



COUNTY OF SONOMA

575 ADMINISTRATION
DRIVE, ROOM 102A
SANTA ROSA, CA 95403

SUMMARY REPORT

Agenda Date: 8/12/2025

To: Board of Supervisors

Department or Agency Name(s): Board of Supervisors

Staff Name and Phone Number: Supervisor Chris Coursey, 707-565-2241

Vote Requirement: Majority

Supervisorial District(s): Third

Title:

Fee Waiver - Fingerprint Scanning Services for Boys & Girls Club

Recommended Action:

Approve waiver of Sheriff's Office fees not to exceed \$9,532 in FY 25-26, to provide fingerprint services for the Boys & Girls Clubs of Sonoma-Marin. (Third District)

Executive Summary:

This Board item requests authorization for the Sheriff's Office to waive livescan fees for applicants to the Boys & Girls Clubs of Sonoma-Marin program, not to exceed \$9,532.00.

Discussion:

Boys & Girls Clubs of Sonoma-Marin delivers upstream programming on over 30 school campuses throughout the County. In addition, for 14 years, they have partnered with the Probation Department, operating "The Club" in Juvenile Hall, for which they received NACO and CSAC awards. Each afternoon their staff delivers evidence-based programming focused on leadership and character development to youth detained in the facility. In addition, through the City of Santa Rosa Measure O funding they also provide targeted re-entry support services to youth released from the Juvenile Hall.

The Boys & Girls Clubs requests assistance through a fee waiver for fingerprint services for Boys & Girls Clubs applicants who are required to be fingerprinted in order to work for the Boys & Girls Clubs. Both the Sheriff and the Probation Chief support a waiver of fees for this purpose.

The Boys & Girls Clubs processes approximately 200 applicants annually primarily between June and February in order to fill summer-school and fall school schedules.

Strategic Plan:

N/A

Racial Equity:

Was this item identified as an opportunity to apply the Racial Equity Toolkit?

No

Prior Board Actions:

Agenda Date: 8/12/2025

This fee was waived in 2015, 2016, 2017, 2022 and 2023

FISCAL SUMMARY

Expenditures	FY25-26 Adopted	FY26-27 Projected	FY27-28 Projected
Budgeted Expenses	\$9,532.00		
Additional Appropriation Requested			
Total Expenditures	\$9,532.00		
Funding Sources			
General Fund/WA GF			
State/Federal			
Fees/Other			
Use of Fund Balance			
Contingencies	\$9,532.00		
Total Sources	\$9,532.00		

Narrative Explanation of Fiscal Impacts:

If the Board approves this requested fee waiver, the FY 25-26 General Fund Contingencies would be transferred to the Sheriff's Office budget to offset anticipated loss of fee revenue. The necessary budget adjustments would be handled as part of the quarterly Consolidated Budget Adjustment (CBA) process.

Narrative Explanation of Staffing Impacts (If Required):

N/A

Attachments:

N/A

Related Items "On File" with the Clerk of the Board:

Fee Waiver Application