



# SONOMA COUNTY BOARD OF SUPERVISORS MEETING MINUTES

575 ADMINISTRATION  
DRIVE, ROOM 102A  
SANTA ROSA, CA 95403

Susan Gorin, First District  
David Rabbitt, Second District  
Chris Coursey, Third District  
James Gore, Fourth District  
Lynda Hopkins, Fifth District

M. Christina Rivera, County Administrator  
Robert Pittman, County Counsel

**April 22, 23, and 24, 2024**

**8:30 AM**

**Virtual/Board of Supervisors Chambers  
575 Administration Drive 102A**

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**Budget Workshops - Department presentations may be heard on any day at the discretion of the Chair.**

**MONDAY, APRIL 22, 2024**

**8:30 A.M. CALL TO ORDER**

8:35 A.M. The Board Meeting was called to order.

**I. ROLL CALL / BOARD MEMBER TELECONFERENCE DISCLOSURE OR VOTE, IF APPLICABLE**

8:36 A.M.

**Present:** Susan Gorin, Chris Coursey, James Gore, Lynda Hopkins, and David Rabbitt

Staff Present: M. Christina Rivera, County Administrator and Robert Pittman, County Counsel

**PLEDGE OF ALLEGIANCE**

**II.**

**APPROVAL OF THE AGENDA**

(Items may be added or withdrawn from the agenda consistent with State law)

8:36 A.M.

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Hopkins; Approved as recommended.

**Aye:** Gorin, Coursey, Gore, Hopkins, and Rabbitt

## III.

**9:15 A.M. PUBLIC COMMENT ON BUDGET WORKSHOP**

9:07 A.M. Public Comment on Budget Workshop Opened

Speakers:

Erica  
Bill  
Mr. Diaz  
Abby  
Jen  
Peter  
Collette  
Omar  
Mike  
Dana  
Abby Arnold  
Cahty  
Jake  
Noemi  
Ms. Flores  
Pat  
Lisa  
Ellie Siegal  
Travis  
Lucy  
Ellie  
Ryan

9:51 A.M. Public Comment on Budget Workshop Closed

**IV.****Regular Calendar****1. Fiscal Year 2024-25 Budget Workshops****2023-1475**

Receive the Fiscal Year 2024-25 Department Budget Presentations

**Department or Agency Name(s):** County Administrator**Attachments:** [Summary Report](#)[Attachment 1 - Spring Workshop Schedule FY24-25.pdf](#)[Attachment 2 - Budget Information Request Form](#)[Attachment 3 - Preliminary Add Back And Program Change Requests](#)[Attachment 4 - Preliminary Board Budget Requests](#)[Attachment 5 Workshop Overview Presentation](#)[01-Department of Child Support Services.pdf](#)[02-Human Resources Department.pdf](#)[03-Agriculture-Weights and Measures.pdf](#)[04-Sonoma Water.pdf](#)[05-Ag + Open Space.pdf](#)[06-University of California Cooperative Extension.pdf](#)[07-Economic Development Board.pdf](#)[08-Auditor-Controller-Treasurer-Tax Collector.pdf](#)[09-Clerk-Recorder-Assessor.pdf](#)[10-IOLERO.pdf](#)[11-Human Services Department.pdf](#)[12-Department of Health Services.pdf](#)[13-Permit-Sonoma.pdf](#)[14-Community Development Commission.pdf](#)[15-Regional Parks.pdf](#)[16-SoCo Public Infrastructure.pdf](#)[17-Capital Projects.pdf](#)[18-Probation Department.pdf](#)[19-Sheriff's Office.pdf](#)[20-Public Defender's Office.pdf](#)[21-District Attorney's Office.pdf](#)[22-Information Systems Department.pdf](#)[23-County Counsel.pdf](#)[24-Office of Equity.pdf](#)[25-Department of Emergency Management.pdf](#)[26-County Administrator's Office-Board of Supervisors.pdf](#)

8:30 A.M. County Administrator's Presentation

Presenters:

Christina Rivera, County Administrator

Peter Bruland, Deputy County Administrator, County Administrator's Office

Nikolas Klein, Principal Analyst, County Administrator's Office

9:45 A.M. Department of Child Support Services

Presenters:

Janeene de Martinez, Director, Child Support Services

Lisa Jones, Assistant Director, Child Support Services

Tyrone Navarro, Fiscal and Administration Manager, Child Support Services

10:30 A.M. Human Resources

Presenters:

Janell Crane, Director, Human Resources

Gina Javier, Administrative Services Officer, Human Resources

11:00 A.M. Ag & Open Space

Presenters:

Andrew Smith, Ag Commissioner

Fernando Vasquez, Chief Deputy Sealer, Ag Commissioner

11:30 A.M. Sonoma County Water Agency

Presenters:

Grant Davis, Director, Sonoma County Water Agency,

Lynne Rosselli, Administrative Services Manager, Sonoma County Water Agency

12:00 P.M. The Board Recessed to lunch break.

