff to execute an Agreement with GEO Reentry Services to provide substance use disorder treatment services to justice-involved adults at the County's detention facilities for the period April 1, 2024, through March 31, 2027, with the option to extend for two additional one-year terms for a total not to exceed contract cost of \$2,546,980.

Department or Agency Name(s): Sheriff's Office

Attachments: [Summary Report](#)
[Proposed Agreement for Substance Use Disorder Treatment Services](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Gorin; Approved as recommended.

Aye: Gorin, Coursey, Gore, and Rabbitt

Absent: Hopkins

26. Post-Wildfire Research on Russian River Water Quality [2024-0214](#)

Authorize Sonoma County Water Agency's General Manager to execute Amendment No. 5 to Strategic Partnerships Projects Agreement with The Regents of the University of California, Lawrence Berkeley National Laboratory, in a form approved by County Counsel. The amendment extends the agreement term to continue post-wildfire-related research for a new end date of April 1, 2025, with no change to the not-to-exceed agreement total of \$575,000.

Department or Agency Name(s): Sonoma County Water Agency

Attachments: [Summary Report](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Gorin; Approved as recommended.

Aye: Gorin, Coursey, Gore, and Rabbitt

Absent: Hopkins

27. Engineering and Design of River Diversion Structure Modernization Project [2024-0230](#)
- Authorize Sonoma County Water Agency's General Manager to execute the First Amended and Restated Agreement for Engineering and Design of the River Diversion Structure Modernization Project with Brelje & Race Engineering Consultants, in a form approved by County Counsel. The amended agreement increases the amount by \$378,210, expands the scope of work to include additional seismic structural design, geotechnical investigation, and engineering analysis for a new not-to-exceed agreement total of \$835,110. There is no change to the term end date of August 30, 2027.
- Department or Agency Name(s):** Sonoma County Water Agency
- Attachments:** [Summary Report](#)
[Consultant Selection Memo](#)
[Draft Agreement](#)
- Board Action: Moved by Supervisor Gore, Seconded by Supervisor Gorin; Approved as recommended.
- Aye:** Gorin, Coursey, Gore, and Rabbitt
- Absent:** Hopkins
28. Public Outreach and Coalition Development [2024-0231](#)
- Authorize Sonoma County Water Agency's General Manager to execute an agreement with Kathleen Ritzman, in a form approved by County Counsel, for public outreach and coalition development services through September 30, 2025, in the not-to-exceed amount of \$90,000.
- Department or Agency Name(s):** Sonoma County Water Agency
- Attachments:** [Summary Report](#)
- Board Action: Moved by Supervisor Gore, Seconded by Supervisor Gorin; Approved as recommended.
- Aye:** Gorin, Coursey, Gore, and Rabbitt
- Absent:** Hopkins
29. As-Needed Tank Coating Inspection Services [2024-0234](#)
- Authorize Sonoma County Water Agency's General Manager to execute the First Amended Agreement for As-Needed Tank Coating Inspection Services with Gaya Coating Consulting Inc. in a form approved by County Counsel. The amended agreement increases the amount by \$75,000 for a new not-to-exceed agreement total of \$125,000 with no change to the end date of August 13, 2026.
- Department or Agency Name(s):** Sonoma County Water Agency
- Attachments:** [Summary Report](#)
[Competitive Selection Process Memo](#)
- Board Action: Moved by Supervisor Gore, Seconded by Supervisor Gorin; Approved as recommended.
- Aye:** Gorin, Coursey, Gore, and Rabbitt
- Absent:** Hopkins

30. West County Water Quality and Recycled Water Supply Feasibility Study with Stakeholder Committee [2024-0237](#)
- A) Authorize Sonoma County Water Agency's General Manager acting on behalf of Russian River County Sanitation District to:
- i. Execute an agreement with West Yost, in a form approved by County Counsel, for engineering services to develop a West County Water Quality and Recycled Water Supply Feasibility Study through June 30, 2027, in the not-to-exceed amount of \$670,000. (Fifth District)
 - ii. Amend the agreement with West Yost to extend the term and make modifications to the scope of work provided the amendment does not increase the total cost to Russian River County Sanitation District beyond the not-to-exceed amount of \$670,000. (Fifth District)
- B) Authorize Sonoma County Water Agency's General Manager acting on behalf of Russian River County Sanitation District to:
- i. Execute an agreement with Sacramento State University, College of Continuing Education, Consensus and Collaboration Program, in a form approved by County Counsel, for stakeholder outreach related to the West County Water Quality and Recycled Water Supply Feasibility Study through December 30, 2027, in the not-to-exceed amount of \$180,000. (Fifth District)
 - ii. Amend the agreement with Sacramento State University, College of Continuing Education, Consensus and Collaboration Program to extend the term and make modifications to the scope of work provided the amendment does not increase the total cost to Russian River County Sanitation District beyond the not-to-exceed amount of \$180,000. (Fifth District)

