



COUNTY OF SONOMA

575 ADMINISTRATION
DRIVE, ROOM 102A
SANTA ROSA, CA 95403

SUMMARY REPORT

Agenda Date: 7/23/2024

To: Boards of Directors, Sonoma County Water Agency, Occidental County Sanitation District, Russian River County Sanitation District, Sonoma Valley County Sanitation District, South Park County Sanitation District
Department or Agency Name(s): Sonoma County Water Agency, Occidental County Sanitation District, Russian River County Sanitation District, Sonoma Valley County Sanitation District, South Park County Sanitation District

Staff Name and Phone Number: Rolando Unciano 707-521-1826

Vote Requirement: Majority

Supervisory District(s): All

Title:

As-Needed Electrical Equipment Services

Recommended Action:

- A) Authorize Sonoma County Water Agency's General Manager acting on behalf of Sonoma County Water Agency, Occidental County Sanitation District, Russian River County Sanitation District, Sonoma Valley County Sanitation District, and South Park County Sanitation District, to execute an agreement with Vincent Pearce Sigal dba Vince Sigal Electric, Inc., in substantially the form as the draft presented to this Board, for as-needed electrical equipment services through June 30, 2029, in the not-to-exceed amount of \$400,000.
- B) Authorize Sonoma County Water Agency's General Manager acting on behalf of Sonoma County Water Agency and Occidental County Sanitation District, Russian River County Sanitation District, Sonoma Valley County Sanitation District, and South Park County Sanitation District, to amend the agreement to extend the term, make modifications to the scope of work, and increase costs provided amendments do not cumulatively increase the total cost to Sonoma County Water Agency beyond \$600,000.

Executive Summary:

Sonoma County Water Agency and its affiliated sanitation districts and zones (Sonoma Water) require as-needed electrical equipment maintenance services relating to Sonoma Water's power-generating, wastewater treatment, groundwater, stream and flood water monitoring, and potable water production and treatment facilities and miscellaneous buildings.

Discussion:

HISTORY OF ITEM/BACKGROUND

Sonoma County Water Agency operates and manages Occidental County Sanitation District, Russian River County Sanitation District, Sonoma Valley County Sanitation District, and South Park County Sanitation District (Districts) under contract with Districts. References to District employees are understood to be Sonoma County Water Agency employees acting on behalf of Districts.

Sonoma County Water Agency owns, operates, and manages Airport/Larkfield/Wikiup Sanitation Zone, Geyserville Sanitation Zone, Penngrove Sanitation Zone, and Sea Ranch Sanitation Zone (Zones).

Sonoma Water requires as-needed maintenance of the electrical equipment at its facilities. This work includes,

but is not limited to, maintaining, repairing, inspecting, installing, and testing electrical equipment. Electrical work is highly specialized and requires a great deal of expertise. Sonoma Water employees do not have the expertise or equipment to do the work and therefore require a service provider to perform these services.

SELECTION PROCESS

Vincent Pearce Sigal dba Vince Sigal Electric, Inc. (Service Provider) was selected from a list of qualified consultants developed from a competitive selection process. Attached is a memo that explains the competitive selection process.

Service Provider was selected for the subject work because Service Provider is a local company with specialized equipment, staff, and ability to respond quickly to Sonoma Water's needs in case of an emergency.

Sonoma Water may seek to amend or enter into subsequent agreement(s) with Board approval if required, relying upon this competitive selection process, after the preliminary or initial work is completed.

SERVICES TO BE PERFORMED

Under the agreement, Service Provider will perform service, repair, inspection, maintenance, and installation of Sonoma Water's electrical equipment including low and medium voltage switchgears, transformers, appurtenances, and related items.

The cost of services will not exceed \$400,000; the term end date is June 30, 2029.

The agreement includes authorization for the General Manager to make changes to lengthen time schedules or make minor modifications to the scope of work, which do not increase the amount paid under the agreement, in a form approved by County Counsel.

Under the agreement, the General Manager shall have the ability to extend the term of the agreement for two additional years and increase costs provided amendments do not cumulatively increase the total cost to Sonoma County Water Agency or County Sanitation Districts beyond \$600,000 by providing written notice to the other party thirty days in advance of the expiration date. The extension shall be formalized in an amended agreement or amendment signed by the parties.

County of Sonoma Strategic Plan Alignment

N/A

Sonoma Water Strategic Plan Alignment

Goal: Planning and Infrastructure.

Strategy: Conduct planning that integrates and balances operational, maintenance, and infrastructure priorities.

Action: Continue to engage in planning efforts to support reliable wastewater and flood management services.

Work performed under this Agreement maintains a reliable electrical infrastructure at Sonoma Water's existing wastewater treatment, groundwater, and stream and flood water monitoring facilities, ensuring the

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current and future reliability and integrity of these services.

Racial Equity:

Was this item identified as an opportunity to apply the Racial Equity Toolkit?

No

Prior Board Actions:

None

FISCAL SUMMARY

Expenditures	FY24-25 Adopted	FY25-26 Projected	FY26-27 Projected
Budgeted Expenses	\$400,000		
Additional Appropriation Requested			
Total Expenditures	\$400,000		
Funding Sources			
General Fund/WA GF			
State/Federal			
Fees/Other	\$400,000		
Use of Fund Balance			
General Fund Contingencies			
Total Sources	\$400,000		

Narrative Explanation of Fiscal Impacts:

Budgeted amount of \$400,000 is available from FY 2024-2025 appropriations for the Water Transmission Fund, for the Occidental, Russian River, and Sonoma Valley County Sanitation Districts' Operations Funds, and for the Geyserville, Penngrove, and Sea Ranch Sanitation Zones' Operations Funds. The actual expenditure will vary per fund, due to the condition of electrical equipment at each facility pending inspections and testing. The revenue source for the Water Transmission Fund is water rates and for the Districts and Zones is rate-payer annual sewer service charges. No additional appropriations are required.

Staffing Impacts:			
Position Title (Payroll Classification)	Monthly Salary Range (A-I Step)	Additions (Number)	Deletions (Number)

Narrative Explanation of Staffing Impacts (If Required):

N/A

Attachments:

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Attachment 1: Agreement with Vincent Pearce Sigal dba Vince Sigal Electric, Inc.

Attachment 2: Competitive Selection Process Memo

Related Items “On File” with the Clerk of the Board:

None