

AB 1600

DEVELOPMENT FEES ANNUAL REPORT

**County of Sonoma
Board of Supervisors
December 5, 2023**

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ATTACHMENT 2

December 5, 2023

To: Chris Coursey, 3rd District Supervisor, Chairperson
Susan Gorin, 1st District Supervisor
David Rabbitt, 2nd District Supervisor
James Gore, 4th District Supervisor
Lynda Hopkins, 5th District Supervisor

From: Bert Whitaker, Director of Regional Parks

Re: 2022-23 Annual Report on Park Mitigation Fees

INTRODUCTION

This Attachment 2 is our annual report on Park Mitigation Fees for FY 2022-23. Attachment 4 includes the financial statements for all seven Park Mitigation Fee areas and includes a summary of fees collected and withdrawals made for the fiscal year 2022-23. These fees are submitted by developers and home builders for each new residential unit in the unincorporated county. The fee rate for FY 2022-23 was \$3,678.00 per developed unit, the same since FY 2015-16. Attachment 3 is a map delineating the location and boundaries of the Park Mitigation Fee areas. Funding is transferred to projects within the area the fee was collected to provide regional facilities.

I. NARRATIVE SUMMARY OF FINANCIAL STATEMENT.

1. Fund balance at the beginning of fiscal year 2022-23.

The beginning fund balance on July 1, 2022 of all seven Park Mitigation funds was \$1,672,595.70.

2. Fees collected in 2022-23.

The amount of Park Mitigation fees collected was \$930,534.00. A total of \$7,356.00 was returned the Park Mitigation Fee Fund, Area 6. The total of all fees and miscellaneous revenue collected and credited to the Fund was \$923,178.00.

3. Interest earned on funds in FY 2022-23.

A total of \$31,670.56 was earned as interest on Park Mitigation fee funds. This interest is accrued and credited separately according to each mitigation area where it was earned and is available for future projects.

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4. Appropriations and expenditures in FY 2022-23.

The total amount appropriated and transferred to Capital Projects was \$1,212,051.00. The total amount of fees refunded to individuals was \$7,356.00 for cancelled building permits. No funding collected on or before FY 2017-18 remains in six of the seven Park Mitigation Fee Trust Accounts as of June 30, 2023. However there was \$210,069.78 in Park Mitigation Area 7 (Larkfield/Wikiup Park Mitigation Trust Account) fees that were collected in or before FY 2017-18 and remain unexpended.

5. Balance of funds as of June 30, 2022.

The balance of the Park Mitigation Fund as of June 30, 2023 was \$1,415,393.26.

II. SUMMARY OF ACCOMPLISHMENTS & ACHIEVEMENTS

In FY 2022-23 Park Mitigation fees totaling \$1,212,051.00 were transferred from the Park Mitigation Fee Trust funds to forty-six (46) projects. In most cases, Park Mitigation Fees were used as seed money to leverage grants and other matching contributions at a ratio of over 8 to 1.

The following is a list of those park and recreation projects for which Park Mitigation fees were transferred in FY 2022-23.

Area #1 (Sonoma Coast)

Beginning Fund Balance:	\$ 73,362.00
Total Revenue (Incl. Fees, Misc less Refunds):	\$ 80,916.00
Total Interest Earned:	\$ 1,846.88
Total Withdrawals:	(\$61,000.00)
Ending Fund Balance:	\$ 95,088.88

Summary of Expenditures

- \$20,000 in funding was transferred to **Bodega Bay Trail – Smith Brothers Road** for design and environmental review for this 0.65 mile of Class 1 section of the California Coastal Trail that will connect Bird Walk Coastal Access with Lucas Warf. This funding leveraged \$150,000 from Transportation Measure M, \$50,000 from Parks for All Measure M, and \$25,000 from the State Coastal Conservancy. Mitigation fees also facilitates securing future grant funds for construction.

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- \$10,000 in funding was transferred to **California Coastal Trail** for acquisition and planning work for sections of the California Coastal Trail not already identified in other Regional Park capital projects. There are active negotiations in several locations. Mitigation fees facilitate securing future grant funds.
- \$10,000 in funding was transferred to **Carrington Coast Ranch Preserve** for master planning initial public access to this 335-acre property. This funding leveraged \$150,000 from the State Coastal Conservancy, \$1.3 million in Initial Public Access funding from Ag + Open Space, \$200,000 in Parks for All Measure M funding, and \$10,000 in Sonoma County Parks Foundation funding.
- \$10,000 in funding was transferred to **Wright Hill Preserve** for master planning initial public access to this 1,235-acre property. This funding leveraged \$604,591 in Initial Public Access funding from Ag + Open Space, \$100,000 in Parks for All Measure M funding, and \$10,000 in Sonoma County Parks Foundation funding.
- \$5,000 in funding was transferred to **Bodega Bay Trail – Coastal North Harbor** for permits and final engineering for this 0.6 mile section of the California Coastal Trail between the Bell Tower and Eastshore Road. This funding leveraged \$795,000 Ag + Open Space Matching Grant, \$482,000 Parks for All Measure M funding, \$348,000 Transportation Measure M funding, \$300,000 Metropolitan Transportation Commission funding, \$100,000 State Coastal Conservancy funding, and \$30,000 Sonoma County Parks Foundation funding.
- \$5,000 in funding was transferred to **Bodega Harbor East Water Access** for design and environmental review for new facilities to accommodate public water access adjacent to the former Bodega Bay Yacht Club. Mitigation fees leveraged \$50,000 in Sonoma County Parks Foundation funding and facilitates securing future grant funding for final design and implementation.
- \$1,000 in funding was transferred to **Coastal Trail Kashia Pomo** for environmental review and engineering for this planned staging area and mile-long section of California Coastal Trail north of Salt Point State Park. Mitigation fees leveraged \$458,000 in Ag + Open Space funding, \$100,000 in Parks for All Measure M funding, \$80,000 in State Coastal Conservancy funding and facilitates securing future grant funding for construction.

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Area #2 (North County: Cloverdale, Windsor and Healdsburg Environs)

Beginning Fund Balance:	\$ 98,146.67
Total Revenue (Incl. Fees, Misc & PY Rev):	\$ 77,238.00
Total Interest Earned:	\$ 733.47
Total Withdrawals:	(\$147,500.00)
Ending Fund Balance:	\$ 28,618.14

Summary of Expenditures

- \$60,000 in funding was transferred to **Russian River Bike Trail Middle Reach** for acquisition and planning a multiuse trail paralleling the Russian River from Healdsburg to Forestville. Work included negotiating a new trail easement area connecting to Riverfront Park. Mitigation fees facilitate securing future grant funds.
- \$40,000 in funding was transferred to **Wohler Beach Improvements** for planning and design for a new regional multi-use trail connecting Riverfront Regional Park to the east side of Wohler Bridge Fishing Access. The project will also include a new restroom, new parking area, possible staff/ caretaker housing, picnic sites and amenities. Mitigation fees leveraged \$1.6 million Natural Resources Agency grant and \$250,000 in Parks for All Measure M funding.
- \$25,000 in funding was transferred to **Preston River Access**, also known as Russian River Parkway, for planning and design to formalize a long-time popular use area along the east side of the Russian River north of Cloverdale. Mitigation fees leveraged a \$1,125,000 Natural Resources Agency grant and \$223,000 Parks for All Measure M funding. Master planning and community engagement is underway. Construction is anticipated for 2024.
- \$11,000 in funding was transferred to **Healdsburg Veterans Memorial Beach Redevelopment** for updating the 1955 master plan and evaluating access improvements across adjacent properties. Mitigation fees leveraged \$212,500 Parks for All Measure M funding, a \$203,662 State Parks Per Capita grant, \$100,000 from Healdsburg, and \$50,000 in County Advertising funding.
- \$5,500 in funding was transferred to **Geyserville River Access** for planning and preliminary acquisition work for a new park with Russian River access. Mitigation fees leveraged \$5,000 in Parks for All Measure M funding and facilitate securing future grant

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funds.

- \$5,000 in funding was transferred to **Cloverdale Regional Park Expansion** for acquisition and planning of a new Russian River access adjacent to Cloverdale River Park. Mitigation fees leveraged \$75,000 Parks for All Measure M funding and \$5,000 from Sonoma County Parks Foundation and facilitate securing future grant funds.
- \$1,000 in funding was transferred to **Shiloh Ranch Renovation** for improving public trail access and trails used for emergency access and restoring eroded and wildfire-damaged facilities. Mitigation funding leveraged \$105,000 Parks for All Measure M funding and facilitated securing a \$905,792 California Department of Fish and Wildlife grant.

Area #3 (Russian River: Sebastopol Environs)

Beginning Fund Balance:	\$ 137,115.63
Total Revenue (Incl. Fees, Misc less Refunds):	\$ 143,442.00
Total Interest Earned:	\$ 2,139.24
Total Withdrawals:	(\$237,000.00)
Ending Fund Balance:	\$ 45,696.87

Summary of Expenditures

- \$150,000.00 in funding was transferred to **Dutch Bill Creek Bikeway** for planning and initial public access work for 515 acres of forested uplands, riparian corridor, and open space that supports sections of the Dutch Bill Creek Bikeway. Mitigation fees leveraged a \$500,000 grant from the State Coastal Conservancy, \$954,028 Land and Water Conservation Fund grant, and \$2,100,000 contribution from Ag + Open Space for acquisition completed fall 2020. Additional \$250,000 from Ag + Open Space was provided for initial public access and management over three years and \$600,000 Parks for All Measure M funding contributes to public access improvements.
- \$40,000 in funding was transferred to **Guerneville River Park Phase 2 & 3** to construct a boat launch, parking, trails, picnic area and other amenities and entry driveway and turn-around on the east side of Highway 116. Mitigation fees leveraged \$650,058 Division of Boating and Waterways grant, \$203,662 State Parks Per Capita grant, \$368,000 Ag + Open Space Matching Grant, and \$150,000 Parks for All Measure M. Construction was completed in 2022.