Department or Agency Name(s): Sonoma County Water Agency and Russian River County Sanitation District

Attachments: [Summary Report](#)
[Competitive Selection Memo 1](#)
[Competitive Selection Memo 2](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Gorin; Approved as recommended.

Aye: Gorin, Coursey, Gore, and Rabbitt

Absent: Hopkins

31. Summary Vacation of Surplus Easements Burbank Ave Liana Drive Conduit

[2024-0238](#)

Adopt a Resolution:

- A) Determining that vacating flood control easements granted to Sonoma County Water Agency in 1982, located in the City of Santa Rosa on Assessor's Parcel Numbers 125-361-005, 125-361-011, and 125-361-013, will not have a significant adverse effect on the environment; and
- B) Authorizing the summary vacation of a flood control easement on Assessor's Parcel Numbers 125-361-011, and 125-361-013, which is no longer required for the purposes it was acquired because the storm drain conduit easement has been superseded by relocation, and there are no other public facilities located within the easement; and
- C) Authorizing the summary vacation of a flood control easement on Assessor's Parcel Number 125-361-005, which is no longer required for the purposes it was acquired because the storm drain conduit easement has been determined to be excess by Sonoma Water, and there are no other public facilities located within the easement; and
- D) Authorizing the General Manager to execute an Asset Transfer Agreement and any other related documents necessary to complete the transaction in a form approved by County Counsel.

(Third District)

Department or Agency Name(s): Sonoma County Water Agency**Attachments:** [Summary Report](#)
[Resolution](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Gorin; Approved as recommended by Resolution 24-0101.

Aye: Gorin, Coursey, Gore, and Rabbitt**Absent:** Hopkins**APPOINTMENTS/REAPPOINTMENTS**

31. Approve the Appointment of Kathleen Miller to the Mental Health Board representing the First District for a three-year term, beginning March 26, 2024 and expiring March 26, 2027. (First District)

[2024-0271](#)**Department or Agency Name(s):** Board of Supervisors**Attachments:** [Summary Report](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Gorin; Approved as recommended.

Aye: Gorin, Coursey, Gore, and Rabbitt**Absent:** Hopkins

33. Approve the Appointment of Marlin Jones to the Sonoma County Aviation Commission representing the Second District for a coterminous term beginning March 26, 2024. (Second District)

[2024-0243](#)**Department or Agency Name(s):** Board of Supervisors**Attachments:** [Summary Report](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Gorin; Approved as recommended.

Aye: Gorin, Coursey, Gore, and Rabbitt**Absent:** Hopkins

34. Approve the Re-appointment of Amy Loukonen to the Bicycle and Pedestrian Advisory Committee for a term beginning March 26, 2024, and ending on March 26, 2026. (Fourth District) [2024-0127](#)

Department or Agency Name(s): Board of Supervisors

Attachments: [Summary Report](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Gorin; Approved as recommended.

Aye: Gorin, Coursey, Gore, and Rabbitt

Absent: Hopkins

35. Approve the Appointment of Richard Kagel to the Dry Creek Valley Citizens Advisory Council as the Dry Creek Valley Association representative for a two-year term beginning April 16, 2024, and ending on April 16, 2026. (Fourth District) [2024-0318](#)

Department or Agency Name(s): Board of Supervisors

Attachments: [Summary Report.pdf](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Gorin; Approved as recommended.

Aye: Gorin, Coursey, Gore, and Rabbitt

Absent: Hopkins

36. Approve the Appointment of Steve Worrell to the Sonoma Resource Conservation District to fill the remainder of an unscheduled vacancy from March 26th, 2024, through December 3rd, 2024. (Countywide) [2024-0368](#)

Department or Agency Name(s): County Administrator

Attachments: [Summary Report](#)
[2015 CA Public Resource Code Division 9 Governing Resource Conservation Districts.pdf](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Gorin; Approved as recommended.

