



# County of Sonoma

## State of California

Date: June 9, 2020

Item Number: \_\_\_\_\_

Resolution Number: \_\_\_\_\_

☐ 4/5 Vote Required

**Resolution of the Board of Supervisors of the County Of Sonoma, State of California, Amending the Departmental Allocation List of the Auditor-Controller-Treasurer-Tax Collector's Office, Effective June 9th, 2020.**

**Whereas**, it has been determined that adding 1.0 FTE time-limited position dedicated to disaster finance and grant administration is necessary to manage the six existing disaster grants and maximize the County's ability to recover disaster costs; and

**Whereas**, the Human Resources Department has reviewed the job duties and determined that an Administrative Service Officer I is the appropriate classification for this position; and

**Whereas**, the Auditor-Controller-Treasurer-Tax Collector's Office (ACTTC) seeks approval to add 1.0 FTE 5-Year Time-Limited Administrative Services Officer I position, working title Disaster Finance and Administrative Officer.

**Now, Therefore, Be It Resolved** that the Allocation List of the ACTTC, is hereby revised as follows:

Budget Index	Job Class	Class Title	Existing Positions In Class	Change in Position Allocation	New Total Allocation For Class	Duration/ End Date	Salary Range A step
11010300	0827	Administrative Services Officer I	0.0	1.0	1.0	5-Year Time-Limited	3924

**Supervisors:**

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Rabbitt:

Zane:

Gore:

Hopkins:

Gorin:

Ayes:

Noes:

Absent:

Abstain:

**So Ordered.**