



COUNTY OF SONOMA

575 ADMINISTRATION
DRIVE, ROOM 102A
SANTA ROSA, CA 95403

SUMMARY REPORT

Agenda Date: 7/22/2025

To: Board of Supervisors

Department or Agency Name(s): Probation Department

Staff Name and Phone Number: Vanessa Fuchs, 707-565-2732

Vote Requirement: Majority

Supervisory District(s): Countywide

Title:

Maintenance Contract with California Department of Transportation

Recommended Action:

Authorize the Chief Probation Officer to execute a contract with the State of California Department of Transportation (CalTrans) for revenue not to exceed \$1,429,288 for the Supervised Work Crew (SWC) program to provide maintenance and restoration services along various state routes from July 1, 2025 through June 30, 2028. □

Executive Summary:

The Probation Department requests Board approval to enter into this contract with the California Department of Transportation (CalTrans), for services to be provided by the Sonoma County Probation Department Supervised Work Crew (SWC). This contract allows for payment to Sonoma County Probation Department in an amount not to exceed \$1,429,288 for the term of July 1, 2025, to June 30, 2028.

Discussion:

In 1985, the Sonoma County Board of Supervisors authorized the Supervised Work Crew (SWC - formerly Supervised Adult Crew (SAC)) Program under Penal Code section 4024.2. The SWC Program allows low-risk offenders to work on community projects in lieu of going to jail. The Program is beneficial as it allows for the provision of services at competitive rates, allows government to complete projects that would otherwise be unaffordable, and allows persons who have been convicted of crimes to contribute labor toward meaningful public benefit projects. The Board has subsequently endorsed revenue-generating agreements for SWC to perform work for general maintenance and landscaping work for state and local governmental agencies.

The proposed contract in the amount not to exceed \$1,429,288 in anticipated revenue to the County continues this relationship between CalTrans and Sonoma County Probation. This contract directs SWC to perform roadside maintenance along CalTrans Right of Way in Marin and Sonoma Counties on various state routes to reduce and mitigate fire hazards. The scope of work in this agreement is identical to those approved by the Board in the past. SWC will be contracted to provide one 5-10 person work crew, plus a supervisor for the crew throughout the contract term.

Consistent with Penal Code 4024.2(b)(1)(D) typical crew duties in this contract include: performing brush removal and clearing or trimming of overgrown brush and trees to mitigate fire hazards, replanting vegetation,

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repairing and clearing drainage ditches, removing weeds, collecting and eliminating litter within state's right of way.

The work under this contract is anticipated to begin in July 2025. The work will proceed according to a schedule as agreed upon with the Department of Transportation until the contract maximum of \$1,429,288 is met or until June 30, 2028 when the contract expires, unless extended by an amendment.

Strategic Plan:

N/A

Racial Equity:

Was this item identified as an opportunity to apply the Racial Equity Toolkit?

No

Prior Board Actions:

May 3, 2022: Board approved CalTrans Cooperative Agreement.

July 28, 2020: Board approved CalTrans Cooperative Agreement. Multiple agreements have been approved by the Board prior.

FISCAL SUMMARY

| Expenditures | FY25-26 Adopted | FY26-27 Projected | FY27-28 Projected |
|------------------------------------|----------------------------|------------------------------|------------------------------|
| Budgeted Expenses | \$425,340 | \$497,148 | \$506,800 |
| Additional Appropriation Requested | | | |
| Total Expenditures | \$425,340 | \$497,148 | \$506,800 |
| Funding Sources | | | |
| General Fund/WA GF | | | |
| State/Federal | | | |
| Fees/Other | \$425,340 | \$497,148 | \$506,800 |
| Use of Fund Balance | | | |
| General Fund Contingencies | | | |
| Total Sources | \$425,340 | \$497,148 | \$506,800 |

Narrative Explanation of Fiscal Impacts:

Revenue and expenditures associated with this agreement are included in the Recommended FY 25-26 budget.

Narrative Explanation of Staffing Impacts (If Required):

N/A

Attachments:

Cooperative Agreement

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Related Items “On File” with the Clerk of the Board:

N/A