Aye: Gorin, Coursey, Gore, and Rabbitt

Absent: Hopkins

PRESENTATIONS/GOLD RESOLUTIONS

PRESENTATIONS AT THE BOARD MEETING

(Gold resolutions are presented in the afternoon session at 1:30 P.M.)

37. Adopt a Gold Resolution Declaring the Month of March 2024 as National Professional Social Worker Month in Sonoma County. [2024-0146](#)

Department or Agency Name(s): Human Services and Health Services

Attachments: [Summary Report](#)
[Gold Resolution](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Gorin; Approved as recommended by Resolution 24-0102.

Aye: Gorin, Coursey, Gore, and Rabbitt

Absent: Hopkins

38. Adopt a Gold Resolution proclaiming March 25-March 31, 2024 as National Farmworker Awareness Week in Sonoma County. [2024-0257](#)

Department or Agency Name(s): Human Resources

Attachments: [Summary Report](#)
[Gold Resolution](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Gorin; Approved as recommended by Resolution 24-0103.

Aye: Gorin, Coursey, Gore, and Rabbitt

Absent: Hopkins

PRESENTATIONS AT A DIFFERENT DATE

39. Adopt a Gold Resolution of the Board of Supervisors of the County of Sonoma, State of California, Honoring Winemaker Edward Lee "Mac" McDonald for his Catalytic Role in Bringing African Americans into Sonoma's Wine Industry. (Fourth District) [2024-0268](#)

Department or Agency Name(s): Board of Supervisors

Attachments: [Summary Report](#)
[Gold Resolution](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Gorin; Approved as recommended by Resolution 24-0104.

Aye: Gorin, Coursey, Gore, and Rabbitt

Absent: Hopkins

10:02 A.M. Public Comment on Consent Calendar Opened

Speakers:

None

10:02 A.M. Public Comment on Consent Calendar Closed

VII.

REGULAR CALENDAR

10:03 A.M.

40. 9:35 AM: Adoption of Resolution to Issue Tax-Exempt Bond Financing for Various [2024-0207](#)
Qualified Solid Waste Disposal Facility Projects

Conduct a public hearing and adopt a resolution to approve tax-exempt bond financing for Republic Services, Inc in an aggregate principal amount not to exceed \$400,000,000 for qualified solid waste disposal facility projects in California, including \$45,000,000 for Sonoma Landfill in Petaluma.

Department or Agency Name(s): Economic Development Board

Attachments: [Summary Report pdf](#)
[Resolution.pdf](#)

10:03 A.M.

Presenters:

Katherine DiPasqua, Economic Development Board, Business Development Manager

10:07 A.M. Public Comment Opened

Speakers:

None

10:07 A.M. Public Comment Closed

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Gorin; Approved as recommended by Resolution 24-0105.

Aye: Gorin, Coursey, Gore, and Rabbitt

Absent: Hopkins

41. 9:45 A.M. Sonoma County Energy Independence Program Semi-annual Bonding Authorization and Revision to the Program Guidelines.

[2024-0086](#)

Acting as the Sonoma County Board of Supervisors:

- A) Approve revisions to the Program Guidelines increasing the pass-through fee for automated property valuation from \$12 to \$16.50, beginning April 1, 2024.
- B) Adopt resolutions authorizing the Treasurer to invest in bonds issued by the Sonoma County Public Finance Authority and authorizing execution of various related agreements with the Sonoma County Public Finance Authority, including a bond purchase agreement and a loan agreement.

Acting as the Directors of the Sonoma County Water Agency:

- C) Adopt resolutions withdrawing funds from the Sonoma County Treasury Pool and authorizing withdrawn funds to be invested in Sonoma County Energy Independence Program bonds as a long-term Sonoma County Water Agency Investment.

Acting as the Directors of the Sonoma County Public Finance Authority:

- D) Adopt resolutions and approve agreements with the County authorizing continued issuance of sale of revenue bonds and loan of funds to the County to fund the Sonoma County Energy Independence Program.

Department or Agency Name(s): County Administrator, Auditor-Controller-Treasurer-Tax Collector, Sonoma County Water Agency and Sonoma County Public Financing Authority

Attachments: [Summary Report.pdf](#)
[Att 1 Authority Bond Resolution April 2024.DOCX](#)
[Att 2 County Resolution Authorizing the Purchase of Bonds April 2024.DOCX](#)
[Att 3 County Resolution Approving Loan Agreements April 2024.DOCX](#)
[Att 4 Water Agency Resolution Authorizing Investment April 2024.DOCX](#)
[Att 5 County Resolution Consenting to Water Agency Investment April 2024.DOCX](#)
[Att 6 SCEIP Program Report and Admin Guidelines_4-2024_ADA.pdf](#)

10:08 A.M.