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- \$17,000.00 in funding was transferred to **Steelhead Beach Phase 3** for disabled access improvements, construction of two camp host site, campsites, and installation of shower fixtures in the existing restroom supporting increased safety and stewardship at Steelhead and the Russian River Water Trail. Mitigation fees leveraged \$75,000 in community development block grant funds, \$100,000 in County disabled access funds, and \$75,000 in Parks for All Measure M funding. Construction of the camp host sites was completed in 2021 and construction of additional disabled access improvements is anticipated in 2024.
- \$14,000 in funding was transferred to **Wohler Beach Improvements** for planning and design for a new regional multi-use trail connecting Riverfront Regional Park to the east side of Wohler Bridge Fishing Access. The project will also include a new restroom, new parking area, possible staff/ caretaker housing, picnic sites and amenities. Mitigation fees leveraged \$1.6 million Natural Resources Agency grant and \$250,000 in Parks for All Measure M funding.
- \$10,000 in funding was transferred to **West County Trail – Green Valley Road** for planning for a 0.26-mile Class 1 trail paralleling Green Valley Road between Ross Road and Atascadero Creek. This trail segment will close the gap between the Forestville and Graton, increasing safety and improving trail user experience. Mitigation fees leveraged a \$800,000 Metropolitan Transportation Commission grant, \$5,000 Sonoma County Regional Parks Foundation grant, and \$5,000 in Measure M Parks for All funding. Construction is expected in 2025-26.
- \$5,000 in funding was transferred to **West County Trail – Occidental Road** for planning for a 0.87-mile Class 1 trail paralleling Occidental Road from Highway 116 to the West County Trail/Occidental Road intersection. This trail segment will close a gap where trail users must use road shoulders. Mitigation fees leveraged funding including \$2,300,000 Metropolitan Transportation Commission grant and \$275,000 Sonoma County Parks Foundation funding. Construction is expected in 2025-26.
- \$1,000 in funding was transferred to **Russian River Bike Trail Lower Reach** for planning a multi-use trail paralleling the Russian River from Forestville to Jenner. Mitigation fees leveraged funding including a \$615,228 Caltrans grant, \$120,000 Northern Sonoma County Air Quality grant, \$100,000 Parks for All Measure M funding, \$20,000 in County Climate Resiliency

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funding, \$10,000 County Advertising funding, and \$5,000 Sonoma County Parks Foundation funding.

Area #4 (Santa Rosa Area Environs)

Beginning Fund Balance:	\$ 383,336.60
Total Revenue (Incl. Fees, Misc less Refunds):	\$ 422,970.00
Total Interest Earned:	\$ 11,639.03
Total Withdrawals:	(\$167,896.00)
Ending Fund Balance:	\$ 650,049.63

Summary of Expenditures

- \$45,000 in funding was transferred to **Taylor Mountain Phase 2** for construction of 8 miles of new trails, bridges, and pedestrian and bicycle access. Mitigation fees leveraged a \$1,823,091 State Parks Recreational Trails Program grant, \$89,063 Sonoma County Parks Foundation funding, \$50,000 Parks for All Measure M, and \$25,000 in Major Maintenance funding. Construction completion is planned for fall 2023.
- \$40,000.00 in funding was transferred to **Hood Mountain Expansion** project for acquisition and acquisition efforts for park expansion to the north, west, and east, and trail linkages to Sugarloaf Ridge State Park. Funding contributed to acquisition of the 120-acre Cougar Landing property. Mitigation fees leveraged a \$550,000 Moore foundation grant, \$5,000 Sonoma County Regional Park Foundation grant, and \$500,000 in Parks for All Measure M funding. Additional acquisition efforts are ongoing. These efforts facilitate securing grant funding in 2023.
- \$40,000 in funding was transferred to **Taylor Mountain Cooper Creek Phase 1** for completing a master plan and constructing the first phase of development for this addition to Taylor Mountain Regional Park & Open Space Preserve. Mitigation fees leveraged a \$203,663 State Parks Per Capita grant, and \$100,000 Parks for All Measure M funding. Construction is planned for 2024.
- \$10,896 in funding was transferred to **Andy's Unity Park Disabled Access Improvements** to provide improvements to enhance the path of travel into and through this new neighborhood park. Mitigation fees leveraged \$75,000 in Park Access Funds and \$30,000 Parks for All Measure M funding. Construction was completed in 2023.
- \$10,000 in funding was transferred to **Hood Mountain**

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McCormick Addition for acquisition of approximately 244 acres to expand trails and create a trekking circuit between Hood Mountain Regional Park and Sugar Loaf Ridge State Park. Mitigation fees leveraged \$250,000 State Parks Habitat Conservation Fund grant. Acquisition is planned for 2023.

- \$10,000 in funding was transferred to **Hood Mountain Recovery & Climate Resilience** for rebuilding park infrastructure damaged in fires and floods with infrastructure and amenities designed to survive future disasters. Mitigation fees leveraged \$750,000 in insurance funding and \$10,000 in Sonoma County Parks Foundation funding.
- \$5,000 in funding was transferred to **Hood Mountain Lawson Phase 2** for design and construction of new trails and fire-resistant infrastructure and amenities. Mitigation fees leveraged \$53,000 in Sonoma County Park Foundation funding.
- \$5,000 in funding was transferred to **Taylor Mountain Phase 3** for design and construction of new trails, amenities, and staging area improvements. Mitigation fees leveraged \$105,000 in Parks for All Measure M funding.
- \$2,000 in funding was transferred to **Roseland Village - Joe Rodota Trail Linear Park** for design of the Roseland Village Neighborhood Center's Joe Rodota Trail crossing. Mitigation fees leveraged \$250,000 in funding from the Community Development Commission.

Area #5 (Rohnert Park/Cotati/Petaluma Environs)

Beginning Fund Balance:	\$ 97,972.53
Total Revenue (Incl. Fees, Misc less Refunds):	\$ 73,560.00
Total Interest Earned:	\$ 2,065.43
Total Withdrawals:	(\$114,370.00)
Ending Fund Balance:	\$ 59,227.96

Summary of Expenditures

- \$48,370 in funding was transferred to **Copeland Creek Trail** for design and engineering of a 2.6-mile Class 1 trail from Sonoma State University to Crane Creek Regional Park. This project is in partnership with the City of Rohnert Park. Mitigation fees leveraged a \$200,000 Metropolitan Transportation Commission grant, \$225,000 Parks for All Measure M funding, and \$36,000 from an Ag + Open Space District Matching Grant. Construction

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is planned for 2023-2024.

- \$25,000 in funding was transferred to **Helen Putnam Varnhagen Addition** for construction of a new trail and staging area to connect Windsor Drive to Helen Putnam Regional Park through a 40-acre expansion. Mitigation fees leveraged \$225,00 Parks for All Measure M funds and a \$10,000 grant from Sonoma County Parks Foundation. The trail and staging area opened in 2022 and improvements were completed 2023.
- \$20,000 in funding was transferred to **Helen Putnam Renovation** for improving trails for all-season use, trailhead staging area enhancements, pond restoration and fishing access, habitat restoration, and signage. Mitigation fees leveraged \$80,000 in Sonoma County Regional Parks Foundation funding, \$142,000 of in-kind support and construction by California Corps North Bay, a \$97,000 State Parks Habitat Conservation Fund grant, \$440,000 in Parks for All Measure M funding, and \$20,000 in major maintenance funding. Construction was completed in 2023.
- \$10,000 in funding was transferred to **Crane Creek Park Expansion** to acquire approximately 75 acres in partnership with Rohnert Park and Ag + Open Space. Mitigation fees leveraged \$225,000 Parks for All Measure M funding. Acquisition is planned for completion 2023-24.
- \$5,000 in funding was transferred to **Helen Putnam – Kelly Creek Trail** for park and trail expansion to D Street. Work is underway by the Kelly Creek Protection Project nonprofit proposing adding 44 acres and new trailhead, staging area, trails, and other amenities. Mitigation fees support design review and preparing for accepting park expansion and improvements.
- \$5,000 in funding was transferred to **San Francisco Bay Trail – Petaluma** for trail acquisition and planning Sonoma County's sections of the 500-mile shoreline trail for hiking and bicycling around the bay. Mitigation fees facilitated securing future grant funds.
- \$1,000 in funding was transferred to **Sonoma Mountain Environs** for acquisition and planning efforts for parks and trail connections identified in the General Plan. Mitigation fees leverage collaboration with the Sonoma Land Trust and Sonoma County Ag + Open Space District and securing future grant funding.

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Area #6 (Sonoma Valley)

Beginning Fund Balance:	\$ 487,174.23
Total Revenue (Incl. Fees, Misc less Refunds):	\$ 121,374.00
Total Interest Earned:	\$ 6,525.27
Total Withdrawals:	(\$484,285.00)
Ending Fund Balance:	\$ 130,788.50

Summary of Expenditures

- \$217,045 in funding was transferred to **Maxwell Farms Redevelopment** for construction of the first phase of construction to renovate and improve active recreation facilities. Mitigation fees leveraged multiple funding sources including \$3,050,000 Sonoma County Infrastructure funding, \$2,655,000 Parks for All Measure M, \$1,925,899 State Parks grant funding, \$573,621 State Housing and Community Development funding, \$250,000 Ag + Open Space Matching Grant, and \$140,000 Sonoma County Park Foundation funding. Construction completion is scheduled for 2023.
- \$65,000 was transferred to **Hudeman Slough Boat Launch** for design, engineering, and construction to replace the closed boat launch, rehabilitate paved parking areas, install a permanent restroom, and improve disabled access. Mitigation fees leveraged a \$130,000 Wildlife Conservation Board engineering and permitting grant, a \$754,000 construction grant from Wildlife Conservation Board, a \$754,000 construction grant from Division of Boating and Waterways, \$30,000 Parks for All Measure M funding, and \$70,694 disabled access funding. Construction is planned for 2024.
- \$60,000 in funding was transferred to **Calabazas Creek Preserve** for master planning and developing initial public access to this 1,290-acre property. Mitigation fees leveraged \$847,816 Ag + Open Space Transfer Agreement and Initial Public Access funding and \$50,000 in Parks for All Measure M funding.
- \$52,000 in funding was transferred to **San Francisco Bay Water Trail** for acquisition, planning, and design for Sonoma County launching and landing sites in the Sonoma Baylands. Mitigation fees facilitate securing future grant funding.
- \$47,000 in funding was transferred to **Sonoma Valley Regional Park Expansion** for expanding facilities and trail connections

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and planning the interface between the park and the undeveloped lands of the Sonoma Developmental Center. Mitigation fees leveraged \$200,000 Parks for All Measure M funding, \$63,339 in Ag + Open Space funding, and \$43,000 Sonoma County Parks Foundation funding. Park restroom, staging area, and group picnic area construction is planned for 2024.

- \$30,000 in funding was transferred to **Sonoma Schellville Trail** for planning and for acquisition of the abandoned railroad right-of-way between Sonoma and Schellville for a 4.8-mile trail. The County has acquired a trailhead property and three trail easements. Mitigation fees leveraged \$100,000 in Sonoma County Transportation Authority Measure M funding and these efforts facilitate securing additional grant funding in 2023. Acquisition of the remaining available railroad right of way from Union Pacific is scheduled for 2024.
- \$5,000 in funding was transferred to **Larson Park Improvements** to prepare construction bid documents for upgrading park facilities, expanding picnic and play areas, and improving overall park safety. Mitigation fees leveraged \$550,000 Parks for All Measure M funding and contributed to securing grant funding in 2023. Construction is planned for 2024.
- \$5,000 in funding was transferred to **North Sonoma Mountain Access Improvements** for design and engineering to improve the North Sonoma Mountain access road to improve drivability for park visitors, provide fire access enhancements, and improve drainage. Mitigation fees leveraged \$75,000 in cell tower funds. Mitigation fees facilitate securing future grant funds.
- \$3,240 in funding was transferred to **San Francisco Bay Trail – Sonoma** for trail acquisition and planning Sonoma County's sections of the 500-mile shoreline trail for hiking and bicycling around the bay. Mitigation fees facilitated securing future grant funds.

