

Application Form

Profile

█ First Name Middle Initial Last Name █

█ Email Address

█ Primary Phone █ Alternate Phone

█ Home Address Suite or Apt

█ City █ State █ Postal Code

What Supervisory District do you live in? *

District 1 Supervisor Susan Gorin

Which Boards would you like to apply for?

SONOMA MENDOCINO ECONOMIC DEVELOPMENT DISTRICT: Submitted

What is your fundraising background?

As a public employee, my fundraising experience has been very limited. As a board member of Circuit Riders, I have participated in planning the annual fundraising events and schedules.

Interests & Experiences

Why are you interested in this position? What skills would you bring to this agency?

I am interested in serving on the Sonoma Mendocino Economic Development District because I feel effective and creative economic development efforts are critical to the economic success of the counties and all of the jurisdictions within them. I have a broad range of skill sets and a unique perspective to bring to the agency. Specifically, I would bring extensive knowledge and understanding of the governmental requirements of various business ventures, the types of businesses inquiring and opening in the area, challenges facing employees and potential employees working for these businesses and a creative and multi-disciplinary approach to solving these challenges.



Please Agree with the Following Statement

You agree that the following information provided above is truthful.

I Agree

Demographics


Some boards and commissions require membership to be racially, politically or geographically proportionate to the general public. The following information helps track our recruitment and diversity efforts.

Gender

Male

Experience

Please list two local references below. Please provide their phone number and email address below.

Algeo Che Casul Sonoma Resource Conservation District Executive Director 
 Mitch Conner Principal, Archilogix 

Community Service Experience

Board Member, Circuit Riders, Santa Rosa, CA May 2018- February 2023 Assisted with a complete re-construction of the management structure of the non-profit board Seeking new and innovative programs to expand the role of the organization Tasked with enhancing the reputation and public profile of the organization Working to expand the fund-raising efforts of the organization Labor Rep, Santa Rosa City Employees Association, Santa Rosa, CA June 2006-July 2014 Represented professional employees in disputes and grievances with the City of Santa Rosa Negotiated on behalf of City employees to secure employment contracts and craft City policy Provided consultation and advice regarding working conditions and MOU interpretations for both Association members and the City of Santa Rosa Assisted in the management of the employee association as a member of the Board of Directors Rio Vista, CA R/UDAT, American Institute of Architects & City of Rio Vista February 2014 Assisted R/UDAT Team with public outreach including project scoping and town hall meeting Participated in R/UDAT technical analysis and research Helped prepare R/UDAT plan for City of Rio Vista Drafted Implementation Plan for City of Rio Vista R/UDAT and presented the findings to Rio Vista Planning Commission

Education

Sonoma State University Public Administration Masters of Public Administration 2014 CalPoly Humboldt Economics Bachelor of Arts, 2004

Employment

Community Development Director, City of Cotati June 2019-Present Administer and manage all elements of the Community Development Department including advanced planning, current development, building permit plan check and inspection, CEQA compliance, code enforcement and housing administration Serve as the City's Housing Administrator managing affordable housing policy implementation, compliance monitoring and implementing all aspects of the City's inclusionary housing programs Represent the Department to the City Council and serve as staff liaison to the Planning Commission Manage all Department staff and multiple outside consultants including building permit plan check, building inspection services, code enforcement, contract planning services and other contract services as needed Direct all levels of Department activities including General Plan policy implementation, Housing Element Update, current development, building permit review and code updates, cannabis regulation, housing administration, code enforcement and all aspects of land use policy creation and implementation Prepare and administer the Department budget Secure and administer grant funds to support department services and efforts; successfully obtained over \$300k in last three years Assist the City Manager with economic development efforts, Council goal setting, and public engagement Led the Department transition into a completely digital application and plan review process Provide significant Emergency Operation Center (EOC) support during and after a variety of emergencies

Planning and Community Improvement Director, City of St Helena May 2015-June 2019 Directed all elements of the Planning and Community Improvement Department including planning project review, building permit review, CEQA compliance, code enforcement, advanced planning and housing administration Served as the City's Housing Director managing the Housing Authority contract and implementing all aspects of the City's affordable and inclusionary housing programs Represent the Department to the City Council and serve as secretary to the Planning Commission Served as the City's Environmental Coordinator Managed all Department staff including building permit plan check, building inspection services, planning services, GIS and multiple EIR and core services contract staff Managed all Department activities including General Plan Update, building permit review and code updates, residential and commercial discretionary project review, Short-Term Rental management and enforcement, cannabis regulation, housing administration, code enforcement and all aspects of land use policy creation and implementation Prepared and administer the Department budget Assisted the City Manager with economic development efforts, housing strategies, Council goal setting, public outreach and serve as acting City Manager, as needed