Presenters:

Kathleen Parnell, Auditor-Controller-Treasurer-Tax Collector, Deputy Director
Rhianna Frank, County Administrator's Office, Energy and Sustainability Manager
Terri Somers, County Administrator's Office, SCEIP Program Manager

10:10 A.M. Public Comment Opened

Speakers:

None

10:10 A.M. Public Comment Closed

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Gorin; Approved as recommended by Resolutions 24-0106, 24-0107, 24-0108, 24-0109, 24-0110.

Aye: Gorin, Coursey, Gore, and Rabbitt

Absent: Hopkins

10:00 A.M. CONSOLIDATED FEE HEARINGS

42. Fiscal Year 2024-25 Consolidated Fee Hearing Summary

[2024-0294](#)

Receive and adopt resolutions, and/or ordinances, adjusting department and agency fees and charges included in separate items in this agenda, to be effective on July 1, 2024 unless otherwise noted.

Department or Agency Name(s): County Administrator

Attachments: [Summary](#)
[Summary of Fee Changes](#)
[Fee Hearing Notice](#)
[Fee Hearing Powerpoint Final.pdf](#)

10:11 A.M.

Presenters:

Peter Bruland, County Administrator's Office, Deputy County Administrator

10:32 A.M. Supervisor Gore left the meeting.

10:41 A.M. Public Hearing Opened

10:41 A.M. Public Comment Opened

Speakers:

None

10:41 A.M. Public Comment Closed

10:41 A.M. Public Hearing Closed

10:42 A.M. The Board voted for Items 42-51 together.

Board Action: Moved by Supervisor Gorin, Seconded by Supervisor Coursey; Approved as recommended.

Aye: Gorin, Coursey, and Rabbitt

Absent: Gore, and Hopkins

43. Consolidated Fee Hearings - FY 2024-25 for the Department of Agriculture/Weights & Measures [2024-0160](#)

Adopt a Resolution introducing, reading the title, and waiving further reading of the proposed ordinance establishing and amending fees for services provided by the Department of Agriculture/Weights and Measures and making minor related amendments to Sonoma County Code Chapter 30 Article 1. The new fees will become effective on July 1, 2024.

Department or Agency Name(s): Agricultural Commissioner

Attachments: [Summary Report](#)
[Att 1 Resolution Waiving Reading \(Revised\).pdf](#)
[Att 1 Resolution Waiving Reading](#)
[Att 2 Ordinance ADA.pdf](#)
[Att 3 Exhibit to Ordinance ADA.pdf](#)
[Att 4 FY 2024-25 Fee Summary ADA.pdf](#)

Board Action: Moved by Supervisor Gorin, Seconded by Supervisor Coursey; Approved as recommended by Resolution 24-0111.

Aye: Gorin, Coursey, and Rabbitt

Absent: Gore, and Hopkins

44. Consolidated Fee Hearing - FY24-25 Fees for County Administrator's Office [2024-0203](#)

Adopt a Resolution setting the contingent Criminal Justice Administrative Fee (Jail Booking Fee) at \$261.34 per applicable booking and setting the Jail Access Fee at \$402.73 per applicable non-felony booking, effective July 1, 2024.

Department or Agency Name(s): County Administrator

Attachments: [Summary](#)
[Attachment 1 - Fee Summary](#)
[Attachment 2 - Resolution](#)
[Attachment 3 - Jail Booking Fee Calculation](#)
[Attachment 4 - California Consumer Price Index](#)
[Attachment 5 - Jail Access Fee 3-Year Average](#)

Board Action: Moved by Supervisor Gorin, Seconded by Supervisor Coursey; Approved as recommended by Resolution 24-0112.

Aye: Gorin, Coursey, and Rabbitt

Absent: Gore, and Hopkins

45. Consolidated Fee Hearing - FY 24-25 Fees for the Department Health Services [2024-0105](#)
- A) Adopt a resolution reading the title and waiving further reading of a proposed ordinance titled “An Ordinance of the Board of Supervisors of the County of Sonoma, State of California, Adopting New Fees and Adjusting Fees Effective July 1, 2024, for the Sonoma County Department of Health Services, Sonoma County Animal Services.”
 - B) Adopt a resolution establishing new and amended fees to recover the reasonable cost of providing services associated with Environmental Health and Safety for the Department of Health Services, pursuant to Health and Safety Code Section 101325, effective July 1, 2024.