Area #7 (Larkfield-Wikiup)

Beginning Fund Balance:	\$ 395,524.04
Total Revenue (Incl. Fees, Misc less Refunds):	\$ 3,678.00
Total Interest Earned:	\$ 6,721.24
Total Withdrawals:	(\$ 0.00)
Ending Fund Balance:	\$ 405,923.28

Summary of Expenditures

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- There are no projects that received park mitigation fees during FY 2022-23, although improvement projects have advanced using other funding. The multi-use path at Schopflin Fields was designed using other funding and is expected to be bid and developed in 2024. Funding will be transferred to the Maddux Park project for Phase 4 engineering and construction for a permanent restroom to serve the Little League Field.

III. FINDINGS FOR FEES COLLECTED BUT NOT EXPENDED WITHIN THE FIVE-YEAR PERIOD.

California Government Code §66001(d) requires that counties specifically report on fees and make certain findings with respect to the portion of the fund that remains unexpended for a total of five years.

Fund Information. In FY 2022-23 there was \$210,069.78 in Park Mitigation Area 7 (Larkfield/Wikiup Park Mitigation Trust Account) fees that were collected in or before FY 2017-18 and remain unexpended.

Purpose. The unexpended Larkfield/Wikiup park mitigation fees (“Unexpended Fees”) were collected to pay the cost of acquiring and developing parks to meet the growing population as a direct correlation to the development and construction of new homes. The Unexpended Fees are committed to the Schopflin Fields, Maddux Park Phase 4, and the Mark West Creek Trail capital projects.

Relationship Between the Fee and Purpose for Which it is Charged. There is a reasonable relationship between the Unexpended Fee and the purpose for which it is charged in that park mitigation fees provide funds needed to acquire and develop park facilities, in conformance with Sonoma County General and Specific Plan requirements, to meet the demands caused by the increasing urbanization of Sonoma County’s unincorporated areas. The fee is based on estimated cost of developing regional and community park facilities to service the county.

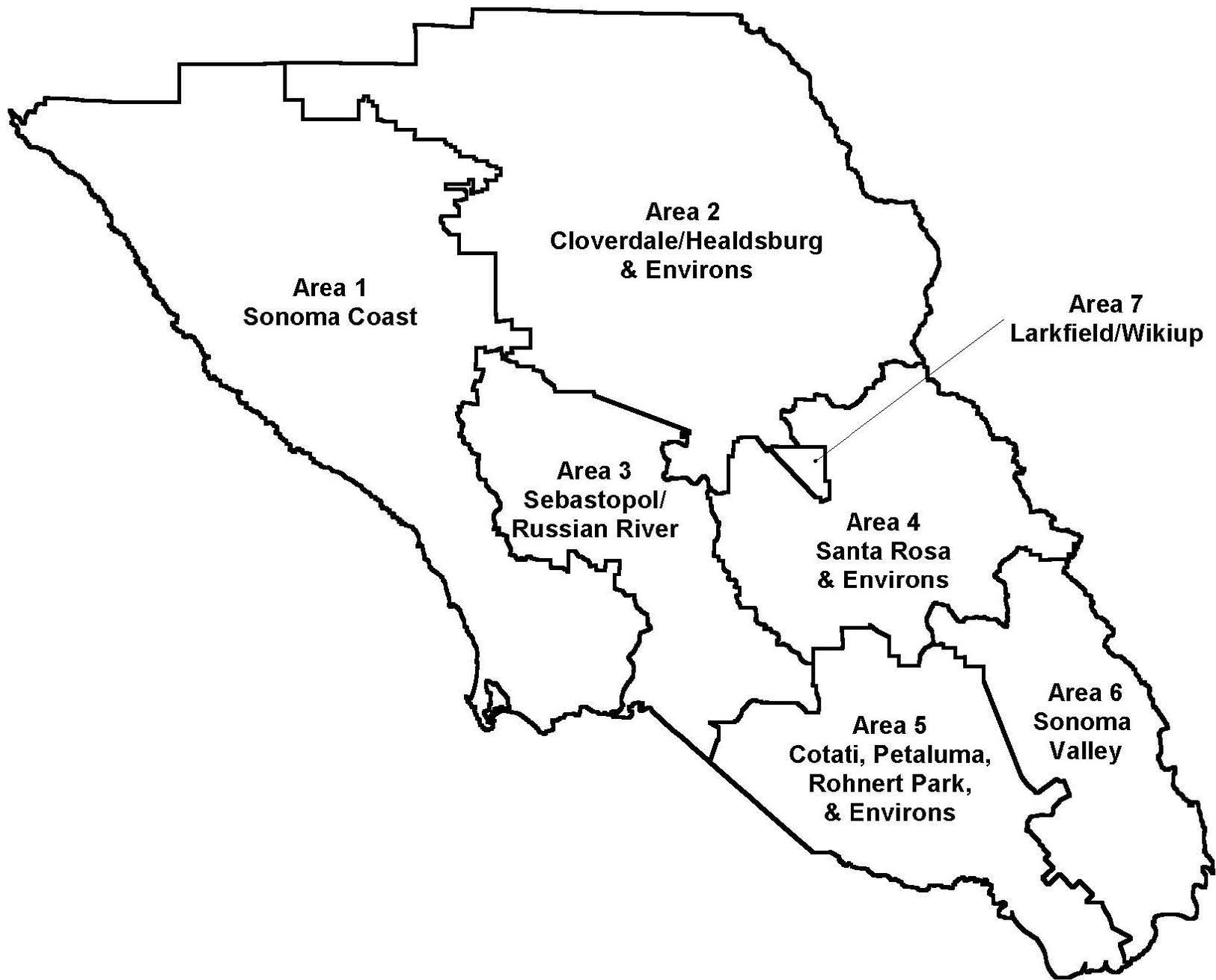
Sources and Amounts of Funding Anticipated to Complete Financing of Incomplete Improvements. Funds from Park Mitigation Area 7 Larkfield/Wikiup Park Mitigation Trust Account will be used for the following capital projects:

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- Schopflin Fields (\$200,000) is set to construct the multi-use path after bidding this construction project in Fiscal Year 2023-24. Construction is planned for 2024.
- Maddux Park Phase 4 (\$250,000) is set to begin design and environmental review of the final phase of improvements in the adopted park master plan in Fiscal Year 2023-24 and construction is planned for Fiscal Year 2025-26.
- Mark West Creek Trail (\$20,000) is set to initiate preliminary right-of-way engineering for connecting existing trail easements in Fiscal Year 2023-24, engineering is planned for Fiscal Year 2024-25 and construction is planned for Fiscal Year 2025-26.

Approximate Date in Which Funding Will Be Deposited. Funds for the Larkfield/Wikiup Park Mitigation Trust Account have been or will be deposited into the corresponding Regional Parks Capital Fund Index at the time construction and landscape architecture and engineering contracts for these projects are expended, right-of-way acquisition agreements are processed, or staff time is charged to the project. The approximate dates are from Fiscal Year 2023-24 to Fiscal Year 2025-26.

No funding collected on or before FY 2017-18 remain unspent in the other six Park Mitigation Fee Trust Accounts as of June 30, 2023.



Park Mitigation Fee Areas



Sonoma County Regional Parks
2300 County Center Drive #120A
Santa Rosa, Ca. 95403
(707) 565-2041



ATTACHMENT- #3

Summary of Park Mitigation Fees
 Sonoma County Regional Parks
 Fiscal Year 2022-23

Area	Area Name	Dept ID	Fund	Beginning Cash Balance	Fees		Interest Earned	Fees Transferred to Capital Projects	Refunds	PY		Ending Cash Balance
					Earned	Misc Revenue				A/R PRMD	A/R PRMD	
1	Sonoma Coast Park MIT	29010800	11112	\$ 73,326.00	\$ 80,916.00	\$ -	\$ 1,846.88	\$ 61,000.00	\$ -	\$ -	\$ -	\$ 95,088.88
2	Cloverdale/Healdsburg Park MIT	29010900	11113	\$ 98,146.67	\$ 77,238.00	\$ -	\$ 733.47	\$ 147,500.00	\$ -	\$ -	\$ -	\$ 28,618.14
3	Russian River/Seb. Park MIT	29011000	11114	\$ 137,115.63	\$ 143,442.00	\$ -	\$ 2,139.24	\$ 237,000.00	\$ -	\$ -	\$ -	\$ 45,696.87
4	Santa Rosa Park MIT	29011100	11115	\$ 383,336.60	\$ 422,970.00	\$ -	\$ 11,639.03	\$ 167,896.00	\$ -	\$ -	\$ -	\$ 650,049.63
5	Petaluma/Rohnert Pk/Cot Pk MIT	29011200	11116	\$ 97,972.53	\$ 73,560.00	\$ -	\$ 2,065.43	\$ 114,370.00	\$ -	\$ -	\$ -	\$ 59,227.96
6	Sonoma Valley Park MIT	29011300	11117	\$ 487,174.23	\$ 128,730.00	\$ -	\$ 6,525.27	\$ 484,285.00	\$ 7,356.00	\$ -	\$ -	\$ 130,788.50
7	Larkfield/Wikiup Park MIT	29011400	11118	\$ 395,524.04	\$ 3,678.00	\$ -	\$ 6,721.24	\$ -	\$ -	\$ -	\$ -	\$ 405,923.28
				\$ 1,672,595.70	\$ 930,534.00	\$ -	\$ 31,670.56	\$ 1,212,051.00	\$ 7,356.00	\$ -	\$ -	\$ 1,415,393.26

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Park Mitigation Area 1
Dept ID 29010800 / Fund 11112
Fund Name: Sonoma Coast/Gualala Basin Park Mitigation Trust
Fiscal Year 2022-23

Month	Fees	Misc Rev	Interest	Fees Used	Refunds	Cash Balance
Beg Balance						\$ 73,326.00
July	\$ 3,678.00					\$ 77,004.00
August	\$ 22,068.00			\$ (10,000.00)		\$ 89,072.00
September	\$ 11,034.00					\$ 100,106.00
October	\$ 11,034.00		\$ 204.71			\$ 111,344.71
November	\$ 3,678.00					\$ 115,022.71
December	\$ 3,678.00					\$ 118,700.71
January			\$ 408.02			\$ 119,108.73
February	\$ 7,356.00			\$ (21,000.00)		\$ 105,464.73
March	\$ 7,356.00					\$ 112,820.73
April			\$ 539.79			\$ 113,360.52
May	\$ 3,678.00					\$ 117,038.52
June	\$ 7,356.00		\$ 694.36	\$ (30,000.00)		\$ 95,088.88
Total FY	\$ 80,916.00	\$ -	\$ 1,846.88	\$ (61,000.00)	\$ -	\$ 95,088.88
Units		22	\$ 82,762.88			\$ 95,088.88

