



# County of Sonoma

## State of California

---

Date: February 25, 2025

Item Number: \_\_\_\_\_

Resolution Number: \_\_\_\_\_

---

4/5 Vote Required

---

**Resolution Of The Board Of Supervisors Of The County Of Sonoma, State Of California,  
Authorizing the Closeout of Certain Projects Under the FEMA Hazard Mitigation Grant  
Program for the Purpose of Reimbursement Under the CBDG 17DR Infrastructure Program.**

**Whereas**, the County has been awarded and has accepted funding under the State of California Community Development Block Grant Disaster Recovery (CBDG DR) Infrastructure Program for reimbursement of qualifying FEMA-funded disaster project local match contributions, not to exceed a total of \$269,014; and

**Whereas**, the project titled "Damage #86621; Lighting District – Damaged Equipment," funded by the FEMA Public Assistance Grant Program, has been completed in accordance with the approved plans, specifications, scope of work, and eligible cost guidelines; and

**Whereas**, the project titled "Damage #90549, Countywide Fire Damaged Guardrails," funded by the FEMA Public Assistance Grant Program, has been completed in accordance with the approved plans, specifications, scope of work, and eligible cost guidelines; and

**Whereas**, the project titled "Charles M. Schulz Sonoma County Airport Generator Mitigation Project," funded by the FEMA Hazard Mitigation Grant Program, has been completed in accordance with the approved plans, specifications, scope of work, and eligible cost guidelines; and

**Whereas**, the project titled "Santa Rosa Road Maintenance Yard Generator Mitigation Project," funded by the FEMA Hazard Mitigation Grant Program, has been completed in

accordance with the approved plans, specifications, scope of work, and eligible cost guidelines;  
and

**Whereas**, the Department of Public Infrastructure has inspected the above projects (collectively, the “Projects”) and found them all to be satisfactory and in compliance with all applicable requirements; and

**Whereas**, the County desires to confirm completion of the Projects and proceed with the closeout process as required by the CDBG Disaster Recovery Infrastructure Program Policies and Procedures as established by the State of California Department of Housing and Community Development CBDG-DR Program;

**Now, Therefore**, Be It Resolved by the Board of Supervisors, as follows:

1. **Completion of Projects:** The County of Sonoma hereby confirms that the Projects are complete and satisfactory.
2. **Authorization to Closeout:** The County of Sonoma authorizes the Director of Public Infrastructure to proceed with the closeout process for the Projects in accordance with the CDBG DR Infrastructure Program/ Program requirements.
3. **Documentation and Reporting:** As part of ongoing implementation of the Projects and compliance with the CDBG-DR Program requirements, all required and relevant financial reports have been timely processed. To the extent not already complete, the Department of Public Infrastructure is directed to ensure that any other necessary documentation and reporting are completed and submitted to the appropriate authorities to finalize the closeout of the Project(s).
4. **Final Performance Report:** The Department of Public Infrastructure is instructed to prepare and submit the Final Performance Report to the Department of Housing and Community Development CDBG-DR Program within required time as provided by CBDG.
5. **Closeout Agreement:** The Director of Public Infrastructure is authorized to

execute the Closeout Agreement with HCD, which will officially close out the grant, and any and all other agreements, reporting forms, and other documentation, in form approved by County Counsel, as may be required to finalize and closeout the CDBG-DR funding.

6. **Retention of Records:** The Department of Public Infrastructure will retain all project records for a period of at least five years following the closeout date, as required by HUD regulations.
7. **Compliance with Ongoing Requirements:** The County of Sonoma and Department of Public Infrastructure shall comply with any ongoing requirements and monitoring as set forth in the CDBG-DR grant agreement.
8. **Effective Date:** This Resolution shall take effect immediately upon its adoption.

**Be It Further Resolved,** that the Board of Supervisors designate the Clerk of the Board as the custodian of the documents and other materials, which constitute the record of proceedings upon which the decision herein is based. These documents may be found at the office of the Clerk of the Board, 575 Administration Drive, Room 100-A, Santa Rosa, California, 95403.

**Supervisors:**

Hermosillo:

Rabbitt:

Coursey:

Gore:

Hopkins:

Ayes:

Noes:

Absent:

Abstain:

**So Ordered.**