Personnel Time (staff member or position)	TA-I Practice Code/Name	Scenario Name	Description	Documentation Required (e.g. time sheets + rate chart)	Rate \$/hr1	Units	Amount (total allocation)
Various	Pre-Application	Participating Partner, Personnel Payment	Work on the following: * Pre-application work with potential applicants interested in the RCPP-AFA Innovative Conservation: Vital Streams and Forests project, including but not limited to: sharing application with potential applicants; explaining eligibility to potential applicants; explaining timeline; explaining application and screening process; discussing relevant options; discussing next steps * Pre-application initial site visits with potential applicants * Assisting applicants with application, including helping them to document baseline resource inventory and identify proposed activities/practices * Receiving applications from willing applicants * Screening applications for eligibility, and utilizing the scoring tool to evaluate applications * Developing, finalizing, and signing the District-Participant agreement committing the participant to participate in land management practice planning and implementation as a condition of easmeent purchase.	Summary report of time spent by each staff member billing TA-I for pre-application activities. Records must show: staff member name, date, RCPP project, eligible tasks completed, and additional documentation required by NRCS.	Variable (see staff rate table)	Dollars	\$9,000.00
Various	Planning on FA	Participating Partner, Personnel Payment	Work on the following: * Initial site visists to selected properties and initial discussions with selected participants * Resource inventories on selected properties * Data research for environmental concerns (soils, cultural resources, endangered species, etc.) * Developing and signing the Landowner Planning Agreement between RCD and participant, stating the participant's commitment to developing and, pending mutual agreement on the plan content, implementing a land management conservation plan	Summary report of time spent by each staff member billing TA-I for planning activities. Records must show: staff member name, date, RCPP project, eligible tasks completed, and additional documentation required by NRCS.	Variable (see staff rate table)	Dollars	\$22,500.00
Various	TA-I Design on FA	Participating Partner, Personnel Payment	Work on the following: * Identifying appropriate practices, extents, and other parameters of land management plans * Follow-up discussions and site visits with project participants to refine plans * Preparing draft and final engineering designs or management plans for land management practices on properties relevant to this project that meet NRCS Standards and Specifications * Developing and signing the Restoration Implementation Agreement between RCD and participant, describing the land management plan, the expected duration of the operation and maintenance period, and any other terms necessary for mutual commitment to implementation of the plan	Summary report of time spent by each staff member billing TA-I for design activities. Records must show: staff member name, date, RCPP project, eligible tasks completed, and additional documentation required by NRCS.	Variable (see staff rate table)	Dollars	\$31,500.00
Various	TA-I, Installation (TA) on FA	Participating Partner, Personnel Payment	Work on the following: * Providing assistance to participants to support practice implementation according to developed plans * Providing assistance to ensure that practices meet NRCS Standards and Specifications, including but not limited to measurements, visual inspections, and in-field design review * If needed, attending pre-construction meetings to review final designs and implementation requirements with landowners and contractors prior to and after site layout is flagged for installation * If needed, being present on-site during critical installation and construction phases to provide oversight	Summary report of time spent by each staff member billing TA-I for installation activities. Records must show: staff member name, date, RCPP project, eligible tasks completed, and additional documentation required by NRCS.	Variable (see staff rate table)	Dollars	\$18,000.00
Various	Contracts	Participating Partner, Personnel Payment	Work on the following: * Photo documentation of site prior to and after practice implementation to establish baseline and installed conditions * Reviewing records * Field checks after practice implementation to document completed land management activities * Preparing and providing to NRCS the following preliminary checkout information (if applicable to a given site): baseline and installed photo-documentation, GPS coordinates and/or a shapefile with practice location and units, as-built map * Supporting practice certifications	Summary report of time spent by each staff member billing TA-I for checkout activities. Records must show: staff member name, date, RCPP project, eligible tasks completed, and additional documentation required by NRCS.	Variable (see staff rate table)	Dollars	\$5,400.00
Travel Costs		Scenario Name	Description	Documentation Required (e.g. mileage logs showing destination, date, distance; lodging and gas receipts)	Unit Cost	Miles	Amount