Withdrawal Detail

Date	Journal ID	Dept ID	Description	Amount
8/26/2022	0000279764	40905300	Bodega Bay Trail - Smith Brothers Road	\$ 10,000.00
2/22/2023	0000293808	40905300	Bodega Bay Trail - Smith Brothers Road	\$ 10,000.00
2/23/2023	0000294146	40906800	California Coastal Trail	\$ 10,000.00
2/23/2023	0000294146	40907000	Coastal Trail Kashia Pomo	\$ 1,000.00
6/28/2023	0000305229	40906900	Carrington Coast Ranch Preserve	\$ 10,000.00
6/28/2023	0000305229	40908400	Wright Hill Preserve	\$ 10,000.00
6/28/2023	0000305229	40916200	Bodega Harbor East Water Access	\$ 5,000.00
6/28/2023	0000305229	40904100	Bodega Bay Trail - Coastal North Harbor	\$ 5,000.00
Total FY				\$ 61,000.00

Refunds

Date	Journal ID	Dept ID	Description	Amount
Total FY				\$ -

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Park Mitigation Area 2
Dept ID 29010900 / Fund 11113
Fund Name: North County (Cloverdale Healdsburg) Park Mitigation Trust
Fiscal Year 2022-23

Month	Fees	Misc Rev	Interest	Fees Used	Refunds	Cash Balance
Beg Balance						\$ 98,146.67
July						\$ 98,146.67
August	\$ 3,678.00			\$ (86,500.00)		\$ 15,324.67
September	\$ 3,678.00					\$ 19,002.67
October	\$ 7,356.00	\$	164.74			\$ 26,523.41
November	\$ 7,356.00			\$ (20,000.00)		\$ 13,879.41
December						\$ 13,879.41
January	\$ 7,356.00	\$	80.41			\$ 21,315.82
February	\$ 18,390.00			\$ (1,000.00)		\$ 38,705.82
March	\$ 7,356.00					\$ 46,061.82
April	\$ 11,034.00	\$	144.81			\$ 57,240.63
May	\$ 3,678.00					\$ 60,918.63
June	\$ 7,356.00	\$	343.51	\$ (40,000.00)		\$ 28,618.14
Total FY	\$ 77,238.00	\$ -	\$ 733.47	\$ (147,500.00)	\$ -	\$ 28,618.14
Units		21	\$ 77,971.47			\$ 28,618.14

Withdrawal Detail

Date	Journal ID	Dept ID	Description	Amount
8/23/2022	0000279764	40911000	Geyserville River Access	\$ 1,500.00
8/23/2022	0000279764	40914700	Preston River Access	\$ 25,000.00
8/23/2022	0000279764	40908700	Russian River Bike Trail Middle Reach	\$ 20,000.00
8/23/2022	0000279764	40912100	Wohler Beach Improvement	\$ 40,000.00
11/16/2022	0000286446	40908700	Russian River Bike Trail Middle Reach	\$ 20,000.00
2/22/2023	0000294146	40912000	Shiloh Ranch Renovation	\$ 1,000.00
6/26/2023	0000305229	40908700	Russian River Bike Trail Middle Reach	\$ 20,000.00
6/26/2023	0000305229	40911000	Geyserville River Access	\$ 4,000.00
6/26/2023	0000305229	40911900	Healdsburg Veterans Memorial Beach Redevelopment	\$ 11,000.00
6/26/2023	0000305229	40915900	Cloverdale River Park Expansion	\$ 5,000.00
Total FY				\$ 147,500.00

Refunds

Date	Journal ID	Dept ID	Description	Amount
Total FY				\$ -

AB 1600 Annual Report
Park Mitigation Area 3
Dept ID 29011000 / Fund 11114
Fund Name: Russian River/Sebastopol Park Mitigation Trust
Fiscal Year 2022-23

Month	Fees	Misc Rev	Interest	Fees Used	Refunds	Cash Balance
Beg Balance						\$ 137,115.63
July	\$ 7,356.00					\$ 144,471.63
August	\$ 22,068.00			\$ (39,000.00)		\$ 127,539.63
September	\$ 14,712.00					\$ 142,251.63
October	\$ 3,678.00		\$ 346.81			\$ 146,276.44
November				\$ (60,000.00)		\$ 86,276.44
December	\$ 18,390.00					\$ 104,666.44
January	\$ 11,034.00		\$ 460.20			\$ 116,160.64
February	\$ 7,356.00			\$ (12,000.00)		\$ 111,516.64
March	\$ 11,034.00					\$ 122,550.64
April	\$ 7,356.00		\$ 523.65			\$ 130,430.29
May	\$ 11,034.00					\$ 141,464.29
June	\$ 29,424.00		\$ 808.58	\$ (126,000.00)		\$ 45,696.87
Total FY	\$ 143,442.00	\$ -	\$ 2,139.24	\$ (237,000.00)	\$ -	\$ 45,696.87
Units		39	\$ 145,581.24			\$ 45,696.87

Withdrawal Detail

Date	Journal ID	Dept ID	Description	Amount
8/23/2022	0000279764	40910400	Dutch Bill Creek Bikeway	\$ 20,000.00
8/23/2022	0000279764	40903600	Steelhead Beach Phase 3	\$ 5,000.00
8/23/2022	0000279764	40912100	Wohler Beach Improvement	\$ 14,000.00
11/16/2022	0000286446	40910400	Dutch Bill Creek Bikeway	\$ 30,000.00
11/16/2022	0000286446	40904200	Guerneville Phase 2 & 3	\$ 30,000.00
2/22/2023	0000294146	40904200	Guerneville Phase 2 & 3	\$ 10,000.00
2/22/2023	0000294146	40903600	Steelhead Beach Phase 3	\$ 2,000.00
6/26/2023	0000305229	40910400	Dutch Bill Creek Bikeway	\$ 100,000.00
6/26/2023	0000305229	40913000	West County Trail Green Valley Rd	\$ 10,000.00
6/26/2023	0000305229	40913100	West County Trail Occidental Road	\$ 5,000.00
6/26/2023	0000305229	40901600	Russian River Bike Trail Lower Reach	\$ 1,000.00
6/26/2023	0000305229	40903600	Steelhead Beach Phase 3	\$ 10,000.00
Total FY				\$ 237,000.00

Refunds

Date	Journal ID	Dept ID	Description	Amount
Total FY				\$ -

AB 1600 Annual Report
Park Mitigation Area 4
Dept ID 29011100 / Fund 11115
Fund Name: Santa Rosa Park Mitigation Trust
Fiscal Year 2022-23

Month	Fees	Misc Rev	Interest	Fees Used	Refunds	Cash Balance
Beg Balance						\$ 383,336.60
July	\$ 3,678.00					\$ 387,014.60
August	\$ 356,766.00			\$ (49,896.00)		\$ 693,884.60
September						\$ 693,884.60
October	\$ 11,034.00		\$ 1,380.98			\$ 706,299.58
November	\$ 3,678.00			\$ (10,000.00)		\$ 699,977.58
December	\$ 3,678.00					\$ 703,655.58
January	\$ 3,678.00		\$ 2,546.68			\$ 709,880.26
February	\$ 7,356.00			\$ (8,000.00)		\$ 709,236.26
March	\$ 3,678.00					\$ 712,914.26
April	\$ 11,034.00		\$ 3,308.85			\$ 727,257.11
May	\$ 11,034.00					\$ 738,291.11
June	\$ 7,356.00		\$ 4,402.52	\$ (100,000.00)		\$ 650,049.63
Total FY	\$ 422,970.00	\$ -	\$ 11,639.03	\$ (167,896.00)	\$ -	\$ 650,049.63
Units	115		\$ 434,609.03			\$ 650,049.63

Withdrawal Detail

Date	Journal ID	Dept ID	Description	Amount
8/23/2022	0000279764	40914800	Andy's Unity Park Disabled Access Improvemen	\$ 4,896.00
8/23/2022	0000279764	40910100	Taylor Mountain Phase 2	\$ 45,000.00
11/16/2022	0000286446	40912500	Hood Mountain McCormick Addition	\$ 10,000.00
2/22/2023	0000294146	40914800	Andy's Unity Park Disabled Access Improvemen	\$ 6,000.00
2/22/2023	0000294146	40910600	Roseland Village - Joe Rodota Trail Linear Park	\$ 2,000.00
6/26/2023	0000305229	40915200	Hood Mountain Lawson Phase 2	\$ 5,000.00
6/26/2023	0000305229	40915500	Taylor Mountain Cooper Creek Phase 1	\$ 40,000.00
6/26/2023	0000305229	40915600	Hood Mountain Recovery & Climate Resilience	\$ 10,000.00
6/26/2023	0000305229	40915800	Taylor Mountain Phase 3	\$ 5,000.00
6/26/2023	0000305229	40900100	Hood Mountain Expansion	\$ 40,000.00
Total FY				\$ 167,896.00

Refunds

Date	Journal ID	Dept ID	Description	Amount
Total FY				\$ -

AB 1600 Annual Report
Park Mitigation Area 5
Dept ID 29011200 / Fund 11116
Fund Name: Rohnert Park/Cotati/Petaluma Park Mitigation Trust
Fiscal Year 2022-23

Month	Fees	Misc Rev	Interest	Fees Used	Refunds	Cash Balance
Beg Balance						\$ 97,972.53
July	\$ 7,356.00					\$ 105,328.53
August	\$ 7,356.00			\$ (5,000.00)		\$ 107,684.53
September						\$ 107,684.53
October			\$ 259.59			\$ 107,944.12
November	\$ 11,034.00			\$ (4,000.00)		\$ 114,978.12
December	\$ 7,356.00					\$ 122,334.12
January			\$ 410.76			\$ 122,744.88
February				\$ (1,000.00)		\$ 121,744.88
March	\$ 3,678.00					\$ 125,422.88
April	\$ 7,356.00		\$ 571.15			\$ 133,350.03
May	\$ 7,356.00					\$ 140,706.03
June	\$ 22,068.00		\$ 823.93	\$ (104,370.00)		\$ 59,227.96
Total FY	\$ 73,560.00	\$ -	\$ 2,065.43	\$ (114,370.00)	\$ -	\$ 59,227.96
Units		20	\$ 75,625.43			\$ 59,227.96