1:34 P.M. The Board Reconvened from lunch break.

1:34 P.M. Agricultural Preservation and Open Space District

Presenters:

Misti Arias, Director, Agricultural Preservation and Open District

2:00 P.M. University of California Cooperative Extension

Presenters:

Stephanie Larson, Director, University of California Cooperative Extension

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2:45 P.M. Economic Development Board

Presenters:

Ethan Brown, Director, Economic Development Board  
Rebekah Heinze, Department Analyst, Economic Development Board

3:15 P.M. Auditor-Controller-Treasurer-Tax Collector

Presenters:

Amanda Ruch, Assistant Auditor-Controller-Treasurer-Tax Collector, Auditor-Controller-Treasurer-Tax Collector  
Tasha Howling, Administrative Services Officer, Auditor-Controller-Treasurer-Tax Collector  
Brooke Koop, Assistant Auditor-Controller-Treasurer-Tax Collector, Auditor-Controller-Treasurer-Tax Collector

**V. 3:45 P.M. - PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA BUT WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD AND ON BOARD MEMBER REPORTS**

(Comments are restricted to matters within the Board's jurisdiction. The Board will hear public comments at this time for up to thirty minutes. Each person is usually granted time to speak at the discretion of the Chair. Any additional public comments will be heard at the conclusion of the meeting. While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda.)

3:45 P.M. Public Comment on Matters Not Listed on the Agenda Opened

Speakers:

None

3:45 P.M. Public Comment on Matters Not Listed on the Agenda Closed

**NOTE: THE BUDGET WORKSHOPS WILL BE CONTINUED TO TUESDAY, APRIL 23, 2024 AS NEEDED.**

3:45 P.M. At the conclusion of the meeting on April 22, 2024, Chair Rabbitt noted that the Budget Workshops would be adjourned to the following day beginning 8:30 A.M.

The meeting was adjourned to April 23, 2024 at 8:30 A.M.



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M. Christina Rivera, County Administrator  
Robert Pittman, County Counsel

**Tuesday, April 23, 2024**

**8:30 AM**

**Virtual/Board of Supervisors Chambers  
575 Administration Drive 102A**

**Budget Workshops - Department presentations may be heard on any day at the discretion of the Chair.**

## **TUESDAY, APRIL 23, 2024 8:30 A.M. CALL TO ORDER**

8:37 A.M. The Board Meeting was called to order.

### **I. ROLL CALL / BOARD MEMBER TELECONFERENCE DISCLOSURE OR VOTE, IF APPLICABLE**

8:37 A.M.

**Present:** Susan Gorin, Chris Coursey, James Gore, Lynda Hopkins, and David Rabbitt

Staff Present: M. Christina Rivera, County Administrator and Robert Pittman, County Counsel

8:49 A.M.

Schedule of department presentations amended during Board meeting.

Department of Emergency Management Moved to April 23, 2024

County Counsel Moved to April 23, 2024

Board Action: Moved by Supervisor Gorin, Seconded by Supervisor Hopkins; Approved as amended.

**Aye:** Gorin, Coursey, Gore, Hopkins, and Rabbitt

## **PLEDGE OF ALLEGIANCE**

**II. 8:35 A.M. PUBLIC COMMENT ON BUDGET WORKSHOPS**

8:50 A.M. Public Comment on Budget Workshop Opened

Speakers:

David  
Cynthia  
Marinda  
Isabella Flores  
Ms. Garcia  
Jacob  
Stephanie  
Caitlin Cornwell  
Sonya  
Jessica  
Ryan