Department or Agency Name(s): Health Services

Attachments: [Summary Report](#)
[Attachment 1 - Resolution \(SCAS Fees\)](#)
[Attachment 2 - SCAS Fee Chart](#)
[Attachment 3 - Ordinance \(SCAS Fees\)](#)
[Attachment 4 - Resolution \(Environmental Health Fees\)](#)
[Attachment 5 - Environmental Health Fee Chart](#)
[Attachment 6 - Pre-Adoption Ordinance Summary](#)

Board Action: Moved by Supervisor Gorin, Seconded by Supervisor Coursey; Approved as recommended by Resolutions 24-0113 and 24-0114.

Aye: Gorin, Coursey, and Rabbitt

Absent: Gore, and Hopkins

46. Consolidated Fee Hearing - FY 24-25 Fees for Permit Sonoma (First Reading)

[2024-0152](#)

Permit Sonoma recommends the Board of Supervisors, Sonoma County Water Agency Board of Directors and the Board of Directors of the Sanitation Districts take the following actions:

A) Board of Supervisors, County of Sonoma

Adopt a resolution introducing, reading the title and waiving further reading of a Proposed Ordinance to increase and adjust fees for development applications, permits and services provided by the Permit and Resource Management Department (Permit Sonoma) to recover the cost of providing these service effective July 1, 2024.

B) Board of Directors, Sonoma County Water Agency, Board of Directors, Occidental County Sanitation District, Board of Directors, Russian River County Sanitation District, Board of Directors, South Park County Sanitation District, Board of Directors, Sonoma Valley County Sanitation District

Adopt a concurrent resolution introducing, reading the title and waiving further reading of a proposed ordinance adjusting certain fees for sewer permit, plan check, and inspection services for the Sonoma County Water Agency, Occidental County Sanitation District, Russian River County Sanitation District, South Park County Sanitation District, and Sonoma Valley County Sanitation District effective July 1, 2024.

Department or Agency Name(s): Permit and Resource Management, Sonoma County Water Agency, Sonoma Valley County Sanitation District (Directors: Gorin, Rabbitt, Gurney), South Park County Sanitation District , Russian River County Sanitation District and Occidental County Sanitation District

Attachments: [Summary Report](#)

[Attachment 1: Board of Supervisors Resolution Introducing Ordinance](#)

[Attachment 2: Concurrent Resolution of the Water Agency and Sanitation Districts](#)

[Attachment 3: Permit Sonoma Fee Cover Sheet FY 2024-25](#)

[Attachment 4: Permit Sonoma Fee Schedule Ordinance](#)

[Attachment 5: Building Fee Schedule](#)

[Attachment 6: Code Enforcement Fee Schedule](#)

[Attachment 7: Fire Prevention and Hazmat Fee Schedule](#)

[Attachment 8: Engineering & Water Fee Schedule](#)

[Attachment 9: Well & Septic Fee Schedule](#)

[Attachment 10: Planning Fee Schedule](#)

[Attachment 11: Permit Sonoma Services Fee Schedule](#)

[Attachment 12: Occidental Sewer Area Ordinance](#)

[Attachment 13: Sonoma Valley Sewer Area Ordinance](#)

[Attachment 14: South Park Sewer Area Ordinance](#)

[Attachment 15: Water Agency Sewer Service Area Ordinance](#)

[Attachment 16: Russian River Sewer Area Ordinance](#)

[Attachment 17: Permit Sonoma FY 2024-25 Fee Description Changes](#)

[Attachment 18: Permit Sonoma At Cost Projects Overview](#)

Board Action: Moved by Supervisor Gorin, Seconded by Supervisor Coursey; Approved as recommended by Resolutions 24-0115 and 24-0116.

Aye: Gorin, Coursey, and Rabbitt

Absent: Gore, and Hopkins

Sonoma Valley County Sanitation District

Board Action: Moved by Supervisor Gorin, Seconded by Supervisor Rabbitt; Approved as recommended.

Ayes: Gorin, Rabbitt

Absent: Gurney

47. Consolidated Fee Hearing - Public Infrastructure FY24-25 Fees for Airport Land and Facility Use [2024-0129](#)

Adopt a Resolution establishing rates and charges for the use of land and facilities at the Charles M. Schulz - Sonoma County Airport effective July 1, 2024.