Senior Planner, City of Santa Rosa April 2014-May 2015 Extensive senior level development review experience including subdivision, design review, conditional use permit, historic preservation, annexation and all other discretionary entitlements Served as Liaison to the Cultural Heritage Board Significant experience with economic development policy creation and implementation Extensive public presentation experience before the City Council, Planning Commission, Design Review Board, Cultural Heritage Board and other public meetings Conducted comprehensive CEQA review, served as back-up Environmental Coordinator Served as primary contact for Medical Cannabis regulation and permit review Assisted and mentored new employees and interns with all aspects of current development

City Planner, City of Santa Rosa June 2006-April 2014 Broad development review, document management, and project coordination experience Comprehensive experience with design review, conditional use permit, historic preservation, annexation, subdivision and most other land use entitlements Skilled in technical report writing, environmental review, and CEQA compliance Consistently met deadlines utilizing excellent project management abilities and practices Regularly prepared zoning ordinances and amendments, resolutions, staff reports, policy memoranda, public notices and coordinated public hearings Performed fieldwork and site reconnaissance, detailed construction plan checks, site inspections and assisted with code enforcement, and all elements of department customer service Served as Environmental Planner for Public Works and Utilities Departments, 2008-2010

Noah J. Housh

CAREER OBJECTIVE

To secure an executive level management position with a local or regional public agency administering city-wide municipal operations including Community Development, Public Works, Administrative Services, Public Safety and Housing Administration.


SUMMARY OF QUALIFICATIONS

- Extensive Public Administration experience including community engagement, policy creation, public presentation, budgeting, program implementation and economic development
- Exceptional knowledge of all elements of land use planning including general plan updates, zoning principles, land use law and policy, design review, historic preservation, annexation and environmental impact assessment, including Tribal engagement
- Direct and applied experience with economic development policy creation, implementation, business support and regional collaboration
- Comprehensive knowledge of Public Administration best practices including public relations, project management, and all elements of policy implementation
- Experienced housing administrator familiar with a variety of housing policies, practices and mandates
- Proficient in public budgeting processes, including goal setting and strategic planning, contract administration, municipal accounting procedures and am familiar with a variety of alternative funding mechanisms for a variety of public needs
- Strong written and verbal communication skills
- Significant experience administering all aspects of building department services, including plan check, building inspection, impact fee assessment and code enforcement
- Broad knowledge of human resource law, management procedures, employee relations, mediation techniques, disciplinary actions and contract negotiations
- Proficient in Windows OS, Microsoft Office Suite, Google Document Suite, ICompass, Bluebeam, Minuet Trak, Accela, TrackIt, Incode and Springbrook municipal software programs

PUBLIC ADMINISTRATION & COMMUNITY DEVELOPMENT EXPERIENCE

Community Development Director, City of Cotati

June 2019-Present

- Administer and manage all elements of the Community Development Department including advanced planning, current development, building permit plan check and inspection, CEQA compliance, code enforcement and housing administration
 - Serve as the City's Housing Administrator managing affordable housing policy implementation, compliance monitoring and implementing all aspects of the City's inclusionary housing programs
 - Represent the Department to the City Council and serve as staff liaison to the Planning Commission
 - Manage all Department staff and multiple outside consultants including building permit plan check, building inspection services, code enforcement, contract planning services and other contract services as needed
 - Direct all levels of Department activities including General Plan policy implementation, Housing Element Update, current development, building permit review and code updates, cannabis regulation, housing administration, code enforcement and all aspects of land use policy creation and implementation
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Noah J. Housh

- Prepare and administer the Department budget
- Secure and administer grant funds to support department services and efforts; successfully obtained over \$300k in last three years
- Assist the City Manager with economic development efforts, Council goal setting, and public engagement
- Led the Department transition into a completely digital application and plan review process
- Provide significant Emergency Operation Center (EOC) support during and after a variety of emergencies


Planning and Community Improvement Director, City of St Helena *May 2015-June 2019*