9:13 A.M. Public Comment on Budget Workshop Closed

**III.****REGULAR CALENDAR**

## 1. Fiscal Year 2024-25 Budget Workshops

Receive the Fiscal Year 2024-25 Department Budget Presentations

[2023-1475](#)**Department or Agency Name(s):** County Administrator**Attachments:** [Summary Report](#)[Attachment 1 - Spring Workshop Schedule FY24-25.pdf](#)[Attachment 2 - Budget Information Request Form](#)[Attachment 3 - Preliminary Add Back And Program Change Requests](#)[Attachment 4 - Preliminary Board Budget Requests](#)[Attachment 5 Workshop Overview Presentation](#)[01-Department of Child Support Services.pdf](#)[02-Human Resources Department.pdf](#)[03-Agriculture-Weights and Measures.pdf](#)[04-Sonoma Water.pdf](#)[05-Ag + Open Space.pdf](#)[06-University of California Cooperative Extension.pdf](#)[07-Economic Development Board.pdf](#)[08-Auditor-Controller-Treasurer-Tax Collector.pdf](#)[09-Clerk-Recorder-Assessor.pdf](#)[10-IOLERO.pdf](#)[11-Human Services Department.pdf](#)[12-Department of Health Services.pdf](#)[13-Permit-Sonoma.pdf](#)[14-Community Development Commission.pdf](#)[15-Regional Parks.pdf](#)[16-SoCo Public Infrastructure.pdf](#)[17-Capital Projects.pdf](#)[18-Probation Department.pdf](#)[19-Sheriff's Office.pdf](#)[20-Public Defender's Office.pdf](#)[21-District Attorney's Office.pdf](#)[22-Inofrmation Systems Department.pdf](#)[23-County Counsel.pdf](#)[24-Office of Equity.pdf](#)[25-Department of Emergency Management.pdf](#)[26-County Administrator's Office-Board of Supervisors.pdf](#)

9:15 A.M.

Clerk-Recorder-Assessor-Registrar of Voters Presenters:

Deva Proto, Clerk-Recorder-Assessor

Kim Barrett, Administrative Service Officer, Clerk-Recorder-Assessor

9:40 A.M.

### Independent Office Law Enforcement Review & Outreach

Presenters:

John Alden, Director, Independent Office Law Enforcement Review & Outreach

Jade Kim, Administrative Service Officer, Independent Office Law Enforcement Review & Outreach

10:12 A.M.

### Human Services Department and In Home Support Services

Presenters:

Angela Struckmann, Director, Human Services

Gerardo Perez, Chief Financial Officer, Human Services

10:54 A.M.

### Health Services

Presenters:

Tina Rivera, Director, Health Services

Roy Dajalos, Special Projects Director, Health Services

Wendy Sanders, Assistant Director, Health Services

Dave Kiff, Homelessness Division Manager, Health Services

Dr. Jan Cobaleda-Kegler, Behavioral Health Division Director, Health Services

12:25 P.M.

### Permit Sonoma

Presenters:

Tennis Wick, Director, Permit Sonoma

Scott Orr, Assistant Director, Permit Sonoma

Michelle Arellano, Deputy Administration Director, Permit Sonoma

12:00 P.M. The Board Recessed to lunch break.

1:30 PM. The Board Reconvened from lunch break.

1:31 P.M.

### Community Development Commission

Presenters:

Michelle Whitman, Executive Director, Community Development Commission

Arvan Williams, Supervising Accountant, Community Development Commission

Rhonda Coffman, Community Development Director, Community Development Commission

Martha Cheever, Housing Authority Director, Community Development Commission

2:02 P.M.

### Regional Parks

Presenters:

Bert Whitaker, Director, Regional Parks

Robert Gonzalez, Administrative Services Officer II, Regional Parks

2:30 P.M.

### Sonoma Public Infrastructure

Presenters:

Johannes Hoevertsz, Director, Sonoma County Public Infrastructure

Monique Chapman, Assistant Director, Sonoma County Public Infrastructure

Chris Collins, Administrative Services Officer II, Sonoma County Public Infrastructure

3:18 P.M.

### Capital Projects

Presenters:

Travis Shenk, Administrative Analyst, County Administrator's Office

Bert Whitaker, Director, Regional Parks

Johannes Hoevertsz, Director, Sonoma County Public Infrastructure

3:36 P.M.

Department of Emergency Management

Presenters:

Jeff Duval, Director, Emergency Management

Dagny Thomas, Administrative Services Officer, Emergency Management

County Counsel did not present on April 23, 2024 and will present on April 24, 2024.

**NOTE: THE BUDGET WORKSHOPS WILL BE CONTINUED TO WEDNESDAY, APRIL 24, 2024 AS NEEDED.**

3:48 P.M. At the conclusion of the meeting on April 23, 2024, Chair Rabbitt noted that the Budget Workshops would be adjourned to the following day beginning 8:30 A.M.

The meeting was adjourned to April 24, 2024 at 8:30 A.M.



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**Wednesday, April 24, 2024**

**8:30 AM**

**Virtual/Board of Supervisors Chambers  
575 Administration Drive 102A**

**Budget Workshops - Department presentations may be heard on any day at the discretion of the Chair.**

**WEDNESDAY, APRIL 24, 2024  
8:30 A.M. CALL TO ORDER**

8:36 A.M. The Board Meeting was called to order.

**I. ROLL CALL / BOARD MEMBER TELECONFERENCE DISCLOSURE OR VOTE, IF APPLICABLE**

8:37 A.M.