Withdrawal Detail

Date	Journal ID	Dept ID	Description	Amount
8/23/2022	0000279764	40904600	San Francisco Bay Trail - Petaluma	\$ 5,000.00
11/16/2022	0000286446	40907700	Helen Putnam - Kelly Creek Trail	\$ 4,000.00
2/22/2023	0000294146	40907700	Helen Putnam - Kelly Creek Trail	\$ 1,000.00
6/26/2023	0000305229	40909100	Sonoma Mountain Acquisition & Planning	\$ 1,000.00
6/26/2023	0000305229	40912300	Helen Putnam Renovation	\$ 20,000.00
6/26/2023	0000305229	40900200	Helen Putnam expansion - Varnhagen	\$ 25,000.00
6/26/2023	0000305229	40901200	Copeland Creek Trail	\$ 48,370.00
6/26/2023	0000305229	40902500	Crane Creek Park Expansion	\$ 10,000.00
Total FY				\$ 114,370.00

Refunds

Date	Journal ID	Dept ID	Description	Amount
				\$ -
Total FY				\$ -

AB 1600 Annual Report
Park Mitigation Area 6
Dept ID 29011300 / Fund 11117
Fund Name: Sonoma Valley Park Mitigation Trust
Fiscal Year 2022-23

Month	Fees	Misc Rev	Interest	Fees Used	Refunds	Cash Balance
Beg Balance						\$ 487,174.23
July	\$ 7,356.00					\$ 494,530.23
August	\$ 29,424.00			\$ (23,240.00)		\$ 500,714.23
September	\$ 7,356.00					\$ 508,070.23
October	\$ 7,356.00		\$ 1,218.36	\$ (15,000.00)		\$ 501,644.59
November	\$ 3,678.00					\$ 505,322.59
December	\$ 3,678.00					\$ 509,000.59
January	\$ 14,712.00		\$ 1,834.93			\$ 525,547.52
February	\$ 11,034.00			\$ (284,045.00)		\$ 252,536.52
March					\$ (3,678.00)	\$ 248,858.52
April	\$ 22,068.00		\$ 1,866.37		\$ (3,678.00)	\$ 269,114.89
May	\$ 7,356.00					\$ 276,470.89
June	\$ 14,712.00		\$ 1,605.61	\$ (162,000.00)		\$ 130,788.50
Total FY	\$ 128,730.00	\$ -	\$ 6,525.27	\$ (484,285.00)	\$ (7,356.00)	\$ 130,788.50
Units		35	\$ 135,255.27			\$ 130,788.50

Withdrawal Detail

Date	Journal ID	Dept ID	Description	Amount
8/23/2022	0000279764	40902200	Hudeman Slough Boat Launch	\$ 20,000.00
8/23/2022	0000279764	40909000	SF Bay Trail Sonoma	\$ 3,240.00
11/16/2022	0000286446	40905600	Maxwell Farms Redevelopment	\$ 15,000.00
2/22/2023	0000294146	40906700	Calabazas Creek Preserve	\$ 30,000.00
2/22/2023	0000294146	40902200	Hudeman Slough Boat Launch	\$ 45,000.00
2/22/2023	0000294146	40905600	Maxwell Farms Redevelopment	\$ 202,045.00
2/22/2023	0000294146	40916100	North Sonoma Mountain Access Improvements	\$ 5,000.00
2/22/2023	0000294146	40913900	San Francisco Bay Water Trail	\$ 2,000.00
6/26/2023	0000305229	40906700	Calabazas Creek Preserve	\$ 30,000.00
6/26/2023	0000305229	40911400	Larson Park Improvements	\$ 5,000.00
6/26/2023	0000305229	40913900	San Francisco Bay Water Trail	\$ 50,000.00
6/26/2023	0000305229	40902800	Sonoma Schellville Bike	\$ 30,000.00
6/26/2023	0000305229	40903800	Sonoma Valley Regional Park Exp	\$ 47,000.00
Total FY				\$ 484,285.00

Refunds

Date	Journal ID	Dept ID	Description	Amount
3/1/2023	0000294523	29011300	Refund	\$ (3,678.00)
4/1/2023	0000296966	29011300	Refund	\$ (3,678.00)
Total FY				\$ (7,356.00)

AB 1600 Annual Report
Park Mitigation Area 7
Dept ID 29011400 / Fund 11118
Fund Name: Larkfield/Wikiup Park Mitigation Trust
Fiscal Year 2022-23

Month	Fees	Misc Rev	Interest	Fees Used	Refunds	Cash Balance
Beg Balance						\$ 395,524.04
July						\$ 395,524.04
August						\$ 395,524.04
September	\$ 3,678.00					\$ 399,202.04
October			\$ 969.98			\$ 400,172.02
November						\$ 400,172.02
December						\$ 400,172.02
January			\$ 1,446.18			\$ 401,618.20
February						\$ 401,618.20
March						\$ 401,618.20
April			\$ 1,868.82			\$ 403,487.02
May						\$ 403,487.02
June			\$ 2,436.26			\$ 405,923.28
Total FY	\$ 3,678.00	\$ -	\$ 6,721.24	\$ -	\$ -	\$ 405,923.28
Units		1				\$ 405,923.28

Withdrawal Detail

Date	Journal ID	Dept ID	Description	Amount
				\$ -
Total FY				\$ -

Refunds

Date	Journal ID	Dept ID	Description	Amount
				\$ -
Total FY				\$ -



Sonoma County Public Infrastructure

Johannes J. Hoevertsz, Director

Janice Thompson, Deputy Director – Engineering & Maintenance

Trish Pisenti, Deputy Director – Transportation, Operations & Fleet

Keith Lew, Deputy Director – Facilities Development & Management

Monique Chapman, Deputy Director - Administration



2300 COUNTY CENTER DRIVE, SUITE A220, SANTA ROSA, CA 95403 ❖ PH: 707.565.2550 ❖ FAX: 707.565.3240

DATE: October 3, 2023

TO: Board of Supervisors

FROM: Johannes J. Hoevertsz, P.E., Director of Sonoma County Public Infrastructure

SUBJECT: Fiscal Year 2022-2023 Report -- Countywide Development Traffic Impact Fees
(Countywide TIF; Countywide Traffic Mitigation Fund)

BACKGROUND: In May 1990, the Board established the Countywide Traffic Mitigation Development Fee pursuant to adopted ordinance (“Ordinance”, presently codified at Sonoma County Code section 26-98-600 et seq). Said fees are kept in a single, segregated capital facilities fund (currently, the “Countywide Traffic Mitigation Fund,” #11054). In subsequent years, the Board has adopted revisions to the Ordinance, which includes modifying the Road Improvement Summary, modifying the boundaries, increasing the fees, modifying language in the Ordinance, changing how the fees are calculated, and making the Ordinance consistent with other fee ordinances in the County.

REPORT: Under the Ordinance, the Department is required to provide an annual report to the Board of Supervisors on specific information as to these development fees. In addition, AB1600 (Government Code section 66000 et seq.) mandates certain reporting requirements for each fund established for collection of these types of development fees.

FEE DESCRIPTION: The Countywide Traffic Mitigation Development Fee is a fair-share fee established to finance public improvements needed to implement the goals and objectives of the County’s General Plan, including the circulation and transit element of that General Plan, and to mitigate the traffic impacts caused by new development in Sonoma County (see SCC section 26-98-600).

FEE AMOUNT AND ANNUAL ADJUSTMENT (Govt Code 66006(b)(1)(B)): As established in the Ordinance, fees are assessed based on the new, project-related Average Daily Trips (ADT) estimated to be generated by the project/use type (Residential, Commercial, Industrial), with ADTs generally calculated according to rates and multipliers published by the most recent edition of the Institute of Transportation Engineers (ITE) Trip Generation Manual.

ADTs applied in the subject report year are as follows:

Land Use Category	Adjusted Daily Trip Rate
Residential Uses	
Single Family Residential Detached	9.43
Multi-Family Residential (Low Rise)	6.74
Multi-Family Residential (High Rise)	4.54
Second Home (ADU >750 sq ft.)	4.72
Mobile Home	7.12
Senior Adult Housing	4.31
Commercial Uses	
Retail Uses	24.54
Office Uses	9.74
Lodging	8.36
Industrial Uses	
Light Industrial/Service Uses	4.96

Fee amounts charged for each ADT were initially established by the Ordinance in 1990 and, as required by Sonoma County Code section 26-98-650, are automatically adjusted on January 1st each year based on the percentage increase in the Engineering News Record Construction Cost Index for the preceding twelve months. However, the annual adjustment was not implemented in 2023, which meant that the fee amounts in effect in 2022 remained in effect and were the amounts applied throughout the remainder of the subject Fiscal Year.

Accordingly, the subject fees during Fiscal Year 22-23 were as follows:

Residential Fee	\$920
Commercial Fee	\$281
Industrial Fee	\$257

FUND BALANCES; INTEREST, EXPENDITURES & REFUNDS (Govt Code 66006(b)(1)): Beginning and ending balances (rounded to nearest whole dollar) for the Countywide Traffic Mitigation Fund (11054) for fiscal year 2022-2023 (July 1, 2022 – June 30, 2023) are as follows:

BEGINNING BALANCE	DEPOSITS (Fees Collected)	INTEREST EARNED	EXPENDITURES (Project Costs)	REFUNDS	ACCOUNTING ADJUSTMENTS*	ENDING BALANCE
\$11,465,224	\$1,737,587	\$213,134	(\$500,000)	(\$8,244)	-	\$12,907,701

*Accounting adjustments include corrections to entries or other non-substantial fund management amounts.

For details, refer to Countywide Traffic Mitigation Fund FY 2022-23 Financial Statement, attached hereto.

IMPROVEMENT PROJECTS ON WHICH SUBJECT FEES WERE EXPENDED; AMOUNTS & PERCENTAGES; STATUS
(Govt Code 66006(b)(1)(E))

1. The following construction projects using subject fees were completed in FY 2022-23:

Project C22420 – Bodega Highway AC Overlay (\$81,825). The expenditure represents 6% of the project costs during the reporting period. Project activities during the reporting period included storm drain construction.

Project G23019 – Cooperative Agreement with CalTrans for the Signalization of Highway 116 at the Llano Road intersection (\$100,682). The expenditure represents 33% of project costs during the reporting period. Project activities during the reporting period included finalizing project plans, specifications, and estimates, installation of a new traffic signal, and construction of a new left-turn lane on state route 116 at the Llano Road intersection.

Project C20152 – Widening of Airport Blvd (\$13,982). The expenditure represents 1% of project costs during the reporting period. Project activities during the reporting period included right of way management, negotiations, drafting and executing property purchase agreement for acquisition of land and permanent easement rights.

