



County of Sonoma

State of California

Date: January 28, 2025

Item Number: _____

Resolution Number: _____

4/5 Vote Required

Resolution Of The Board Of Supervisors Of The County Of Sonoma, State Of California, Approving the Conflict of Interest Code for the Sonoma Valley County Sanitation District

Whereas, the Political Reform Act, Government Code section 81000 et seq. requires state and local government agencies to adopt conflict of interest codes; and

Whereas, state law requires that every two years agencies review their conflict of interest codes and make such changes as are necessary to keep the codes current; and

Whereas, the Board of Supervisors is the code reviewing body for agencies within the geographic jurisdiction of the County, and charged with the responsibility of ensuring that the amended codes comply with law; and

Whereas, the Sonoma Valley County Sanitation District has proposed an amendment to update its code to comply with state law; and

Whereas, County Counsel has reviewed the amended code and determined that it complies with the Political Reform Act; and

Now, Therefore, Be It Resolved, that the conflict of interest code of the Sonoma Valley County Sanitation District is approved as amended. The Clerk is directed to send a copy of this resolution to the Sonoma Valley County Sanitation District and County Counsel.

Supervisors:

Hermosillo:

Rabbitt:

Coursey:

Gore:

Hopkins:

Ayes:

Noes:

Absent:

Abstain:

So Ordered.

Date: January 28, 2025

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2/3 Vote Required

**Resolution Of The Board Of Directors Of The Sonoma Valley County Sanitation District
Adopting a Conflict of Interest Code**

Whereas, the Political Reform Act, Government Code sections 81000 et seq., requires state and local government agencies to adopt conflict of interest codes, and

Whereas, the Fair Political Practices Commission has adopted a regulation, 2 Cal. Code of Regs. Section 18730, which contains the terms of a standard conflict of interest code and which can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments to the Political Reform Act, and

Whereas, the Sonoma Valley County Sanitation District wishes to adopt this standard code and designate which officers and employees should disclose financial interests and describe which interests must be disclosed; and

Now, Therefore, Be It Resolved:

1. The terms of 2 Cal. Code of Regs. Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, along with the attached Appendix A and Appendix B, in which members and employees are designated and disclosure categories are set forth, constitute the Conflict of Interest Code of the Sonoma Valley County Sanitation District (District), and
2. Pursuant to Section 4 of the standard code, the directors and general manager shall file statements of economic interest electronically with the Clerk of the Sonoma County Board of Supervisors. Designated employees shall file statements with the District clerk who shall retain them at the main place of business of the District. Any designated employee already required to submit a disclosure statement (Form 700) pursuant to Government Code section 87203 may submit a copy of that statement in lieu of any filing required by this code provided that no additional disclosure

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would be required by this code.

Directors:

Hermosillo:

Hopkins:

Farrar-Rivas:

Ayes:

Noes:

Absent:

Abstain:

So Ordered.

APPENDIX A

Disclosure Categories¹

1. All sources of income, gifts, investments and business positions in business entities and all interests in real property. (Persons designated to report in this category shall complete all Form 700 schedules.)
2. Investments and business positions in business entities, gifts and income from sources which provide services, supplies, materials, machinery or equipment of the type utilized by or provided by the Agency.
3. Investments and business positions in business entities, gifts and income from sources, which provide services, supplies, materials, machinery or equipment of the type utilized by or provided by the employee's department or division.

¹ Only investments in and sources of income from business entities, and sources of income (including gifts) which do business in the geographic area of the District, or real property interests located in that area, need to be reported.

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Sonoma Valley County Sanitation District

<u>Designated Position</u>	<u>Category</u>
Members, Board of Directors **	1
WA General Manager	1
WA Assistant General Manager	1
WA Deputy Chief Engineer <u>WA Director of Engineering</u>	1 <u>14</u>
WA Deputy Director of Engineering <u>WA Director of Engineering</u>	1 <u>14</u>
WA Chief Engineer	1
<u>WA Division Manager Administrative Services</u>	1
WA Division Manager	
<u>WA Division Manager Environmental Resources</u>	<u>1</u>
<u>Community and Governmental Affairs</u> <u>Employee Engagement</u> Manager	1
<u>WA – Emergency, Project, and Security Manager</u>	<u>1</u>
Administrative Services Officer I	1 <u>14</u>
Administrative Services Officer II	1 <u>14</u>
WA Principal Engineer	2 <u>22</u>
WA Licensed Land Surveyor	3 <u>33</u>
<u>Licensed Land Surveyor</u>	<u>3</u>
WA Environmental Resources Manager	2 <u>22</u>
WA Principal Environmental Specialist	2 <u>22</u>
WA Principal Programs Specialist	2 <u>22</u>
WA Coordinator	2 <u>22</u>
Engineering Programmer Manager	2 <u>22</u>
Consultant	1
WA Operations and Maintenance Manager <u>WA Maintenance Manager</u>	1 <u>14</u>
Department Information Systems Manager	2 <u>22</u>
Department Information Systems Coordinator	2
WA Principal Hydrogeologist	2 <u>22</u>
Risk Management Analyst III	2 <u>22</u>

~~**File with Board of Supervisors (eff. 1/2021)~~

*Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following: The General Manager may determine in writing that a particular consultant, although in a “designated position” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant’s duties and based upon that description, a statement of the extent of the disclosure requirements. The General Manager’s determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code.

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Sonoma Valley County Sanitation District

<u>Designated Position</u>	<u>Category</u>
Members, Board of Directors	1
WA General Manager	1
WA Assistant General Manager	1
WA Director of Engineering	1
WA Deputy Director of Engineering	1
WA Division Manager Administrative Services	1
WA Division Manager Environmental Resources Community and Employee Engagement Manager	1
WA – Emergency, Project, and Security Manager	1
Administrative Services Officer I	1
Administrative Services Officer II	1
WA Principal Engineer	2
WA Licensed Land Surveyor	3
Licensed Land Surveyor	3
WA Environmental Resources Manager	2
WA Principal Environmental Specialist	2
WA Principal Programs Specialist	2
WA Coordinator	2
Engineering Programmer Manager	2
Consultant*	1
WA Operations and Maintenance Manager	1
Department Information Systems Manager	2
WA Principal Hydrogeologist	2
Risk Management Analyst III	2

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