



# COUNTY OF SONOMA

575 ADMINISTRATION  
DRIVE, ROOM 102A  
SANTA ROSA, CA 95403

## SUMMARY REPORT

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**Agenda Date:** 3/24/2020

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**To:** Board of Supervisors, Board of Directors  
**Department or Agency Name(s):** County Administrator's Office  
**Staff Name and Phone Number:** Terri Wright 565-3775  
**Vote Requirement:** 4/5th  
**Supervisorial District(s):** All

**Title:**

Fiscal Year 2019-20 Second Quarter Consolidated Budget Adjustments

**Recommended Action:**

Adopt a Concurrent Resolution adjusting the FY 2019-20 Budget Appropriations by \$5.1 million. (4/5th Vote Required)

**Executive Summary:**

The proposed action adds approximately \$5.1 million of expenditures to the FY 2019-20 budget, bringing the total revised gross expenditure budget to \$2.01 billion. These increases are financed with \$6.4 million in increased revenue sources. Details of the requested changes are included in Exhibit A of the attached Budget Resolution.

**Discussion:**

Throughout the fiscal year, it is necessary for many County Departments, Agencies, and Districts to adjust the revenues and/or expenditure appropriations in their budgets. To facilitate this need, the County of Sonoma utilizes quarterly Consolidated Budget Adjustment processes whereby departments may consolidated adjustments into a countywide budget resolution that meet specific criteria, including activities that have received prior board approval, and represent clean-up transactions and re-budgets, or other ministerial adjustments.

A total of 12 departments are requesting budget adjustments through Second Quarter Consolidation Budget Adjustments (CBAs). The proposed CBAs do not include any new programs or initiatives not previously approved by the Board. The proposed action adds approximately \$5.1 million of expenditures to the FY 2019-20 budget, bringing the total revised gross expenditure budget to \$2.01 billion.

In the General Fund, expenditure appropriations are being reduced by \$900,000 and revenue appropriations are being reduced by \$780,000, which reduces General Fund obligations by \$126,000. This net adjustment is primarily due to the \$250,000 repayment from the Roads Division that was lent to expedite the design of the Arnold Drive Bike Lane.

In the Other Funds category, expenditure appropriations are increasing by \$6 million and revenue and reimbursements are increasing by \$7.1 million, resulting in a release of Fund Balance uses programmed in FY 2019-20 of \$1.2 million.

The net total other fund balances change drivers are: an \$800,000 reversal in the Information Systems Replacement A Fund, as Web Services and Communications project schedules for communication system infrastructure and WebCMS replacement projects are scheduled to start until next fiscal year; and \$778,000 reduced draw down from AB 109 Realignment funds initially programmed in the recommended budget for Pre-trial positions given the Adopted budget assigned instead Graton Tribal Mitigation funds Offset with an increased Sonoma Water fund balance drawn down of \$278,000 for the completion of a technical study of the Petaluma Valley groundwater resources.

**Prior Board Actions:**

November 12, 2019 - 1<sup>st</sup> Quarter Consolidated Budget Adjustments

**FISCAL SUMMARY**

<b>Expenditures</b>	<b>FY 19-20 Adopted</b>	<b>FY20-21 Projected</b>	<b>FY 21-22 Projected</b>
Budgeted Expenses			
Additional Appropriation Requested	\$5,081,260		
<b>Total Expenditures</b>	<b>\$5,081,260</b>	<b>0</b>	<b>0</b>
<b>Funding Sources</b>			
General Fund/WA GF	(1,577,968)		
State/Federal	4,250,475		
Fees/Other	3,732,595		
Use of Fund Balance	(1,543,839)		
Contingencies	222,997		
<b>Total Sources</b>	<b>\$5,081,260</b>	<b>0</b>	<b>0</b>

**Narrative Explanation of Fiscal Impacts:**

Please refer to Exhibit A for departmental budget changes by General Fund and Other Funds.

**STAFFING IMPACTS**

<b>Position Title (Payroll Classification)</b>	<b>Monthly Salary Range (A-I Step)</b>	<b>Additions (Number)</b>	<b>Deletions (Number)</b>

**Narrative Explanation of Staffing Impacts (If Required):**

None

**Attachments:**

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Concurrent Resolution

**Related Items "On File" with the Clerk of the Board:**

None