



COUNTY OF SONOMA

575 ADMINISTRATION
DRIVE, ROOM 102A
SANTA ROSA, CA 95403

SUMMARY REPORT

Agenda Date: 9/1/2020

To: Sonoma County Board of Supervisors, Board of Directors of the Sonoma County Water Agency

Department or Agency Name(s): General Services, County Administrator's Office

Staff Name and Phone Number: Caroline Judy: 707-565-8058

Vote Requirement: Majority

Supervisorial District(s): All

Title:

Capital Improvement Plan 2020-2025

Recommended Action:

Accept the Five-Year Capital Improvement Plan for the period Fiscal Year 2020-2021 through Fiscal Year 2024-2025.

Executive Summary:

The Fiscal Year 2020-2021 through Fiscal Year 2024-2025 Capital Improvement Plan (Plan) is presented in accordance with Sonoma County Code Section 2-8(l), pursuant to which the County Administrator's duties and responsibilities include "Recommend to the Board of Supervisors a long-term capital improvement program including project priorities, costs and methods of financing." Acceptance by your Board of the 2020-2025 Plan does not authorize budgetary appropriations. Funding decisions for the Capital Improvement Program budget are made as part of the respective budget process for each participating agency.

The overall Plan is a compilation of separate capital improvement plans prepared by General Services, Regional Parks, Transportation and Public Works, and Sonoma Water (Sonoma County Water Agency). Every year your Board considers the updated recommended long term plan. The plan is updated to reflect scope changes, if any, and budgets are revised accordingly.

Finally, given the Board expects to approve a countywide Strategic Plan which includes as a strategic priority ("Pillar") achieving Resilient Infrastructure, therefore subsequent Plan updates and frequency will be revised to align with the expected February 2021 Board approved strategic plan.

Discussion:

The Capital Improvement Plan identifies the need for increased investment strategies to both maintain County-owned property asset values and to address the deferred maintenance backlog.

The Plan contains descriptions of proposed Capital Projects, their estimated cost, and a narrative explaining the relationship to short term needs and longer term objectives. The Plan is a five year planning document that identifies infrastructure improvement needs in order to ensure for taxpayers the highest and best use of the public assets. Funding sources are suggested where potential funding has been identified for a project, however Board acceptance of the Plan does not translate to funding approval nor establishing budgetary

appropriations to execute. Final determination of project funding is made during the annual Capital Improvements Budget annual process. Specifically for FY 2020-21, given the Covid 19 business adjustments made, the specific budget approvals have or will be approved by the Board during the June 10, 2020 Recommended Budget approval and/or at the end of the September 8-11, 2020 Budget Adoption public hearings. □

The total 5-year Capital Project Plan totals \$2.25 billion, as illustrated in Table 1 of the attached plan. As a result of limited discretionary funds, a mix of different funding sources and strategies are needed to meet the needs across all County-owned infrastructure including; buildings, roads, and parks. Specific project funding may include maximizing state and federal funding opportunities, utilizing proceeds from the sale or lease of County property assets (including surplus assets), use of dedicated fund sources, and use of long-term financing strategies such as bond issuances, or use of Public Private Partnership financing structures.

The General Government portion of the plan totals \$1.29 billion over the 5-year period. The annual General Fund allocation is \$5.5 million which has remained more or less constant for the past 13 years. Of this funding \$1.6 million is allocated annually to accessibility projects identified in the County's Americans with Disabilities Act barrier removal program, and codified as a commitment from the Board in the annual Budget Adoption concurrent resolution. The remaining General Fund contribution of \$3,600,000 is recommended for the highest priority projects as described within the Plan.

Regional Parks' Five Year Capital Improvement Plan totals \$138 million. The department has identified \$48 million in available funds with \$500,000 in pending grants. As projects move forward staff will continue to identify sources for the additional funding needs. Regional Parks financing strategy relies upon dedicated funding from Park Mitigation Fees to leverage grants and state/federal sources. Local revenues, such as the Agricultural Preservation and Open Space District's Measure F, also fund for projects.

Transportation and Public Works' Capital Improvement Plan totals \$425 million. While the majority of these projects are Roads Division projects of \$352 million, the total includes Airport Division with \$65 million; Integrated Waste Division with \$7.6 million, and Transit Division with \$850,000.

Finally, Sonoma Water identifies \$388 million in projects over the five year term. Of these, \$125 million is to be covered by Water Supply and Transmission Funds; \$7.7 million from Flood Control Zones funding; \$67.8 million from Sanitation Districts sources; and \$7.1 million financed from the agency's Internal Services Funds, which normally follow a replacement schedule.

Plan Development Process: Each fall General Services issues a memo to all departments and Sonoma Water to review the process and timeline for the Plan. The normal capital improvement process was modified in FY 17-18 to reprioritize projects that advance disaster recovery and resiliency while improving public safety and access to government services.

For General Government Capital Projects, Project Requests are submitted for inclusion in the Plan. Subsequently, project funding requests are prioritized and ranked according to the CAO established Administrative Policy 5-2: Policy for Capital Project and Asset Responsibility, which considers: health and safety needs, legal or code compliance, previously approved project in progress, results in measurable economic benefits or avoids economic loss, serves to maintain county operations, alleviates public access, provides for programs/services expansion as directed by the Board, and improves environmental quality or aesthetics of facilities.

In order to ensure full public access to the plan’s information, detailed descriptions of each project are available on the SoCo Capital Program http://budget.sonomacounty.ca.gov#!/year/2019/capital/0/project_name <<http://budget.sonomacounty.ca.gov/>>. In addition, information on Capital Projects budgets is also available on SoCo Budget at <http://budget.sonomacounty.ca.gov#!/year/2020/operating/0/service/Capital+Projects/0/department/Capital+Projects+Funds/0/division> <<http://budget.sonomacounty.ca.gov/>>

Prior Board Actions:

June 11, 2019: Received Fiscal Year 2019-2024 Capital Project Plan. Received prior Five-Year Capital Project Plans.

FISCAL SUMMARY

Expenditures	FY 20-21 Adopted	FY21-22 Projected	FY 22-23 Projected
Budgeted Expenses			
Additional Appropriation Requested			
Total Expenditures			
Funding Sources			
General Fund/WA GF			
State/Federal			
Fees/Other			
Use of Fund Balance			
Contingencies			
Total Sources			

Narrative Explanation of Fiscal Impacts:

There is no fiscal impact in adopting this plan. Project funding is appropriated during the annual budget process to the highest priority projects.

Staffing Impacts:

Agenda Date: 9/1/2020

Position Title (Payroll Classification)	Monthly Salary Range (A-I Step)	Additions (Number)	Deletions (Number)

Narrative Explanation of Staffing Impacts (If Required):

None

Attachments:

Attachment 1: General Government Projects Organized by Categories

Attachment 2: 2020-2025 Capital Improvement Plan

Related Items "On File" with the Clerk of the Board:

None