



County of Sonoma

State of California

Date: July 22, 2025

Item Number: _____

Resolution Number: _____

☐ 4/5 Vote Required

Resolution Of The Board Of Supervisors Of The County Of Sonoma, State Of California, Approving the Conflict of Interest Code for the Sonoma County First 5 Commission

Whereas, the Political Reform Act, Government Code section 81000 et seq. requires state and local government agencies to adopt conflict of interest codes; and

Whereas, state law requires every agency shall amend its conflict of interest code when change is necessitated by changed circumstances, including the creation of new positions which must be designated and relevant changes in the duties assigned to existing positions; and

Whereas, the Board of Supervisors is the code reviewing body for agencies within the geographic jurisdiction of the County, and charged with the responsibility of ensuring that the amended codes comply with law; and

Whereas, the Sonoma County First 5 Commission has proposed an amendment to update its code to comply with state law; and

Whereas, County Counsel has reviewed the amended code and determined that it complies with the Political Reform Act; and

Now, Therefore, Be It Resolved, that the conflict of interest code of the Sonoma County First 5 Commission is approved as amended. The Clerk is directed to send a copy of this resolution to the Sonoma County First 5 Commission and County Counsel.

Supervisors:

Hermosillo:

Rabbitt:

Coursey:

Gore:

Hopkins:

Ayes:

Noes:

Absent:

Abstain:

So Ordered.

Dated: May 19, 2025

RESOLUTION OF THE SONOMA COUNTY FIRST 5 ("F5SC") COMMISSION ADOPTING A
CONFLICT OF INTEREST CODE

WHEREAS, the Political Reform Act, Government Code sections 81000 et seq., requires state and local government agencies to adopt conflict of interest codes, and

WHEREAS, the Fair Political Practices Commission has adopted a regulation, 2 Cal. Code of Regs. Section 18730, which contains the terms of a standard conflict of interest code and which can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments to the Political Reform Act, and

WHEREAS, F5SC wishes to adopt this standard code and designate which officers and employees should disclose financial interests and describe which interests must be disclosed, and

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The terms of 2 Cal. Code of Regs. Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, along with the attached Appendix A and Appendix B, in which members and employees are designated and disclosure categories are set forth, constitute the Conflict of Interest Code of F5SC, and

2. Pursuant to Section 4 of the standard code, F5SC board members shall file statements of economic interest with the F5SC clerk, who shall retain a copy and forward the original for filing with the Clerk of the Sonoma County Board of Supervisors. Designated employees shall file statements with the F5SC clerk who shall retain them at the main place of business of F5SC. Any F5SC board member or other designated employee already required to submit a disclosure statement (Form 700) pursuant to Government Code section 87203 may submit a copy of that statement in lieu of any filing required by this code provided that no additional disclosure would be required by this code.

Administrative Review of Commission **Resolution 2425-1** completed the **19th day of May 2025**, by the following vote:

<u>Title</u>	<u>Name</u>	<u>AYES</u>	<u>NOES</u>	<u>ABSENT</u>	<u>ABSTAIN</u>
Commission Chair	Donna Broadbent	X			
Commissioner Treasurer	Nora Mallonee-Brand	X			
Commissioner	Supervisor Rebecca Hermosillo			X	
Commissioner	Angel Flores	X			
Commissioner	Oscar Chavez	X			
Commissioner	Imelda Vera	X			
Commissioner	Vanessa Desousa	X			
Commission Alternate	Supervisor James Gore				
COUNT:		6		1	
ATTESTED:	<i>Yvette Guzman</i>	APPROVED:		<i>Donna Broadbent</i>	
Attest Signator Yvette Guzman Program Coordinator				Donna Broadbent Commission Chair	

<u>Designated Positions</u>	<u>Disclosure categories</u>
Member of Board of Commissioners	1
Executive Director of F5SC	1
Deputy Director of F5SC	1
Operations and Finance Director	1
Program Director	1
Consultants*	2

*Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following:

The Executive Director may determine in writing that a particular consultant, although in a “designated position” is hired to perform a range of duties that is limited in scope and thus is not required to comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of the disclosure requirements. The Executive Director’s determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

APPENDIX B

Disclosure Categories¹

Category 1: All investments, business positions and sources of income, including gifts, loans and travel payments; all interests in real property.

Category 2: All investments, business positions and income, including gifts, loans and travel payments, from sources that provide goods or services, including training or consulting services, of the type utilized by F5SC.

¹Only investments in and sources of income from business entities, and sources of income, which do business in Sonoma County, or real property interests located in Sonoma County, need to be reported.

First 5 Commission of Sonoma County

APPENDIX A – Amended ~~January 26 2021 (BOS resolution 21-0041)~~ June 2025

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Executive Director of F5SC	2 1
Deputy Director of F5SC	1
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