

COUNTY OF SONOMA
PUBLIC INFRASTRUCTURE PURCHASING DIVISION
SINGLE OR SOLE SOURCE WAIVER REQUEST



Directions: Use this form to justify a single or sole source transaction (see selection criteria below). Departments are encouraged to consult with the Purchasing Division prior to submitting this request to Purchasing.

Choose one below:

- Sole Source - Services or Goods are available from only one supplier...
Single Source - More than one source exists (selecting one supplier out of all that are available).

Department: Ag + Open Space Date Submitted: 3/18/26
Contact: Sheri Emerson Phone: 565-7358
Supplier Name: Laguna de Santa Rosa Foundation
Amount: \$ 75000 Term Requested: 3 years Requisition Number:

Describe the product or service:

Ag + Open Space owns a property known as Haroutunian South in North Santa Rosa, which includes regular maintenance to the property. The population of rare plants present, Sonoma sunshine and Sebastopol meadowfoam, are indicative of the health of the vernal pools on the property.

Describe the basis for your sourcing recommendation. Include what due diligence you have performed in selecting the supplier. Explain why this is the only product or service that will meet the County's needs.

The Laguna de Santa Rosa Foundation (the Laguna Foundation) has in-depth knowledge of the property and have been collecting field data on the property since 2009. Because the Laguna Foundation has delivered reports on the status of rare plant species and management recommendations for the property (historically since 2020), it's only fitting that they continue to survey the rare plants on the property.

Department Head or Designee Signature: Mist Arias (Mar 18, 2026 16:25:27 PDT) Date: Mar 18, 2026

FOR PURCHASING ONLY Reason for Determination: Single/Sole Source Approved: [X] Single/Sole Source Denied: []
Purchasing Agent: [Signature] Date: 3/25/2026






Single_Sole_Source_Waiver_Request_HarSouth

Final Audit Report

2026-03-18

Created:	2026-03-18
By:	Sara Ortiz (Sara.Ortiz@sonomacounty.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAFrWLuuuPKJqXyUWSBtLV-9adASYYoar8

"Single_Sole_Source_Waiver_Request_HarSouth" History

-  Document created by Sara Ortiz (Sara.Ortiz@sonomacounty.gov)
2026-03-18 - 6:07:35 PM GMT- IP address: 209.77.204.154
-  Document emailed to Misti Arias (Misti.Arias@sonomacounty.gov) for signature
2026-03-18 - 6:08:59 PM GMT
-  Email viewed by Misti Arias (Misti.Arias@sonomacounty.gov)
2026-03-18 - 11:24:43 PM GMT- IP address: 104.28.85.185
-  Document e-signed by Misti Arias (Misti.Arias@sonomacounty.gov)
Signature Date: 2026-03-18 - 11:25:27 PM GMT - Time Source: server- IP address: 104.28.85.185
-  Agreement completed.
2026-03-18 - 11:25:27 PM GMT