



## SUMMARY REPORT

---

**Agenda Date:** 9/12/2023

---

**To:** Board of Supervisors, Board of Directors  
**Department or Agency Name(s):** County Administrator's Office  
**Staff Name and Phone Number:** Natalie Brunamonte, 707-565-8565  
**Vote Requirement:** 4/5th  
**Supervisory District(s):** Countywide

**Title:**

Re-budget funds for Climate and Strategic Plan projects previously approved by the Board of Supervisors

**Recommended Action:**

Adopt a Concurrent Resolution adjusting the FY2023-24 Budget Appropriations by \$19.7 million for Strategic Plan and Climate Projects approved in prior fiscal years. (4/5<sup>th</sup> Vote Required)

**Executive Summary:**

The Board of Supervisors has approved almost 60 projects over the past two fiscal years related to the Strategic Plan and Climate Projects; most of these projects are multi-year in nature. Because the amount of work that will be completed in a given year is not known at the time of budgeting, funding for these projects was not included in the FY2023-24 Adopted Budget. At the close of FY2022-23, an analysis of actual spending was completed, and the amount of funds needed to continue work into FY2023-24 was determined. This item recommends re-budgeting these funds in FY2023-24 to allow work on these projects to continue on a timely basis. All re-budgeted projects in this item are consistent with prior Board direction. This item is being presented at this time, as opposed to Quarter 1 Consolidated Budget Adjustments (CBAs), due to the fact that departments require appropriations sooner in order to seamlessly continue providing services. Quarter 1 CBAs will be presented on October 17.

The total amount being rolled forward is \$9.87 million, including \$4.69 million in Climate project funding and \$5.18 million in Strategic Plan project funding. Because these funds are maintained in a different fund than in which they are used, there are also \$9.87 million in transfers to move these funds, leading to a total budget adjustment of \$19.73 million.

**Discussion:**

The projects re-budgeted with this Board item include 20 Climate Projects. Climate Projects were funded out of a \$10 million allocation of the 2017 PG&E Settlement funds made by the Board on May 11, 2021. The Board approved specific projects to fund from this allocation on February 1, 2022 and October 25, 2022. A total of \$4,668,226.54 is being rolled forward for these projects. Staff will present a detailed status report of all Climate Projects at a future Board date. A listing of roll forward balances for each project is available in Attachment A.

Another 38 projects will have funds re-budgeted associated with the Strategic Plan. The projects were funded with allocations the Board made using discretionary funds in FY2021-22 and FY2022-23 (\$5 million each year,

---

**Agenda Date:** 9/12/2023

---

for a total of \$10 million). The Board approved specific projects on February 1, 2022 and February 7, 2023. A total of \$5,177,475 is being rolled forward for these projects. Staff will present a report on the Strategic Plan in February, 2024. A listing of roll forward balances for each project is available in Attachment A.

Between these two areas, a total of \$9,865,701 is being re-budgeted. Because funding is housed in a centralized fund and must be transferred to appropriate departments for expenditures, the total budget adjustment is for twice this amount, or \$19,731,402.

**Strategic Plan:**

N/A

**Racial Equity:**

**Was this item identified as an opportunity to apply the Racial Equity Toolkit?**

No

**Prior Board Actions:**

February 7, 2023: Approved Round 2 Strategic Plan Projects

October 25, 2022: Approved Round 2 Climate Projects

September 13, 2022: Approve Re-budget of Round 1 Climate and Strategic Plan projects for FY2022-23

February 1, 2022: Approved Round 1 Strategic Plan and Climate Projects

May 21, 2021: Approved Use of 2017 PG&E Settlement funds for Climate Projects

**FISCAL SUMMARY**

<b>Expenditures</b>	<b>FY23-24 Adopted</b>	<b>FY24-25 Projected</b>	<b>FY25-26 Projected</b>
Budgeted Expenses			
Additional Appropriation Requested	\$19,731,402		
<b>Total Expenditures</b>	<b>\$19,731,402</b>		
<b>Funding Sources</b>			
General Fund/WA GF			
State/Federal			
Fees/Other			
Use of Fund Balance	\$19,731,402		
Contingencies			
<b>Total Sources</b>	<b>\$19,731,402</b>		

**Narrative Explanation of Fiscal Impacts:**

The \$9,865,701 that will be spent on these projects exists as fund balance in the Reserved Purpose fund. The total budgetary appropriations adjustments are \$19,731,402, which includes both the appropriations to transfer funding from this fund to relevant departments and for the expenses within the operating departments.

**Narrative Explanation of Staffing Impacts (If Required):**

---

**Agenda Date:** 9/12/2023

---

N/A

**Attachments:**

Attachment A - Project Roll Forward Details

Attachment B - Resolution

**Related Items “On File” with the Clerk of the Board:**

None