Department or Agency Name(s): Public Infrastructure

Attachments: [Summary Report](#)
[Resolution](#)
[Master Fee Schedule of Rates and Charges FY 24-25](#)
[FY 24-25 Fees Summary_FINAL_remediated.pdf](#)

Board Action: Moved by Supervisor Gorin, Seconded by Supervisor Coursey; Approved as recommended by Resolution 24-0117.

Aye: Gorin, Coursey, and Rabbitt

Absent: Gore, and Hopkins

48. Consolidated Fee Hearing - Regional Parks Fee Package FY 24-25 - Spring Lake Park [2024-0178](#)

- A) Adopt a Resolution of the Board of Supervisors and the Directors of the Sonoma Water Agency authorizing fee adjustments for various fees supporting camping, group use reservations, special events and activities, park operations, community engagement programs, and residence maintenance fees.
- B) Review and approval of new fees for additional summer camp offerings, and additional new rates for Spring Lake waterpark use.
- C) Review and approval of the removal of obsolete fees for community engagement programs no longer being offered to the public.

Department or Agency Name(s): Regional Parks and Sonoma County Water Agency

Attachments: [Summary](#)
[Fee Resolution](#)
[Regional Parks Fee Package Adjustments SLP](#)

Board Action: Moved by Supervisor Gorin, Seconded by Supervisor Coursey; Approved as recommended by Resolution 24-0118.

Aye: Gorin, Coursey, and Rabbitt

Absent: Gore, and Hopkins

49. Consolidated Fee Hearing - Regional Parks Fee Package FY 24-25 [2024-0179](#)
- A) Adopt a Resolution of the Board of Supervisors authorizing fee adjustments for various fees supporting camping, group use reservations, special events and activities, park operations, community engagement programs, and residence maintenance fees.
 - B) Review and approval of new fees including seasonal parking fees, summer camps fees, and new synthetic turf field use rates.
 - C) Review and approval of the removal of obsolete fees that include specific facility rentals and community engagement programs no longer being offered to the public.

Department or Agency Name(s): Regional Parks

Attachments: [Summary](#)
[Fee Resolution](#)
[Regional Parks Fee Package Adjustment](#)

Board Action: Moved by Supervisor Gorin, Seconded by Supervisor Coursey; Approved as recommended by Resolution 24-0119.

Aye: Gorin, Coursey, and Rabbitt

Absent: Gore, and Hopkins

50. Consolidated Fee Hearing - Regional Park's Marinas Fee Package FY 24-25 [2024-0233](#)
- A) Review and approval of a new fee for cold storage at Mason's Marina.
 - B) Review and approval of the removal of obsolete fees and consolidation of fees at Spud Point and Mason's Marinas to help streamline operations.

Department or Agency Name(s): Regional Parks

Attachments: [Summary](#)
[Resolution](#)
[Fee Package Adjustment](#)

Board Action: Moved by Supervisor Gorin, Seconded by Supervisor Coursey; Approved as amended by Resolution 24-0124.

Aye: Gorin, Coursey, and Rabbitt

Absent: Gore, and Hopkins

51. Consolidated Fee Hearing Item: FY 24-25 Fee Changes for Sheriff-Coroner's Office [2024-0200](#)
- Adopt a Resolution introducing, reading the title of, and waiving the reading of a fee ordinance modifying fees to recover the cost of the services provided by the Sheriff-Coroner's Office effective July 1, 2024.

Department or Agency Name(s): Sheriff's Office

Attachments: [Summary Report](#)
[Pre-Adoption Ordinance Summary](#)
[Resolution introducing and waiving the reading of proposed fee change ordinance](#)
[Ordinance establishing fee rates effective July 1, 2024](#)
[Fee Cover Sheet](#)
[Fee and Revenue Summary Chart](#)

Includes adoption of a Resolution which was not explicitly stated in the Recommended Action.
Board Action: Moved by Supervisor Gorin, Seconded by Supervisor Coursey; Approved as recommended by Resolution 24-0120.

