



COUNTY OF SONOMA
PUBLIC INFRASTRUCTURE PURCHASING DIVISION
SINGLE OR SOLE SOURCE WAIVER REQUEST



Directions: Use this form to justify a single or sole source transaction (see selection criteria below). Departments are encouraged to consult with the Purchasing Division prior to submitting this request to Purchasing. The single or sole source request should be approved before the department makes a commitment to the vendor, and before funds are encumbered. If the request is denied, the department will be advised by the Purchasing Division as to next steps (e.g., conduct a competitive process to select the supplier/contractor).

Choose one below:

☒ Sole Source – Services or Goods are available from only one supplier (e.g., proprietary software, licensed or patented good or service).

☐ Single Source – More than one source exists (selecting one supplier out of all that are available). The County selects a particular provider over others for reasons such as (1) safety, (2) training or standardization, (3) logistical requirements (e.g. local presence needed) (4) only one prospective supplier is willing to enter into an agreement with the County (5) item has design and/or performance features that are essential to the department and no other source satisfies the County's requirements.

Department: Sonoma County Water Agency

Date Submitted: 5/12/25

Contact: Ty Justice

Phone: 707-524-1182

Supplier Name: AT&T Enterprises, LLC

Amount: \$ 77,400 Term Requested: Until work completed Requisition Number: Tracking ID: GBS423713

Describe the product or service:

The purpose of this work will be to deliver the Cloud Voice for Microsoft Teams Service using AT&T's Cloud Voice for Microsoft Teams Enhanced Session Border Controllers (SBC) connected to Sonoma Water's Microsoft Teams GCC tenant. The expectation is to implement a solution for eight Sonoma Water locations and migrate end users with their existing DID number to the AT&T Cloud Voice Platform and Teams Phone system.

Describe the basis for your sourcing recommendation. Include what due diligence you have performed in selecting the supplier. Explain why this is the only product or service that will meet the County's needs. Why is this supplier or contractor the one that can provide the services or products? What steps were taken to verify that the goods or services are not available from another source? Explain what efforts were made to obtain the best possible cost (e.g., current benchmark data from industry, other agencies)

Sonoma Water is planning a migration to Microsoft Teams Phone system with the intention of decommissioning the legacy Mitel (ShoreTel) platform and switching to the Unified Communications (UC) environment. This evolution encompasses a migration to a Microsoft Teams Direct Route UC network. AT&T Enterprises, LLC will assist Sonoma Water in this evolution by providing Microsoft Teams Project Management and Technical Leadership professional services to assist Sonoma Water in completing the migration project.

Department Head or Designee Signature: Grant Davis (May 12, 2025 10:06 PDT)

Date: 05/12/2025

FOR PURCHASING ONLY

Reason for Determination:

Single/Sole Source Approved: ☒

Single/Sole Source Denied: ☐

Purchasing Agent: _____

Date: 5/15/2025

For your signature: Single Source Waiver Request Rev A 12May2025

Final Audit Report

2025-05-12

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"For your signature: Single Source Waiver Request Rev A 12May2025" History

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