Mileage/gas	Pre-Application	Participating Partner, Travel Payment	Mileage incurred on the following: * Travel to meetings and site visits as needed for pre-application activities. * Other travel as needed for pre-application activities.	Milage logs showing destination, date, distance.	IRS mileage rate (70 cents per mile as of 2025)	450	\$315.00
Mileage/gas	RTIP002 TA-I, Negotiated Planning on FA		Mileage incurred on the following: * Travel to meetings and site visits as needed for planning activities. * Other travel as needed for planning activities.	Milage logs showing destination, date, distance.	IRS mileage rate (70 cents per mile as of 2025)	700	\$490.00

Mileage/gas	RTP003 TA-I Design on FA Contracts	Participating Partner, Travel Payment	Mileage incurred on the following: * Travel to meetings and site visits as needed for design activities. * Other travel as needed for design activities.	Milage logs showing destination, date, distance.	IRS mileage rate (70 cents per mile as of 2025)	700	\$490.00
Mileage/gas	TA-I, Installation (TA) on FA	<u> </u>	Mileage incurred on the following: * Travel to meetings and site visits as needed for installation activities. * Other travel as needed for installation activities.	Milage logs showing destination, date, distance.	IRS mileage rate (70 cents per mile as of 2025)	400	\$280.00
Mileage/gas	Checkout on FA	Participating Partner, Travel Payment	Mileage incurred on the following: * Travel to meetings and site visits as needed for checkout activities. * Other travel as needed for checkout activities.	Milage logs showing destination, date, distance.	IRS mileage rate (70 cents per mile as of 2025)	400	\$280.00
Supplies		Scenario Name	Description	Documentation Required (e.g. Obligation: quotes; Payment: receipts)	Unit Cost	Quantity	Amount
	RTIP001 TA-I, Negotiated Pre-Application	Supplies	Expenses incurred on the following: * Printing of fliers, maps, and other printed materials as needed to support discussion with potential applicants. * Other supplies as needed to support discussion with potential applicants such as markers, whiteboards, notepads, folders, envelopes, postcards, and others. * Venue rental and expenses as needed for these activities. * Equipment rental as needed for these events and activities such as projector screens, etc. * Other supplies as needed to support discussion with potential applicants and other pre-application activities.	Printing/Copy Log, Receipts For printing, typical rate for black and white printing will be \$0.10-\$0.25/pg, typical rate for color printing will be \$0.50-\$0.75/pg. Other printed products, such as pamphlets, booklets, or large-format maps may also be produced, with cost demonstrated by receipts.	Variable	Variable	\$300.00
	RTIP002 TA-I, Negotiated Planning on FA Applications or Contracts	Supplies	Expenses incurred on the following: * Printing of maps, planning documents, and other printed materials as needed for project planning. * Other supplies as needed for field visits and data collection to support planning. * Other supplies as needed to support planning.	Printing/Copy Log, Receipts For printing, typical rate for black and white printing will be \$0.10-\$0.25/pg, typical rate for color printing will be \$0.50-\$0.75/pg. Other printed products, such as pamphlets, booklets, or large-format maps may also be produced, with cost demonstrated by receipts.	Variable	Variable	\$345.00
	RTP003 TA-I Design on FA Contracts	Supplies	Expenses incurred on the following: * Printing of maps, documentation, notes, and other printed materials as needed for developing designs. * Other supplies as needed for design production including engineering supplies for drawing/mapping. * Other supplies as needed to support project design.	Printing/Copy Log, Receipts For printing, typical rate for black and white printing will be \$0.10-\$0.25/pg, typical rate for color printing will be \$0.50-\$0.75/pg. Other printed products, such as pamphlets, booklets, or large-format maps may also be produced, with cost demonstrated by receipts.	Variable	Variable	\$500.00
	RTP004 TA-I, Installation (TA) on FA Contracts	Supplies	Expenses incurred on the following: * Supplies as needed for project oversight during the installation phase, such as lab analysis for soil sampling, measuring tapes, marking paint, and flagging tape. * Other supplies as needed to support installation.	Printing/Copy Log, Receipts For printing, typical rate for black and white printing will be \$0.10-\$0.25/pg, typical rate for color printing will be \$0.50-\$0.75/pg. Other printed products, such as pamphlets, booklets, or large-format maps may also be produced, with cost demonstrated by receipts.	Variable	Variable	\$300.00
	RTP005 Checkout on FA Contracts	Supplies	Expenses incurred on the following: * Printing of maps, production plans/documents, and other printed materials as needed for monitoring and checkout of completed projects. * Other supplies as needed to support checkout.	Printing/Copy Log, Receipts For printing, typical rate for black and white printing will be \$0.10-\$0.25/pg, typical rate for color printing will be \$0.50-\$0.75/pg. Other printed products, such as pamphlets, booklets, or large-format maps may also be produced, with cost demonstrated by receipts.	Variable	Variable	\$300.00