



County of Sonoma

State of California

Date: September 23, 2025

Item Number: _____
Resolution Number: _____

☐ 4/5 Vote Required

Resolution of the Board of Supervisors of the County of Sonoma, State of California, Amending the Department Allocation List of the Permit Sonoma Department by adding 1.0 Full Time Equivalent Associate Land Surveyor and deleting 1.0 Full Time Equivalent Engineering Technician III, Effective September 23, 2025.

Whereas, The County Surveyor's office is responsible for administering and reviewing subdivision maps and processing various entitlements (certificates of compliance, records of survey, corner records, summary vacations, etc.), and ensures compliance with recording requirements. Permit Sonoma and County Human Resources worked together to create a new job class of Associate Land Surveyor to provide professional assistance during absences of the Licensed Land Surveyor. This new classification was established by the Board of Supervisors on September 16, 2025; and

Whereas, Permit Sonoma is requesting approval to delete 1.0 Full Time Equivalent (FTE) Engineering Technician III, and add 1.0 FTE Associate Land Surveyor, to better align positions with the operational needs of the department; and

Whereas, the Human Resources Department has reviewed the job duties of the positions and determined that the job classification changes are appropriate; and

Now, Therefore, Be It Resolved that the Department Allocation List of Permit Sonoma is hereby revised as follows, effective September 23, 2025.

Budget Section/ Subsection	Job Class	Class Title	Existing Positions In Class	Change In Position Allocation	New Total Allocation For Class	Duration/ End Date	Salary Range
26010114	1007	Engineering Technician III	2.0	-1.0	1.0	Ongoing	4544
26010114	0998	Associate Land Surveyor	0.0	1.0	1.0	Ongoing	5648

Supervisors:

Hermosillo: Rabbitt: Coursey: Gore: Hopkins:

Ayes: Noes: Absent: Abstain:

So Ordered.