2. Eligible project-related design engineering, right-of-way negotiations and construction engineering funded with subject fees in FY 2022-23:

Project C21303 - Mark West Springs Sidewalks (\$303,511). The expenditure represents 10% of the project costs during the reporting period. Project activities during the reporting period included initial construction start up, contractor mobilization, submittal submission/review, site preparation, material procurement and construction support/design review.

INTERFUND TRANSFERS OR LOANS (Govt. Code 66006(b)(1)(G))

In FY 2022-23, the Countywide Traffic Mitigation fund (11054-34010300) transferred \$399,318 to the Roads Capital Improvements fund (11051-34010103) for expenses associated with the widening of Airport Blvd project (C20152), Mark West Springs Sidewalks project (C21303), Bodega Highway AC/Overlay project (C22420) and \$100,682 to the Roads Administration fund (11051-34010101) for expenses associated with the Cooperative Agreement with CalTrans for the Signalization of Highway 116 at the Llano Road intersection project (G23019).

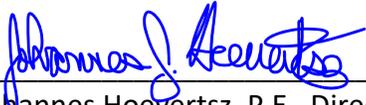
AB 1600 FIVE-YEAR REPORTING FOR UNEXPENDED FEES:

Government Code Section 66001(d)(1) requires that for each separate account or fund established pursuant to AB 1600, the local agency shall make certain findings every five years (after the first deposit of collected fees) as to any remaining unexpended funds. A “5 Year report” and required findings were provided to your Board with regard to Fiscal Year 2018-19 on December 10, 2019. Accordingly, no findings or further action is required for the FY 2022-23 reporting period.

IMPROVEMENT PROJECTS: STATUS OF FUNDING AND CONSTRUCTION:

The FY 2023-24 adopted budget contains appropriations estimated to be sufficient to commence and/or complete several eligible improvement projects, as follows:

1. Mark West Springs Sidewalk Improvements (Project No. C21303): Construction commenced September 2022; estimated completion FY 2024.
2. Adobe & Main Street Bile Pedestrian Improvements (Project No. C20005): Preliminary Engineering, design and environmental work commenced June 2022; estimated completion FY 2027.
3. Forestville Bypass Pedestrian and Bicycle Facility Improvements (Project No. C22912): Preliminary Engineering, design and environmental work commenced March 2021; estimated completion FY 2025



Johannes Hoevertsz, P.E., Director
Sonoma County Public Infrastructure

**AB 1600 Annual Report Countywide
Mitigation Fees**

**Fund Name: Countywide Traffic Mitigation (Fund 11054)
Fiscal Year: 2022-23**

<u>Date</u>	<u>Deposits</u>	<u>Interest</u>	<u>Withdrawals</u>	<u>Returns/Adjustments</u>	<u>Fund Balance</u>
					\$ 11,465,224.16
Jul-22	\$ 59,108.50	\$ -	\$ -	\$ -	\$ 11,524,332.66
Aug-22	\$ 732,258.10	\$ -	\$ -	\$ -	\$ 12,256,590.76
Sep-22	\$ 65,357.05	\$ -	\$ -	\$ -	\$ 12,321,947.81
Oct-22	\$ 113,636.94	\$ 29,153.07	\$ -	\$ -	\$ 12,464,737.82
Nov-22	\$ 77,334.16	\$ -	\$ -	\$ -	\$ 12,542,071.98
Dec-22	\$ 63,826.17	\$ -	\$ -	\$ -	\$ 12,605,898.15
Jan-23	\$ 84,030.80	\$ 45,189.72	\$ -	\$ -	\$ 12,735,118.67
Feb-23	\$ 124,867.45	\$ -	\$ -	\$ (4,122.17)	\$ 12,855,863.95
Mar-23	\$ 63,862.41	\$ -	\$ -	\$ (4,122.17)	\$ 12,915,604.19
Apr-23	\$ 90,225.67	\$ 59,514.96	\$ -	\$ -	\$ 13,065,344.82
May-23	\$ 104,446.92	\$ -	\$ -	\$ -	\$ 13,169,791.74
Jun-23	\$ 158,632.40	\$ 79,276.65	\$ (500,000.00)	\$ -	\$ 12,907,700.79
Totals	\$ 1,737,586.57	\$ 213,134.40	\$ (500,000.00)	\$ (8,244.34)	\$ 12,907,700.79

Summary of Expenditures (Project Costs)

<u>Job Number</u>	<u>FY22-23 Amount</u>	<u>Total Project Estimated % Mitigation</u>	<u>Estimated Completion</u>
G23019 Signalization of Llano Rd @ 116	100,682.41	33%	100%
C20152 Airport Blvd Widening	13,982	1%	100%
C22420 Bodega Hwy AC/Overlay Culvert	81,825	6%	100%
C21303 Mark West Springs Sidewalks	303,511	10%	10%
	500,000		



Sonoma County Public Infrastructure

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2300 COUNTY CENTER DRIVE, SUITE A220, SANTA ROSA, CA 95403 ❖ PH: 707.565.2550 ❖ FAX: 707.565.3240

DATE: October 3, 2023

TO: Board of Supervisors

FROM: Johannes J. Hoevertsz, P.E., Director Sonoma County Public Infrastructure

SUBJECT: Fiscal Year 2022-23 Status Report of the Sonoma Valley Development Fees
(Sonoma Valley TIF, Sonoma Valley Traffic Mitigation Fund)

BACKGROUND: In 1989, the Board established the Sonoma Valley Development Fee Program pursuant to adopted ordinance (“Ordinance”, presently codified at Sonoma County Code section 26-98-010 et seq). Said fees are kept in a single, segregated capital facilities fund (currently, the “Sonoma Valley Traffic Mitigation Fund,” #11053). In subsequent years, the Board has adopted revisions to the Ordinance, which includes modifying the Road Improvement Summary, modifying the boundaries, increasing the fees, modifying language in the Ordinance, changing how the fees are calculated, and making the Ordinance consistent with other fee ordinances in the County.

REPORT: Under the Ordinance, the Department is required to provide an annual report to the Board of Supervisors on specific information as to these development fees. In addition, AB1600 (Government Code section 66000 et seq.) mandates certain reporting requirements for each fund established for collection of these types of development fees.

FEE DESCRIPTION: The Sonoma Valley Traffic Mitigation Development Fee is a fair-share fee established to finance public improvements needed to implement the goals and objectives of the County’s General Plan, including the circulation and transit element of that General Plan, and to mitigate the traffic impacts caused by new development within the Sonoma Valley area (see SCC section 26-98-010).

FEE AMOUNT AND ANNUAL ADJUSTMENT (Govt Code 66006(b)(1)(B)): As established in the Ordinance, fees are assessed based on the new, project-related Average Daily Trips (ADT) estimated to be generated by the project/use type (Residential, Commercial, Industrial), with ADTs generally calculated according to rates and multipliers published by the most recent edition of the Institute of Transportation Engineers (ITE) Trip Generation Manual.

ADTs applied in the subject report year are as follows:

Land Use Category	Adjusted Daily Trip Rate
Residential Uses	
Single Family Residential Detached	9.43
Multi-Family Residential (Low Rise)	6.74
Multi-Family Residential (High Rise)	4.54
Second Home (ADU >750 sq ft.)	4.72
Mobile Home	7.12
Senior Adult Housing	4.31
Commercial Uses	
Retail Uses	24.54
Office Uses	9.74
Lodging	8.36
Industrial Uses	
Light Industrial/Service Uses	4.96

Fee amounts charged for each ADT were initially established by the Ordinance in 1989 and, as required by Sonoma County Code section 26-98-070, are automatically adjusted on January 1st each year based on the percentage increase in the Engineering News Record Construction Cost Index for the preceding twelve months. However, the annual adjustment was not implemented in 2023, which meant that the fee amounts in effect in 2022 remained in effect and were the amounts applied throughout the remainder of the subject Fiscal year.

Accordingly, the subject fees during Fiscal Year 22-23 were as follows:

Residential Fee	\$920
Commercial Fee	\$281
Industrial Fee	\$257

FUND BALANCES; INTEREST, EXPENDITURES & REFUNDS (Govt Code 66006(b)(1)): Beginning and ending balances (rounded to nearest whole dollar) for the Sonoma Valley Traffic Mitigation Fund (11053) for fiscal year 2022-2023 (July 1, 2022 – June 30, 2023) are as follows:

BEGINNING BALANCE	DEPOSITS (Fees Collected)	INTEREST EARNED	EXPENDITURES (Project Costs)	REFUNDS	ACCOUNTING ADJUSTMENTS*	ENDING BALANCE
\$380,947	\$177,960	\$8,110	(\$250,000)	-	-	\$317,017

*Accounting adjustments include corrections to entries or other non-substantial fund management amounts.

For details, refer to Sonoma Valley Traffic Mitigation Fund FY 2022-23 Financial Statement, attached hereto.

IMPROVEMENT PROJECTS ON WHICH SUBJECT FEES WERE EXPENDED; AMOUNTS & PERCENTAGES; STATUS (Govt Code 6606(b)(1)(E)):

1. The following construction projects were completed in FY 2022-23:

No construction was performed on eligible projects during the reporting period.

2. Design engineering, right-of-way negotiations and construction engineering funded with, or eligible for, Sonoma Valley fees, were performed on the following projects in FY 2022-23:

G22802 State Route 121/12 at 8th Street East proposed intersection improvements cooperative agreement with Sonoma County Transit Authority (SCTA) to fund a Project Initiation Document (PID) (250,000). This expenditure represents 50% of project costs during the reporting period. Project activities during the reporting period included executing a cooperative agreement with Sonoma County Transit Authority to undertake and complete a Project Initiation Document to allow the project to progress to future phases.

INTERFUND TRANSFERS OR LOANS (Govt. Code 66006(b)(1)(G))

In FY 2022-23, the Sonoma Valley Traffic Mitigation Fund (11053-34010400) transferred \$250,000 to the Roads Administration fund (11051-34010101) for expenses associated with the Cooperative Agreement with Sonoma County Transit Authority (SCTA) to fund a Project Initiation Document (PID) associated with proposed intersection improvements at State Route 121/12 and 8th Street East (Project No. G22802).

AB 1600 FIVE-YEAR REPORTING FOR UNEXPENDED FEES:

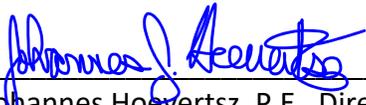
Government Code Section 66001(d)(1) requires that for each separate account or fund established pursuant to AB 1600, the local agency shall make certain findings every five years (after the first deposit of collected fees) as to any remaining unexpended funds.

In FY 2022-23, no fees remained unexpended for five years within the Sonoma Valley Traffic Mitigation fund.

