



COUNTY OF SONOMA

575 ADMINISTRATION
DRIVE, ROOM 102A
SANTA ROSA, CA 95403

SUMMARY REPORT

Agenda Date: 7/11/2023

To: Sonoma County Board of Commissioners of the Sonoma County Community Development Commission
Department or Agency Name(s): Sonoma County Community Development Commission
Staff Name and Phone Number: Martha Cheever, (707) 565-7521
Vote Requirement: Majority
Supervisory District(s): Countywide

Title:

Sonoma County Housing Connector Agreements to Promote Housing Retention

Recommended Action:

1. Authorize the Executive Director of the Sonoma County Community Development Commission, or designee, to execute a Professional Services Agreement with Mattress Shop Furniture Warehouse through December 31, 2025, for a not-to-exceed amount of \$250,000; and
2. Authorize the Executive Director of the Sonoma County Community Development Commission, or designee, to execute a Professional Services Agreement with Foege Schuman Global Disaster Solutions through December 31, 2025, for a not-to-exceed amount of \$50,000.

Executive Summary:

On December 13, 2022, the Sonoma County Community Development Commission (Commission) was awarded a \$2,065,000 American Rescue Plan Act fund grant by the Sonoma County Board of Supervisors for a centralized housing navigation program. Included in this award was funding to supply furnishings to households exiting homelessness and funding to provide moving services to assist households who are exiting homelessness move into their new home. These supports are essential to assisting these vulnerable households to stabilize in their new homes.

Discussion:

On March 6, 2023, two Requests for Proposals (RFP) were released. One RFP sought proposals from qualified furniture vendors to provide sales and delivery of furniture to identified households, and the second sought a qualified moving service to assist households in relocating their personal belongings to their new home.

In response to the RFP for furniture vendors, three proposals were received. Respondents were Foege Schuman Global Disaster Solutions, Sonoma Home Furniture and Mattress, and Mattress Shop Furniture Warehouse. Staff of the Community Development Commission and the Human Services Department reviewed and evaluated all proposals based upon the scoring criteria outlined in the RFP. Upon review, it was determined that Mattress Shop Furniture Warehouse met all requirements of the RFP, has verified experience in providing the type of service sought, and is able to provide the services requested.

In response to the RFP for moving services, three proposals were received. Respondents were A2B All Transport, Belfor Moving, and Foege Schuman Global Disaster Solutions. Staff of the Community Development Commission and the Human Services Department reviewed and evaluated all proposals based upon the scoring criteria outlined in the RFP. Upon review, it was determined that Foege Schuman Global

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Disaster Solutions met all requirements of the RFP, has verified experience in providing the type of service sought, and is able to provide the services requested.

Notices of Intent to Award Agreements were sent to all respondents on April 27, 2023.

This agenda item is seeking authority for the Executive Director of the Sonoma County Community Development Commission, or designee, to enter into two agreements, in forms approved by County Counsel. One agreement with Mattress Shop Furniture Warehouse for an amount not to exceed \$250,000 for a term ending December 31, 2025, and one agreement with Foege Schuman Global Disaster Solutions for an amount not to exceed \$50,000 for a term ending December 31, 2025.

Strategic Plan:

This item directly support the County’s Five-year Strategic Plan and is aligned with the following pillar, goal, and objective.

Pillar: Healthy and Safe Communities

Goal: Goal 4: Seek out grant funding to enhance programs and improve infrastructure

Objective: Objective 3: Increase investment in programs that treat underlying causes of homelessness, including substance abuse, mental illness, poverty, and lack of affordable housing.

Racial Equity:

Was this item identified as an opportunity to apply the Racial Equity Toolkit?

No

Prior Board Actions:

12/13/2022: Review and approve American Rescue Plan Act Homelessness Allocation (ARPA).

7/12/2022: Provide guidance to, accept the recommendations of, and direct the Director of the Department of Health Services and the interim Executive Director of the Community Development Commission to return to the Board with Results-Based Accountability metrics for the proposed uses of \$4 million in American Rescue Plan Act funds.

FISCAL SUMMARY

Expenditures	FY 23-24 Adopted	FY 24-25 Projected	FY 25-26 Projected
Budgeted Expenses	\$150,000	\$150,000	
Additional Appropriation Requested			
Total Expenditures	\$150,000	\$150,000	
Funding Sources			
General Fund/WA GF			
State/Federal			
Fees/Other	\$150,000	\$150,000	
Use of Fund Balance			
Contingencies			

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Total Sources	\$150,000	\$150,000	
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Narrative Explanation of Fiscal Impacts:

Funding is available through the Commission’s American Rescue Plan Act Grant allocation as approved by the Board of Supervisors and Emergency Housing Voucher service fees available from the US Department of Housing and Urban Development. Expenditure and Revenue Appropriations for FY 2023-24 are included in the Budget. FY 2024-25 will be included in the Budget Development process.

Staffing Impacts:			
Position Title (Payroll Classification)	Monthly Salary Range (A-I Step)	Additions (Number)	Deletions (Number)

Narrative Explanation of Staffing Impacts (If Required):

N/A

Attachments:

- Attachment 1 - Draft Agreement with Mattress Shop Furniture Warehouse
- Attachment 2 - Draft Agreement with Foege Schuman Global Disaster Solutions

Related Items “On File” with the Clerk of the Board:

None