



COUNTY OF SONOMA

575 ADMINISTRATION
DRIVE, ROOM 102A
SANTA ROSA, CA 95403

SUMMARY REPORT

Agenda Date: 4/4/2023

To: Board of Supervisors

Department or Agency Name(s): County Administrator's Office

Staff Name and Phone Number: McCall Miller 707-565-2431

Vote Requirement: Majority

Supervisorial District(s): First, Fourth, and Fifth

Title:

FY 22-23 Tourism Impact Fund Grant Awards

Recommended Action:

- A) Authorize the County Administrator, or designee, to execute agreements with the following grantees: 6th Street Playhouse, \$10,000; Russian Riverkeeper, \$25,000; Northern Sonoma County Fire Protection District, \$15,000; Healdsburg Kiwanis, \$2,000; North Sonoma Coast Fire Protection District, \$60,000; Occidental Community Farmers Market (fiscal agent: Sonoma County Farmers Market Association), \$2,000; Occidental Community Services District, \$10,539.56; Sea Otter Savvy (2 grants), \$12,500; Timber Cove Volunteer Fire Department, \$60,000; Waves of Compassion, \$10,000; and
- B) Authorize the County Administrator, or designee, to amend these agreements to lengthen the time schedules and make minor modifications to the allowed uses that do not increase the amount awarded under the agreement.

(First, Fourth, and Fifth Districts)

Executive Summary:

Staff recommends award of a total of \$197,039.56 of FY 22-23 Tourism Impact Funds and requests authorization for the County Administrator, or designee, to execute the funding agreements and to make minor modifications that do not increase the amount awarded under the agreement.

Activities performed utilizing Community Investment Program funds provide public benefits that serve important community needs under Government Code Section 26227.

Discussion:

Transient Occupancy Tax Funding

The Transient Occupancy Tax (TOT) is levied at a rate of 12% in unincorporated Sonoma County, a rate established in 2016 by the voter-approved Measure L. The first 9% of the TOT rate is allocated 33% to the General Fund and 67% to the Community Investment special revenue fund. The last 3% includes Measure L funds and are allocated according to the Community Investment Fund Policy.

Tourism Impact Funds

One component of the Measure L voter-approved rate is the Tourism Impact Fund, established to mitigate the impacts of tourism. The Tourism Impact Fund allocates 10% of Measure L budgeted revenue among the Supervisorial Districts, according to the percentage of Transient Occupancy Tax revenue collected in each

District during the previous fiscal year.

The Tourism Impact Fund was established to meet unique and urgent needs of areas within unincorporated Sonoma County that are most impacted by tourism. District Supervisors recommend how funding should be allocated in their district, for approval by the Board of Supervisors. In order to address urgent needs in a timely manner, the Board of Supervisors awards Tourism Impact Funds multiple times a year.

Funds in this category may be used for activities such as safety improvements (i.e.: lighted and/or marked crosswalks, traffic calming devices), environmental impact mitigation (i.e. removing trash from beaches, waterways, and areas with high tourist traffic), public safety (i.e.: Fire Services), and other tourism mitigation activities, such as parking enforcement in heavily trafficked areas. Funds may be used to support organizations that coordinate community improvements, such as Municipal Advisory Councils. Assuming sufficient funds are available, allocated and unused district allocated funds in a single fiscal year will be available in following fiscal years.

First District

Organization/Department	Project	Amount
6 th Street Playhouse	Outdoor Amphitheater	\$10,000
First District Sub-Total		\$10,000

Fourth District

Organization/Department	Project	Amount
Russian Riverkeeper	River Cleanup	\$25,000
Northern Sonoma County Fire Protection District	Vegetation Management in Cloverdale	\$15,000
Healdsburg Kiwanis	Safety Expo	\$2,000
Fourth District Sub-Total		\$42,000

Fifth District

Organization/Department	Project	Amount
North Sonoma Coast Fire Protection District	Emergency Equipment and Materials	\$60,000
Occidental Community Farmers Market (fiscal agent: Sonoma County Farmers Market Association)	Visitor Services	\$2,000
Occidental Community Services District	Trailer for Emergency Response	\$10,539.56
Sea Otter Savvy	Materials for Sea Otter Summit	\$2,500
Sea Otter Savvy	Mural	\$10,000

Timber Cove Volunteer Fire Department	Emergency Communication Mobile Command Unit and Carport	\$60,000
Waves of Compassion	Food Pantry	\$10,000
Fifth District Sub-Total		\$155,039.56
Grand Total		\$197,039.56

Funds will be disbursed upon Board approval and the execution of Tourism Impact Fund Grant Agreements. The agreements will require the County seal on promotional materials produced using the grant award and will require submission of receipts to the County Administrator’s Office for the total amount of the grant award.

Due to the scope and nature of projects funded by the Tourism Impact Fund, a project may require modification as the work/project may not be completed within the fiscal year, necessitating an extension of time or modification of allowed uses for the organization to complete the project. Therefore, it is recommended that the County Administrator, or designee, be authorized to amend the contracts to lengthen the time schedules and make minor modifications to the allowed uses that do not increase the amount awarded under the agreement.

Activities performed utilizing Community Investment Program funds provide public benefits that serve important community needs under Government Code Section 26227.

Strategic Plan:

N/A

Prior Board Actions:

8/30/2022, 12/6/2022, and 2/7/2023 - Awarded FY 22-23 Tourism Impact Fund Grant Awards

FISCAL SUMMARY

Expenditures	FY 22-23 Adopted	FY23-24 Projected	FY 24-25 Projected
Budgeted Expenses	\$197,039.56		
Additional Appropriation Requested			
Total Expenditures	\$197,039.56		
Funding Sources			
General Fund/WA GF			
State/Federal			
Fees/Other	\$197,039.56		
Use of Fund Balance			
Contingencies			
Total Sources	\$197,039.56		

Agenda Date: 4/4/2023

Narrative Explanation of Fiscal Impacts:

Tourism Impact Funds are included in the FY 22-23 budget.

Narrative Explanation of Staffing Impacts (If Required):

N/A

Attachments:

None

Related Items "On File" with the Clerk of the Board:

None