



COUNTY OF SONOMA

575 ADMINISTRATION
DRIVE, ROOM 102A
SANTA ROSA, CA 95403

SUMMARY REPORT

Agenda Date: 9/1/2020

To: Board of Supervisors

Department or Agency Name(s): Auditor-Controller-Treasurer-Tax Collector

Staff Name and Phone Number: Cheryl Enold, (707) 565-6162

Vote Requirement: Majority

Supervisorial District(s): Countywide

Title:

Recognizing National Payroll Week

Recommended Action:

Adopt a Gold Resolution proclaiming the week of September 7 - September 11, 2020, as National Payroll Week in Sonoma County.

Executive Summary:

Adopt a Gold Resolution celebrating National Payroll Week 2020 and acknowledging the contribution of all Payroll Professionals within the greater Sonoma County area. County of Sonoma payroll professionals process payroll for 4,300 employees and provide customer service, education, and training in 31 Individual Departments and Special Districts on an on-going bi-weekly basis.

Discussion:

National Payroll Week is recognized by the American Payroll Association and its more than 21,000 members. This week celebrates America's employees and the payroll professionals who pay them. Together through payroll withholding, we contribute, collect, report, and deposit 70% of the U.S. Treasury's annual revenue, about \$2.4 trillion per year. These taxes include both federal and state withholding, which go toward important civic projects, including roads, schools and parks. Taxpayers and payroll professionals are also partners in supporting the social security and Medicare systems. In addition, entities are now playing an increasingly important role in the enforcement of child support laws by calculating and deducting child support payments from workers' pay.

The Auditor-Controller-Treasurer-Tax Collector (ACTTC) Payroll Division and County Department Payroll staff tirelessly process payroll for the County of Sonoma's 4,300 employees through wildfires & evacuations, floods, public safety power shutdowns and the current COVID-19 pandemic to ensure our employees are paid accurately and timely.

The ACTTC and its Payroll Division are committed to:

- Conducting our business with the highest ethical standards
- Protecting the public's interest
- Treating our clients and employees with the utmost respect
- Striving toward continuous improvement of our services
- Celebrating the accomplishments of our employees

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- Rewarding innovation
- Promoting an open and collaborative environment

Prior Board Actions:

n/a

FISCAL SUMMARY

Expenditures	FY 19-20 Adopted	FY20-21 Projected	FY 21-22 Projected
Budgeted Expenses			
Additional Appropriation Requested			
Total Expenditures			
Funding Sources			
General Fund/WA GF			
State/Federal			
Fees/Other			
Use of Fund Balance			
Contingencies			
Total Sources			

Narrative Explanation of Fiscal Impacts:

n/a

Staffing Impacts:			
Position Title (Payroll Classification)	Monthly Salary Range (A-I Step)	Additions (Number)	Deletions (Number)

Narrative Explanation of Staffing Impacts (If Required):

n/a

Attachments:

Att 1 -- Resolution Recognizing National Payroll Week

Related Items "On File" with the Clerk of the Board:

None