- Directed all elements of the Planning and Community Improvement Department including planning project review, building permit review, CEQA compliance, code enforcement, advanced planning and housing administration
- Served as the City's Housing Director managing the Housing Authority contract and implementing all aspects of the City's affordable and inclusionary housing programs
- Represent the Department to the City Council and serve as secretary to the Planning Commission
- Served as the City's Environmental Coordinator
- Managed all Department staff including building permit plan check, building inspection services, planning services, GIS and multiple EIR and core services contract staff
- Managed all Department activities including General Plan Update, building permit review and code updates, residential and commercial discretionary project review, Short-Term Rental management and enforcement, cannabis regulation, housing administration, code enforcement and all aspects of land use policy creation and implementation
- Prepared and administer the Department budget
- Assisted the City Manager with economic development efforts, housing strategies, Council goal setting, public outreach and serve as acting City Manager, as needed

Senior Planner, City of Santa Rosa *April 2014-May 2015*

- Extensive senior level development review experience including subdivision, design review, conditional use permit, historic preservation, annexation and all other discretionary entitlements
- Served as Liaison to the Cultural Heritage Board
- Significant experience with economic development policy creation and implementation
- Extensive public presentation experience before the City Council, Planning Commission, Design Review Board, Cultural Heritage Board and other public meetings
- Conducted comprehensive CEQA review, served as back-up Environmental Coordinator
- Served as primary contact for Medical Cannabis regulation and permit review
- Assisted and mentored new employees and interns with all aspects of current development

City Planner, City of Santa Rosa *June 2006-April 2014*

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- Served as Environmental Planner for Public Works and Utilities Departments, 2008-2010

Community Development Technician, City of Santa Rosa *May 2005-June 2006*

- Provided customer service at the department front counter, assisting with land use inquiries, building and planning permit requirements, application submittals, and completeness review
- Assessed and collected development impact fees, entitlement and building permit application fees associated with a variety of building and planning permit types
- Assisted with project management, file preparation, and property research

Project Manager, Maloney Construction, San Francisco, CA *October 2004-May 2005*

- Managed and oversaw construction of residential and commercial renovation projects
- Coordinated and managed construction teams in a variety of project settings
- Assisted with plan review, project estimates and staff coordination for commercial and residential projects

Environmental Impact Technician, U.S. Forest Service, Arcata, CA *September 2001-July 2002*

- Conducted the scoping for an Environmental Impact Assessment for the Arcata Community Forest
- Gathered, compiled and processed field data into maps, graphics and spreadsheets for presentation to multiple boards and committees
- Identified and interviewed potential members for a Land Use Committee created to manage and direct Arcata Community Forest use

CAREER-RELATED VOLUNTEER EXPERIENCE

Board Member, Circuit Riders, Santa Rosa, CA *May 2018- February 2023*

- Assisted with a complete re-construction of the management structure of the non-profit board
- Seeking new and innovative programs to expand the role of the organization
- Tasked with enhancing the reputation and public profile of the organization
- Working to expand the fund-raising efforts of the organization

Labor Rep, Santa Rosa City Employees Association, Santa Rosa, CA *June 2006-July 2014*

- Represented professional employees in disputes and grievances with the City of Santa Rosa
- Negotiated on behalf of City employees to secure employment contracts and craft City policy
- Provided consultation and advice regarding working conditions and MOU interpretations for both Association members and the City of Santa Rosa
- Assisted in the management of the employee association as a member of the Board of Directors

Rio Vista, CA R/UDAT, American Institute of Architects & City of Rio Vista *February 2014*

- Assisted R/UDAT Team with public outreach including project scoping and town hall meeting
- Participated in R/UDAT technical analysis and research
- Helped prepare R/UDAT plan for City of Rio Vista
- Drafted Implementation Plan for City of Rio Vista R/UDAT and presented the findings to Rio Vista Planning Commission

ADVANCED EDUCATION

Noah J. Housh

Local Government Summer Institute, Stanford University, Palo Alto, CA
2018

Master of Public Administration, Sonoma State University-- Rohnert Park, CA 2014

Bachelor of Arts, Economics, CA Polytechnic State University, Humboldt – Arcata, CA 2004

Cultural Exchange, University of the Virgin Islands-St. Thomas, U.S.V.I. 2002

General Education, College of the Redwoods--Eureka, CA 2001

PROFESSIONAL LECTURES AND PRESENTATIONS

Presenter, American Planning Association CA Chapter, Annual Conference 2019

Guest Lecturer, Program Implementation, Sonoma State University 2014 & 2016

Guest Lecturer, "Energy Efficiency for Historic Homes" CEA Workshop, City of Santa Rosa 2011

CURRENT PROFESSIONAL AFFILIATIONS

Member, American Society for Public Administration 2017-Present

Member, Municipal Management Association of Northern California 2015-Present

Member, California Preservation Foundation 2009-Present

Member, American Planning Association – California Chapter 2005-Present