IMPROVEMENT PROJECTS: STATUS OF FUNDING AND CONSTRUCTION:

The FY 2023-24 adopted budget contains appropriations estimate to be sufficient to commence and/or complete several eligible improvement projects, as follows:

1. 2023 PPP Highway 12 to install delineators on Hwy 12 bridge near Encinas Lane and crosswalk striping on Hwy 12 at Waterman Ave (Project No. C23128).
2. Bridge Scour and Storm Drain Repair Watmaugh Road over Fowler Creek (Project No. M07305)



Johannes Hovertsz, P.E., Director
Sonoma County Public Infrastructure

**AB 1600 Annual Report Sonoma Valley
Development Fees**

Fund Name: Sonoma Valley Traffic Mitigation Fund (Fund 11053) Fiscal Year: 2022-23

<u>Date</u>	<u>Deposits</u>	<u>Interest</u>	<u>Withdrawals</u>	<u>Returned</u>	<u>Fund Balance</u>
					\$ 380,946.93
Jul-22	\$ -	\$ -	\$ -	\$ -	\$ 380,946.93
Aug-22	\$ 7,404.35	\$ -	\$ -	\$ -	\$ 388,351.28
Sep-22	\$ -	\$ -	\$ -	\$ -	\$ 388,351.28
Oct-22	\$ -	\$ 937.51	\$ -	\$ -	\$ 389,288.79
Nov-22	\$ 86,267.00	\$ 1,603.39	\$ -	\$ -	\$ 477,159.18
Dec-22	\$ -	\$ -	\$ -	\$ -	\$ 477,159.18
Jan-23	\$ 43,853.00	\$ -	\$ -	\$ -	\$ 521,012.18
Feb-23	\$ -	\$ -	\$ -	\$ -	\$ 521,012.18
Mar-23	\$ 40,435.90		\$ -	\$ -	\$ 561,448.08
Apr-23	\$ -	\$ 2,413.52	\$ -	\$ -	\$ 563,861.60
May-23	\$ -	\$ -	\$ -	\$ -	\$ 563,861.60
Jun-23	\$ -	\$ 3,155.79	\$ (250,000.00)	\$ -	\$ 317,017.39
Totals	\$ 177,960.25	\$ 8,110.21	\$ (250,000.00)	\$ -	\$ 317,017.39

Summary of Expenditures (Project Costs)

<u>Job Number</u>	<u>FY22-23 Amount</u>	<u>Total Project Estimated % Mitigation</u>	<u>Estimated Completion</u>
G22802 State Route 121/12 and 8th Street East intersection improvement project	250,000	50%	100%
	250,000		



Sonoma Valley Fire District

Serving the communities of
Sonoma, Valley of the Moon, Glen Ellen, and Mayacamas

DATE: October 10, 2023

TO: Sonoma County Board of Supervisors

FROM: Jennifer Jason, Finance Officer of Sonoma Valley Fire District

SUBJECT: 2022-2023 AB 1600 Annual Report- SVFD Fire Impact Fees

BACKGROUND:
66006(b)(1)(A)

State law requires any local agency that imposes development impact fees to prepare an annual report providing specific information about those fees. Therefore, in accordance with the provisions of the California Government Code Section 66006 (b) and 66001 (d), as amended by Assembly Bill (AB) 518 and Senate Bill (SB) 1693, I hereby submit the Development Impact Fee (DIF) Report for Sonoma Valley Fire District, California for the fiscal year (FY) ended June 30, 2023.

DIFs are charged by local governmental agencies in connection with approval of development projects. The purpose of these fees is to defray all or a portion of the cost of public facilities related to the development project. The legal requirements for enactment of a DIF program are set forth in Government Code §§ 66000- 66025 (the "Mitigation Fee Act"), the bulk of which was adopted as 1987's AB 1600 and thus commonly referred to as "AB 1600 requirements".

For Sonoma Valley Fire District, DIFs are collected by the County of Sonoma on behalf of the district for the purpose of mitigating the impacts caused by new development on the district's infrastructure. Fees are used to finance the acquisition, construction and improvement of public facilities needed as a result of this new development. A separate fund (10196) has been established to account for the impact of new development.

Fees imposed on new development within the Sonoma Valley Fire District within Sonoma County have been in place since July, 1 2021. In 2021, the district contracted with SCI Consulting Group in which they conducted a Fire Impact Fee Nexus Study that detailed the impacts of future growth on local facilities. This report provided the analysis and support for the DIFs imposed by the Sonoma Valley Fire District. This study was adopted by the Sonoma Valley Fire District's Board of Directors by resolution on February 9, 2021. An agreement for services dated March 23, 2021 was entered between the County of Sonoma, a political subdivision of the State of California, and Sonoma Valley Fire District to establish and administer development impact fees for fire protection services.



Sonoma Valley Fire District

Serving the communities of

Sonoma, Valley of the Moon, Glen Ellen, and Mayacamas

State law requires the district prepare and make available to the public the DIF Report within 180 days after the last day of each fiscal year. The County Council must review the annual report at a regularly scheduled public meeting not less than fifteen days after the information is made available to the public. This report was filed with the County Administrator's Office and available for public review on October 10, 2023.

SUMMARY OF FINANCIAL STATEMENT:

66006(b)(1)(B)

Fees:

Residential Development Per Living Area Sq. Ft.

Single Family Housing	\$1.86
Multi-Family Housing	\$3.14
Mobile Home	\$2.05
Accessory Dwelling Unit	exempt pursuant to
Less than 750 square feet are	Government Code §65852.2(f)(3)(A)

Nonresidential Development Per Building Square Feet

Retail/Commercial	\$2.11
Office	\$3.49
Industrial	\$1.47

<i>Beginning Fund Balance</i>	<i>Deposits</i>	<i>County Accessed Admin Fee (2%)</i>	<i>Interest</i>	<i>Withdrawals</i>	<i>Returned</i>	<i>Ending Fund Balance</i>
\$0.00	\$104,308.63	\$(2,086.17)	\$0.00	\$(102,222.46)	\$0.00	\$0.00

PROJECT STATUS STATEMENT:

The fees collected in FY22/23 in the amount of \$102,222.46 were transferred to our general fund for the purchase of a new Type 3 engine that added overall capacity to our district. The new Type 3 was already purchased in full as of 7/20/2021 using general funds. Future Fire Impact Fees collected will go towards reimbursement of the district for this Type 3 purchase until reimbursed in full.

630 Second Street West • Sonoma • California • 95476-6901

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sonomavalleyfire.org



Sonoma Valley Fire District

Serving the communities of

Sonoma, Valley of the Moon, Glen Ellen, and Mayacamas

Project/Purchase	Amount	Allowable Funding Percentage	Impact Fees Previously Applied from Prior Year(s)	Impact Fee Amount Applied FY22/23	Amount still able to apply using Fire Impact Fees
Type 3 Engine-Adding Capacity	\$463,209.62	100%	\$9,983.81	\$102,222.46	\$351,003.35

During FY22/23 (July 1, 2022- June 30, 2023) no refunds were issued.

Please see attached financial statement and resolution approving the annual report.

Jennifer Jason, Finance Officer
Sonoma Valley Fire District

Summary of Fire Impact Fees

Sonoma Valley Fire District

Fiscal Year 2022-23

Area	Area Name	Fund	Beginning Cash Balance	Fees Earned	Misc Revenue	Interest Earned	Fees Transferred to Capital Projects	Refunds	PY A/R PRMD	A/R PRMD	Ending Cash Balance
		799	-	104,308.63	(2,086.17)	-	102,222.46	-	-	-	\$ (0.00)
			\$ -	\$ 104,308.63	\$ (2,086.17)	\$ -	\$ 102,222.46	\$ -	\$ -	\$ -	\$ (0.00)

AB 1600 Annual Report
Fire Impact Fee
799-10196
Fund Name: Fire Impact Fee Checking
Fiscal Year 2022-23

Month	County Accessed					Withdrawals	Refunds	Cash Balance
	Deposits	Admin Fee 2%	Interest					
Beg Balance								\$ -
July' 22	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
August' 22	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
September' 22	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
October' 22	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
November' 22	\$ 5,717.28	\$ (114.35)	\$ -	\$ -	\$ (5,602.93)	\$ -	\$ -	\$ -
December' 22	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
January' 23	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
February' 23	\$ 28,004.20	\$ (560.08)	\$ -	\$ -	\$ (27,444.12)	\$ -	\$ -	\$ -
March' 23	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
April' 23	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
May' 23	\$ 16,978.20	\$ (339.56)	\$ -	\$ -	\$ (16,638.64)	\$ -	\$ -	\$ -
June' 23	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
July' 23	\$ 53,608.95	\$ (1,072.18)	\$ -	\$ -	\$ (52,536.77)	\$ -	\$ -	\$ -
Total FY	\$ 104,308.63	\$ (2,086.17)	\$ -	\$ -	\$ (102,222.46)	\$ -	\$ -	\$ (0.00)

Withdrawal Detail

Date	Journal ID	Description	Amount
11/4/2022	JV034	Transfer of funds to general fund for reimbursement of a Type 3 engine purchase	\$ 5,602.93
2/24/2023	JV059	Transfer of funds to general fund for reimbursement of a Type 3 engine purchase	\$ 27,444.12
5/5/2023	JV074	Transfer of funds to general fund for reimbursement of a Type 3 engine purchase	\$ 16,638.64
7/19/2023	JV096	Transfer of funds to general fund for reimbursement of a Type 3 engine purchase	\$ 52,536.77
Total FY			\$ 102,222.46

Refunds

Date	Journal ID	Description	Amount
			\$ -
Total FY			\$ -

Account Code	Account Title	Doc Number	Description	Session ID	Effective	Doc Date	Debit	Credit	Tran Src	Notes
10196	Fire Impact Fee Checking				Opening		0.00			
10196	Fire Impact Fee Checking	1950787	Q3/Q4 FY 21-22 Fire Impact Fees	CR019	9/22/2022	9/22/2022	8,387.55		CR	Reported in prior year
10196	Fire Impact Fee Checking	022	Fire Impact Fee Xfer	JV022	9/22/2022	9/22/2022		8,387.55	JV	Reported in prior year
10196	Fire Impact Fee Checking	1957388	Q1 FY 22/23 Fire MIT	CR029	11/4/2022	11/4/2022	5,602.93		CR	
10196	Fire Impact Fee Checking	034	Fire Impact Fee Xfer-FY22/23 Q1	JV034	11/4/2022	11/4/2022		5,602.93	JV	
10196	Fire Impact Fee Checking	1973250	Oct - Dec 2022 Fire Impact Fees	CR048	2/24/2023	2/24/2023	27,444.12		CR	
10196	Fire Impact Fee Checking	059	Xfer Impact Fees to General Ck	JV059	2/24/2023	2/24/2023		27,444.12	JV	
10196	Fire Impact Fee Checking	1985106	Fire Impact Fees	CR060	5/5/2023	5/5/2023	16,638.64		CR	
10196	Fire Impact Fee Checking	074	Fire Impact Fee Xfer 10196 to 10197	JV074	5/5/2023	5/5/2023		16,638.64	JV	
10196	Fire Impact Fee Checking	1999190	Q4 FY22/23 Impact Fees	ARC085	7/19/2023	7/19/2023	52,536.77		ARC	
10196	Fire Impact Fee Checking	096	Impact Fee Xfer 10196 to 10197	JV096	7/19/2023	7/19/2023		52,536.77	JV	
					Transaction		<u>110,610.01</u>	<u>110,610.01</u>		
Balance 10196	Fire Impact Fee Checking						<u>0.00</u>			
Report							<u>0.00</u>	<u>0.00</u>		
Opening/Current										
Balance										
Report							<u>110,610.01</u>	<u>110,610.01</u>		
Transaction										
Totals										
Less adjustment							8,387.55	8,387.55		
from prior year										
Report Current							<u>102,222.46</u>	<u>102,222.46</u>		
Balances										
Report Difference							<u>0.00</u>			