**Present:** Susan Gorin, Chris Coursey, James Gore, Lynda Hopkins, and David Rabbitt

Staff Present: M. Christina Rivera, County Administrator and Robert Pittman, County Counsel

**PLEDGE OF ALLEGIANCE**

**II. 8:35 A.M. PUBLIC COMMENT ON BUDGET WORKSHOP**

8:37 A.M. Public Comment on Budget Workshop Opened

Speakers:

Jen  
Leticia  
Kirsten  
Josh  
JK  
Ellie  
Trina  
Jessica  
Linda  
Brittney  
Sunje  
Don

9:03 A.M. Public Comment on Budget Workshop Closed

**III.****REGULAR CALENDAR****1. Fiscal Year 2024-25 Budget Workshops****2023-1475**

Receive the Fiscal Year 2024-25 Department Budget Presentations

**Department or Agency Name(s):** County Administrator**Attachments:** [Summary Report](#)[Attachment 1 - Spring Workshop Schedule FY24-25.pdf](#)[Attachment 2 - Budget Information Request Form](#)[Attachment 3 - Preliminary Add Back And Program Change Requests](#)[Attachment 4 - Preliminary Board Budget Requests](#)[Attachment 5 Workshop Overview Presentation](#)[01-Department of Child Support Services.pdf](#)[02-Human Resources Department.pdf](#)[03-Agriculture-Weights and Measures.pdf](#)[04-Sonoma Water.pdf](#)[05-Ag + Open Space.pdf](#)[06-University of California Cooperative Extension.pdf](#)[07-Economic Development Board.pdf](#)[08-Auditor-Controller-Treasurer-Tax Collector.pdf](#)[09-Clerk-Recorder-Assessor.pdf](#)[10-IOLERO.pdf](#)[11-Human Services Department.pdf](#)[12-Department of Health Services.pdf](#)[13-Permit-Sonoma.pdf](#)[14-Community Development Commission.pdf](#)[15-Regional Parks.pdf](#)[16-SoCo Public Infrastructure.pdf](#)[17-Capital Projects.pdf](#)[18-Probation Department.pdf](#)[19-Sheriff's Office.pdf](#)[20-Public Defender's Office.pdf](#)[21-District Attorney's Office.pdf](#)[22-Inofrmation Systems Department.pdf](#)[23-County Counsel.pdf](#)[24-Office of Equity.pdf](#)[25-Department of Emergency Management.pdf](#)[26-County Administrator's Office-Board of Supervisors.pdf](#)

9:05 A.M.

Probation

Presenters:

Vanessa Fuchs, Director, Probation

Natalie Brunamonte, Administrative Services Director, Probation

9:46 A.M.

Sheriff's Office

Presenters:

Sheriff Engram, Sheriff's Office

Connie Newton, Chief Financial & Administrative Officer, Sheriff's Office

Chad McMaster, Captain, Sheriff's Office

Maria Galvan-Lopez, Executive Assistant, Sheriff's Office

10:31 A.M.

Public Defender

Presenters:

Brian Morris, Public Defender

Jeremy Scannell, Administrative Service Officer, Public Defender Office

11: 01 A.M.

District Attorney

Presenters:

Carla Rodriguez, District Attorney

Shane Lewis, Administrative Service Officer, District Attorney Office

11:53 A.M.

This presentation was taken out of order.

Board of Supervisor Office/ County Administrator's Office

Presenters:

Jennifer Solito, Assistant County Administrator, County Administrator's Office

Jade Kim, Administrative Services Officer, County Administrator's Office

12:30 P.M. The Board Recessed to lunch break.

1:05 P.M. The Board Reconvened from lunch break.

Supervisor Coursey left the meeting during lunch break.

1:04 P.M.

Information Systems Department

Presenters:

Dan Fruchey, Director, Information Systems Department

Susan Kelleher, Administrative Service Officer, Information Systems Department

1:40 P.M.

County Counsel

Presenters:

Robert Pittman, Chief County Counsel, County Counsel

Kelli Logasa, Administrative Service Officer, County Counsel

2:22 P.M.

Office of Equity

Presenters:

Alegria De La Cruz, Director, Office of Equity

Melissa Valle, Incoming Interim Director, Office of Equity

Lindsay Franco, Equity and Social Justice Data Analyst, Office of Equity

Board Action: Informational Only

**IV.**

**ADJOURNMENT**

2:33 P.M. The Board adjourned the meeting.

The meeting was adjourned to April 30, 2024 at 8:30 A.M.

Respectfully submitted, Marcie Woychik, Chief Deputy Clerk of the Board