Aye: Gorin, Coursey, and Rabbitt

Absent: Gore, and Hopkins

52. Amendments to Living Wage Ordinance

[2024-0118](#)

- A) Consider potential amendments to the County's Living Wage Ordinance
- B) Consider whether to direct staff to pursue incorporation of living wage-related provisions with regard to certain workers at the Sonoma County Fairgrounds property through amendments to the Operating Agreement with Sonoma County Fair & Exposition, Inc.
- C) Adopt a Resolution introducing, reading the title of, and waiving further reading of an ordinance to amend Sonoma County Code Chapter 2, Article XXVI, "Living Wage." (First Read)

Department or Agency Name(s): County Administrator

Attachments: [Summary Report](#)

[Attach 1 - Summary of substantive amendments tht previously received Board consensus](#)

[Attach 2a - Amended \(clean\) version of Living Wage Ordinance](#)

[Attach 2b - Red-lined version of the Living Wage Ordinance](#)

[Attach 3a - Amended \(clean\) version of Living Wage Ordinance using the Fair Operating Agreement](#)

[Attach 3b - Red-lined version of the Living Wage Ordinance using the Fair Operating Agreement](#)

[Attach 4 - Resolution](#)

[Attach 5 - Ordinance](#)

[Attach 6 - Presentation](#)

[Attach 7 PPT additional updated page.pdf](#)

This item was taken out of order.

1:51 P.M.

Presenters:

Yvonne Shu, County Administrator's Office, Principal Analyst
Jeremy Fonseca, County Counsel, Deputy County Counsel

2:29 P.M. Public Comment Opened

Speakers:

Marty Bennett
Jack Buckhorn
Miyara
Maddy Hirschfield
Victoria Yanez

2:38 P.M. Public Comment Closed

3:00 P.M. The Board directed staff to convene to confirm direction and return following conclusion of Item 53 to verify direction and for final vote.

4:30 P.M. The Board recalled this item for final direction and vote.

Board Action: Moved by Supervisor Coursey, Seconded by Supervisor Gore; Approved as amended by Resolution 24-0121 and further revised, to clarify non-exemption of rental vehicle operations and to apply Living Wage requirements at County Fairgrounds to temporary workers, services contractors, and lessees only.

Aye: Gorin, Coursey, Gore, and Rabbitt

Absent: Hopkins

VIII.**REGULAR AFTERNOON CALENDAR**

1:31 P.M. Supervisor Gore rejoined the meeting.

1:33 P.M. The Board Reconvened from lunch break.

IX.**1:30 P.M. - PRESENTATIONS/GOLD RESOLUTIONS**

1:34 P.M.

Supervisor Rabbitt presented to Angela Struckmann, Human Services Department (HSD), Director; Laura Rania, Section Manager HSD Adult & Aging and staff; Felisa Pinson, HSD Economic Assistance Division Director and staff a Gold Resolution Declaring the month of March 2024 as National Professional Social Worker Month in Sonoma County.

Supervisor Rabbitt presented to Zeke Guzman from Latinos Unidos and Ana Diaz-Garcia from the Commission on the Status of Women a Resolution proclaiming March 25 - March 31, 2024 as National Farmworker Awareness Week in Sonoma County.

53. Language Access Policy Workshop

[2024-0241](#)

- A) Review Recommended Language Access Policy.
- B) Provide staff direction on Final Policy and Implementation Plan.

Department or Agency Name(s): Office of Equity

Attachments: [Summary Report.pdf](#)
[Draft Language Access Policy.pdf](#)
[Language Access Plan Workshop Findings Recommendations and Strategies Power Point Presentation.pdf](#)
[3. County Demographic Analysis Report.pdf](#)
[4. Comparative Jurisdictions Report.pdf](#)
[Draft Language Access Plan.pdf](#)

3:05 P.M.

Presenters:

Alegria De La Cruz, Office of Equity, Director
Roxanne Ezzet, Office of Equity, Disaster Recovery Department Analyst

4:18 P.M. Public Comment Opened

Speakers:

None

4:18 P.M. Public Comment Closed

Board Action: Informational Only.

54. Sonoma County Code Revision to the County Administrator's Duties and Responsibilities

[2024-0240](#)

- A) Adopt a Resolution introducing, reading the title of, and waiving full reading of an Ordinance to Redesignate the Position of County Administrator As County Executive and Shift Supervision and Appointing Authority Over Specified Department and Agency Heads to the County Executive.
- B) Adopt a Concurrent Resolution amending Salary Resolution 95-0926, Salary Tables, to revise and retitle the County Administrator class specification to County Executive and the Director of Permit and Resource Management to Director of Permit Sonoma, effective March 26, 2024.
- C) Approve the revised class specifications of department head job classifications to reflect the changed appointing authority and/or reporting structure, and other associated edits.