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SONOMA VALLEY FIRE DISTRICT OF SONOMA COUNTY, STATE OF CALIFORNIA,
DECLARING THE FISCAL YEAR 2022/23 ANNUAL REPORT OF THE DISTRICT'S
FIRE IMPACT FEE IN ACCORDANCE TO STATE AB1600 REQUIREMENTS.**

WHEREAS, the District on February 9, 2021, adopted Resolution 2020/2021-15 requesting the Sonoma County Board of Supervisors adopt and implement the District's Fire Impact Fee Program pursuant to Government Code section 66001, et seq.; and

WHEREAS, the following Fire Impact Fees were assessed upon issuance of a building permit within Sonoma Valley Fire District boundaries during FY 2022/23:

<u>Land Use</u>	<u>Fire Impact Fees</u>
<u>Residential Development</u>	
Single-Family Housing	<u>Per Living Area Sq. Ft.</u> \$1.86
Multi-Family Housing	\$3.14
Mobile Home	\$2.05
Accessory Dwelling Unit	See Note
<u>Nonresidential Development</u>	
Retail / Commercial	<u>Per Building Sq. Ft.</u> \$2.11
Office	\$3.49
Industrial	\$1.47

Note: Pursuant to Govt. Code § 65852.2(f)(3)(A), the fire impact fee for an accessory dwelling unit shall be imposed proportionately in relation to the square footage of the primary dwelling unit. Accessory dwelling units less than 750 square feet of living area are exempt.

WHEREAS, the District is required to prepare an annual report documenting the fiscal year summary of fees collected by the County of Sonoma on behalf of the District; and

NOW, THEREFORE, BE IT RESOLVED, the Board of Directors of the Sonoma Valley Fire District adopts the Fiscal Year 2022/23 Fire Impact Fee Annual Report in accordance of State AB1600;

IN REGULAR SESSION, the foregoing resolution was introduced by Director Greben, who moved its adoption, seconded by Director Norton, and passed by the Board of Directors of the Sonoma Valley Fire District this 10th day of October 2023, on regular roll call vote of the members of said Board by the following vote:

President Norton	Aye <u> X </u>	No <u> </u>	Absent <u> </u>
Vice President Atkinson	Aye <u> X </u>	No <u> </u>	Absent <u> </u>
Treasurer Johnson	Aye <u> </u>	No <u> </u>	Absent <u> X </u>
Director Brady	Aye <u> X </u>	No <u> </u>	Absent <u> </u>
Director Emery	Aye <u> </u>	No <u> </u>	Absent <u> X </u>
Director Greben	Aye <u> X </u>	No <u> </u>	Absent <u> </u>
Director Leen	Aye <u> </u>	No <u> </u>	Absent <u> X </u>
President Norton	Aye <u> 4 </u>	No <u> </u>	Absent <u> 3 </u>

WHEREUPON, the President declared the foregoing resolution adopted; and

SO ORDERED:

ATTEST:

/s/ William Norton
William Norton, President

/s/ Maci Bettencourt
Maci Bettencourt, Clerk

SONOMA COUNTY FIRE DISTRICT



Honesty ♦ Respect ♦ Integrity

DATE: September 21, 2023
TO: Sonoma County Board of Supervisors
FROM: Terri Bolduc, Sonoma County Fire District's Chief Financial Officer
SUBJECT: 2022-2023 AB 1600 Annual Report- SCFD Fire Impact Fees

BACKGROUND:
66006(b)(1)(A)

State law requires any local agency that imposes development impact fees to prepare an annual report providing specific information about those fees. Therefore, in accordance with the provisions of the California Government Code Section 66006 (b) and 66001 (d), as amended by Assembly Bill (AB) 518 and Senate Bill (SB) 1693, I hereby submit the Development Impact Fee (DIF) Report for Sonoma County Fire District, California for the fiscal year (FY) ended June 30, 2023.

DIFs are charged by local governmental agencies in connection with approval of development projects. The purpose of these fees is to defray all or a portion of the cost of public facilities related to the development project. The legal requirements for enactment of a DIF program are set forth in Government Code §§ 66000- 66025 (the "Mitigation Fee Act"), the bulk of which was adopted as 1987's AB 1600 and thus commonly referred to as "AB 1600 requirements".

For Sonoma County Fire District, DIFs are collected by the County of Sonoma on behalf of the District for the purpose of mitigating the impacts caused by new development on the Districts infrastructure. Fees are used to finance the acquisition, construction and improvement of public facilities needed as a result of this new development. A separate fund (111) has been established to account for the impact of new development.

Fees imposed on new development within the Sonoma County Fire District within Sonoma County have been in place since July 1, 2021. In 2021, the district contracted with SCI Consulting Group in which they conducted a Fire Impact Fee Nexus Study that detailed the impacts of future growth on local facilities. This report provided the analysis and support for the DIFs imposed by the Sonoma County Fire District. This study was adopted by the Sonoma County Fire District's Board of Directors by resolution on October 20, 2020 and the Board of Directors confirmed administrative corrections to the fire impact nexus study by resolution on February 16, 2021. An agreement for services dated March 23, 2021, was entered between the County of Sonoma, a political subdivision of the State of California, and Sonoma County Fire District to establish and administer development impact fees for fire protection services.



Honesty ♦ Respect ♦ Integrity

State law requires the District prepare and make available to the public the DIF Report within 180 days after the last day of each fiscal year. The County Council must review the annual report at a regularly scheduled public meeting not less than fifteen days after the information is made available to the public. This report was filed with the County Administrator's Office and available for public review on October 25, 2023.

SUMMARY OF FINANCIAL STATEMENT:

66006(b)(1)(B)

Fees:

Residential Development Per Living Area Sq. Ft.

Single Family Housing	\$1.75
Multi-Family Housing	\$2.31
Mobile Home	\$1.29

Accessory Dwelling Unit less than 750 square feet are exempt pursuant to Government Code §65852.2(f)(3)(A)

Nonresidential Development Per Building Square Feet

Retail/Commercial	\$1.95
Office	\$3.20
Industrial	\$1.36

SONOMA COUNTY FIRE DISTRICT



Honesty ♦ Respect ♦ Integrity

<i>Beginning Fund Balance</i>	<i>Deposits</i>	<i>County Accessed Admin Fee (2%)</i>	<i>Interest</i>	<i>Withdrawals</i>	<i>Returned</i>	<i>Ending Fund Balance</i>
\$70,104.26	\$319,032.93	-\$6,380.67	\$0.00	\$0.00	\$0.00	\$382,756.52

PROJECT STATUS STATEMENT:

The fees were collected in FY22/23 in the amount of \$319,032.93. A County of Sonoma administrative fee was held at the County of Sonoma in the amount of \$6,380.67. The remaining fees in the amount of \$312,652.26 were remitted to our Sonoma County Fire District Fire Impact Fund. The funds will remain in the dedicated fund until such time as a compliant project is approved by our Board of Directors. During FY22/23 (July 1, 2022- June 30, 2023) no refunds were issued.

Please see the attached financial statement for the annual report.

T. Bolduc

Terri Bolduc, Chief Financial Officer

Sonoma County Fire District

CC: Sonoma County Fire District Board of Directors

AB 1600 Annual Report
Fund 111: Fire Impact Fees- Sonoma County Fire District (Unincorporated Areas)

Date	Deposits	Interest	Withdrawals	Returned	Fund Balance
July 1 2022 Beginning Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$70,104.26
July 1-Sept. 30 2022	\$35,288.89	\$0.00	-\$705.78	\$0.00	\$104,687.37
October 1-December 31 2022	\$45,158.35	\$0.00	-\$903.17	\$0.00	\$148,942.55
January 1- March 31 2023	\$169,317.39	\$0.00	-\$3,386.35	\$0.00	\$314,873.59
April 1-June 30 2023	\$69,268.30	\$0.00	-\$1,385.37	\$0.00	\$382,756.52
Totals	\$319,032.93	\$0.00	-\$6,380.67	\$0.00	\$382,756.52

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE SONOMA COUNTY FIRE DISTRICT,
COUNTY OF SONOMA, STATE OF CALIFORNIA,
APPROVING FISCAL YEAR 2022-2023 AB 1600 FIRE IMPACT FEE REPORTS**

WHEREAS, the Sonoma County Fire District (“District”), is an independent fire protection district organizing and operating pursuant to the California Fire Protection District Law of 1987 (California Health and Safety Code section 13800 et seq.); and

WHEREAS, in 2021, the District adopted, and the County of Sonoma and Town of Windsor approved collection of, District-wide development impact fees, the legal requirements for which are set forth in California Government Code section 66000 et seq. (the "Mitigation Fee Act"), enacted by California legislature in 1987 as Assembly Bill (AB) 1600, and thus commonly referred to as “AB 1600” requirements; and

WHEREAS, the Mitigation Fee Act, as amended by Assembly Bill (AB) 518 and Senate Bill (SB) 1693, require any local agency that imposes development impact fees to prepare an annual report providing specific information about those fees, commonly referred to as an “AB 1600 report”; and

WHEREAS, the District has prepared the attached AB 1600 reports regarding District fire impact fees for Fiscal Year 2022-2023 for submission to the County of Sonoma and Town of Windsor.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Sonoma County Fire District hereby approves the Fiscal Year 2022-2023 District AB 1600 reports.

The above and foregoing Resolution was introduced by Director Klick, who moved its adoption, seconded by Director Briare, and adopted by the Board of Directors of the Sonoma County Fire District this 24th day of October 2023.

President Tognozzi absent, Vice President Treanor aye, Director Briare aye,
Director Hamann aye, Director Klick aye, Director So aye, Director Weaver aye

NOES: 0 ABSENT/NOT VOTING: 1

WHEREUPON, the Board President declared the foregoing Resolution adopted; and
SO ORDERED.

ATTEST:



Heidi Flowers for Kathy Washington, Secretary of the Board