

ATTEST: MAR 21 1995

BEVIE T. LEWIS,  
County Clerk & ex-officio Clerk of the Board of  
Supervisors of the State of California, In & for  
the County of Sonoma  
BY *C. Morrissey* DEPUTY

RESOLUTION NO. 95-0328

Dated: March 21, 1995

RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF SONOMA,  
STATE OF CALIFORNIA, ESTABLISHING EXEMPTIONS FROM PURCHASING  
PROCEDURES

WHEREAS, in Ordinance No. 562 this Board of Supervisors delegated limited purchasing authority on behalf of the county to the County Purchasing Agent; and

WHEREAS, it has been the policy of this Board to exempt from the requirement of centralized purchasing those purchases for which state law provides delegation to another county official; and

WHEREAS, this Board believes it is practical and efficient to delegate certain other purchases to department heads, and it is not inconsistent with the goal of efficient, responsible purchasing to do so because of the nature of the purchases exempted:

NOW, THEREFORE BE IT RESOLVED that the following county officers are authorized to execute agreements for the purchase of the indicated items or services, within the limits otherwise established by this Board for the Purchasing Agent, and to the extent approved by this Board in the Department's budget and consistent with other established County policies:

<u>Exemption</u>	<u>Delegation</u>
Advertising and legal notices	Department Heads
Election supplies	County Clerk/Registrar of Voters
Road construction and construction equipment rental	Road Commissioner
Consulting with outside legal counsel	County Counsel District Attorney Public Defender
Retain advisory counsel	Civil Service Commission
Litigation and investigation expenses including but not limited to employing investigators, expert	County Counsel District Attorney Public Defender Risk Manager

witnesses, and hearing officers; witness fees; service of process fees; costs of brief printing; purchasing transcripts; and related services.	Human Services Department Department of Health Services Sheriffs Department
Subscriptions to publications, books and trade journals	Department Heads
Insurance	Risk Manager
Public utility service and supplies	Department Heads
Membership dues and professional licensing fees	Department Heads
Conference, registration fees, and training	Department Heads
Agency extra help	Director of Personnel & Employee Relations
Injured animal care	Animal Regulation Control Officer
Support and care of minors	Probation Officer
Services for and care of health and welfare clients	Directors of Human Services Department, Department of Health Services, and Area Agency on Aging
Escrow and title company expenses related to purchases approved by this Board	Department Heads
Intra-county contracts	Department Heads
Court administration expenses, including but not limited to appointing counsel for indigent defendants, appointing experts to assist the court, ordering transcripts, and appointing arbitrators	Superior and Municipal Courts

Administrative and operational expenses related to administration of retirement system	Chairman, Board of Retirement
Contracts with depositories	Treasurer
Emergency or urgent medical care of arrestees prior to formal booking	Sheriff-Coroner
Private Industry Council, as specified in the Service Delivery Area Agreement	Director, Private Industry Council
Purchase of special medical and surgical supplies or services for hospital patients	Hospital Administrator
Purchase of special medical, laboratory, or dental services on Coroner cases	Sheriff-Coroner
Agreements for the provision of Probation Camp services and products to other county agencies	Probation Camp Manager and Department Heads

BE IT FURTHER RESOLVED that:

1. Reimbursement procedures for such expenses shall be as directed by the Auditor and Purchasing Agent;

2. Any prior authorizations for exemption to purchasing procedures are hereby revoked;

3. The Risk Manager is authorized to execute contracts for renewal of insurance policies in excess of the amount specified in this resolution provided that the Board approved the initial purchase of the policy; and

4. This resolution shall not be construed to restrict spending authority of those department heads to which the legislature has granted specific spending authority.

SUPERVISORS:

CALE absent HARBERTSON aye SMITH aye KELLEY aye CARPENTER aye

AYES 4 NOES        ABSTAIN        ABSENT 1

SO ORDERED.