



COUNTY OF SONOMA

575 ADMINISTRATION
DRIVE, ROOM 102A
SANTA ROSA, CA 95403

SUMMARY REPORT

Agenda Date: 9/1/2020

To: Board of Supervisors

Department or Agency Name(s): County Administrator's Office and Auditor-Controller-Treasurer Tax Collector

Staff Name and Phone Number: Niki Berrocal 565-2431 and Ryan Burns 565-8304

Vote Requirement: 4/5th

Supervisorial District(s): All Districts

Title:

Fiscal Year 2020-21 Budget Adjustment for Coronavirus Aid, Relief, and Economic Security (CARES) act
Coronavirus Relief Fund (CRF)

Recommended Action:

Adopt a concurrent resolution adjusting the FY 2020-21 Recommended Budget by \$3.1 million programming a portion of the Coronavirus Aid, Relief, and Economic Security (CARES) act Coronavirus Relief Fund (CRF) state allocation to cover unanticipated indirect operating costs as a result of the ongoing Covid 19 pandemic. (4/5th Vote Required)

Executive Summary:

Consistent with July 27 and 28, 2020 Budget Workshop board discussions, with this item the CAO-ACTTC Disaster Finance staff requests budget authority to program \$3.1 million of the county's \$50.6 million CARES act CRF funding state allocation. The \$3.1 million estimate grew from the \$2.6 million identified during the Budget Workshops, as the final FY 2019-20 close of books reimbursement was \$14.5 million rather than the \$15 million estimated at the time.

This budget programming is necessary to fund county operations expenses outside of the Department of Health direct response. Increased costs are associated with expanded sanitation, janitorial needs, public health order education, and new compliance ordinance and program. Additionally, there are unanticipated county community services such as cooling centers and continuity of operations.

Discussion:

The state approved a budget allocation to the County for \$50.6 million in federal pass-through CARES act CRF funding. These funds are exclusively intended to assist local governments with responding to the COVID-19 emergency and MUST be spent by December 30, 2020. CARES act CRF funds not spent by the County are required to be returned to the state. In mid-September Sonoma County will be obligated to file a summary of CARES act CRF eligible costs incurred between 3/1/20 -6/30/20 and a subsequent report in October for costs incurred between 7/1/20 and 9/30/20 and anticipated expenditures through December 30, 2020.

The Fiscal Year (FY) 2019-20 close of books resulted in an opportunity to reimburse the General Fund and Health Department special revenue fund for Covid 19 CARES act CRF eligible expenses, which resulted in \$14.5 million in CRF funding posted to reimburse the County for unanticipated costs incurred as a result of the pandemic emergency impacts.

With the FY 2020-21 appropriation of \$3.1 million to the Disaster Fund and the FY 2019-20 year end close reimbursement of \$14.5 million, the remaining CARES act CRF funding not yet programmed is \$33 million. Note, two separate board items are programming the balance as follows: Department of Health is requesting up to \$25 million to finance continued response costs; and in coordination with Human Services, Community Development Commission, and the Department of Health the CAO is presenting an \$8 million Community Support Plan for Board approval.

Prior Board Actions:

July 27 and 28, 2020 - FY 2020-21 Budget Workshops

FISCAL SUMMARY

Expenditures	FY 20-21 Adopted	FY 21-22 Projected	FY 22-23 Projected
Budgeted Expenses		\$0	\$0
Additional Appropriation Requested	\$3,100,000 □		
Total Expenditures	\$3,100,000	\$0	\$0
Funding Sources			
General Fund/WA GF			
State/Federal	\$3,100,000 □	\$0	\$0
Fees/Other			
Use of Fund Balance			
Contingencies			
Total Sources	\$3,100,000	\$0	\$0

Narrative Explanation of Fiscal Impacts:

Enclosed budgetary adjustment resolution will program CARES act CRF funding state pass-thru allocation to finance increased expanded sanitation, janitorial needs, public health order education and compliance program, cooling centers, and general continuity of operations needs.

Staffing Impacts:			
Position Title (Payroll Classification)	Monthly Salary Range (A-I Step)	Additions (Number)	Deletions (Number)
N/A			

Narrative Explanation of Staffing Impacts (If Required):

N/A

Attachments:

FY 2020-21 Recommended Budget Adjustment Resolution

Related Items "On File" with the Clerk of the Board:

None