Department or Agency Name(s): County Administrator, County Counsel and Human Resources

Attachments: [Summary Report](#)
[Attachment 1 - Ordinance restructuring the CAO Position](#)
[Attachment 2 - Legislative Digest of proposed Code Changes](#)
[Attachment 3 - Resolution](#)
[Attachment 4 - Concurrent Resolution amending Salary Resolution](#)
[Attachment 5 - Attachment A - Appendix A - Salary Table Scales](#)
[Attachment 6 - County Executive class specification](#)
[Attachment 7 - Department Head Specifications](#)

This item was taken out of order.

10:44 A.M.

Presenters:

Robert Pittman, County Counsel

10:49 A.M. Public Comment Opened

Speakers:

Gregory

10:50 A.M. Public Comment Closed

Board Action: Moved by Supervisor Coursey; Seconded by Supervisor Gorin, Approved as recommended by Resolutions 24-0122 and 24-0123.

Aye: Gorin, Coursey, and Rabbitt

Absent: Gore, and Hopkins

11:00 A.M. The Board Recessed to lunch break.

55. Fire Memorial Site Selection and Project Update

[2024-0245](#)

- A) Receive an update on the Fire Memorial Task Force's process for selecting a site for the Fire Memorial art project.
- B) Select a principal and alternate site from the list evaluated and prioritized by the Board established Task Force.

Department or Agency Name(s): Economic Development Board

Attachments: [Item Summary Report](#)
[Attachment A: Presentation](#)
[Attachment B: Fire Memorial Site Selection Matrix with Site Details](#)
[Attachment C: Approved Fire Memorial Work Plan](#)
[Attachment D: Approved Fire Memorial Budget](#)

4:40 P.M.

Presenters:

Ethan Brown, Economic Development Board, Director
Tara Thompson, Creative Sonoma, Director
Karin Demarest, Demarest Strategy Group, Principal Consultant

5:18 P.M. Public Comment Opened

Speakers:

None

5:18 P.M. Public Comment Closed

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Gorin; Approved as recommended.

Aye: Gorin, Coursey, Gore, and Rabbitt

Absent: Hopkins

56. Permit and Resource Management Department: Review and possible action on the following: [2023-1049](#)
- Acts and Determinations of Administrative Certificate of Compliance
 - Acts and Determinations of Airport Land Use Commission
 - Acts and Determinations of Design Review Committee
 - Acts and Determinations of Environmental Review Committee
 - Acts and Determinations of Landmarks Commission
 - Acts and Determinations of Planning Commission/Board Zoning Adjustments
 - Acts and Determinations of Project Review and Advisory Committee
 - Administrative Determinations of the Director of Permit and Resource Management
- (All materials related to these actions and determinations can be reviewed at: <http://sonomacounty.ca.gov/PRMD/Boards-Commissions-and-Committees/>)

Department or Agency Name(s): Permit and Resource Management

Attachments: [Administrative Certificate of Compliance ENP23-0015.pdf](#)

5:19 P.M.

Board Action: Moved by Supervisor Gorin, Seconded by Supervisor Gore; Approved as recommended.

Aye: Gorin, Coursey, Gore, and Rabbitt

Absent: Hopkins

X. 3:30 P.M. - PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA BUT WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD AND ON BOARD MEMBER REPORTS

(Comments are restricted to matters within the Board's jurisdiction. The Board will hear public comments at this time for up to thirty minutes. Each person is usually granted time to speak at the discretion of the Chair. Any additional public comments will be heard at the conclusion of the meeting. While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda.)

5:19 P.M. Public Comment on Matters Not Listed on the Agenda Opened

Speakers:

None

5:19 P.M. Public Comment on Matters Not Listed on the Agenda Closed

XI. REPORT ON CLOSED SESSION

5:20 P.M. County Counsel, Robert Pittman, reported out on Closed Session.

XII. BOARD MEMBER REPORTS ON ASSIGNED BOARDS, COUNCILS, COMMISSIONS OR OTHER ATTENDED MEETINGS

5:21 P.M. The Board reported on assigned Boards, Councils, Commissions and other attended meetings.

XIII. ADJOURNMENT

5:26 P.M. The Board adjourned the meeting.

The meeting was adjourned to April 16, 2024 at 8:30 A.M.

Respectfully submitted, Marcie Woychik, Chief Deputy Clerk of the Board