



# COUNTY OF SONOMA

575 ADMINISTRATION  
DRIVE, ROOM 102A  
SANTA ROSA, CA 95403

## SUMMARY REPORT

---

**Agenda Date:** 1/28/2025

---

**To:** Sonoma County Board of Supervisors

**Department or Agency Name(s):** County Administrator's Office

**Staff Name and Phone Number:** Yvonne Shu and Inez Hernandez, 565-2431

**Vote Requirement:** Informational Only

**Supervisory District(s):** Countywide

**Title:**

Quarterly Ad Hoc Update - Fourth Quarter of 2024

**Recommended Action:**

Receive fourth quarter updates on 2024 Board Ad Hoc Committees activities.

**Executive Summary:**

On January 23, 2024, the Board of Supervisors approved the Ad Hoc assignments for calendar year 2024. The Board requested that staff provide quarterly updates on the Ad Hoc activities to keep the Board and public informed about the progress being made by these committees. Each committee is unique in its charter, outcomes, and process. A summary of activities is below, and expanded information can be found in Attachment A.

**Discussion:**

The Ad Hoc committee assignments for calendar year 2024 are as follows:

Ad Hoc Committee	Supervisor Assigned	Department /Agency	Lead Staff Member	Ad Hoc Status
Fire Services	Rabbitt and Hopkins	County Administrator	Christel Querijero	In progress
South Santa Rosa Annexation	Coursey and Gorin	County Administrator	Christel Querijero	In progress
Onsite Wastewater Treatment Systems	Rabbitt and Hopkins	Permit Sonoma	Nathan Quarles	Completed
Potter Valley Project	Rabbitt and Gore	Sonoma Water	Grant Davis	In progress
Unincorporated Governance Ad Hoc	Gorin and Hopkins	County Administrator	Christel Querijero	In progress

Fire Services: The ad hoc met on December 11, 2024, and agenda items included:

- Sonoma County Fire District Funding Requests
- Fire Services Updates

---

**Agenda Date:** 1/28/2025

---

*Direction to staff:*

- Continue conversations with Sonoma County Fire District, requesting additional data for analysis

South Santa Rosa Annexation: The ad hoc did not meet in the fourth quarter. There are no meetings currently scheduled.

- Discussions are ongoing between County and City of Santa Rosa staff regarding the development of a South Santa Rosa Specific Plan.

Porter Valley: The ad hoc did not meet in the fourth quarter. There are no meetings currently scheduled and meetings will be scheduled on an as-needed basis.

Unincorporated Governance: The ad hoc met on November 27, 2024, and agenda items included:

- 10/29/24 all-MAC Meeting recap
- 2025 all-MAC Convening
- District Formation Policy

*Direction provided to staff:*

- Invite other Supervisors to the 2025 all-MAC Convening
- Work on policy options for allocating District Formation Funds as parallel process to the upcoming policy considerations related to Transient Occupancy Tax to go to the Board in 2025

**Was this item identified as an opportunity to apply the Racial Equity Toolkit?**

No

**Prior Board Actions:**

Quarterly Ad Hoc Updates for 2024: August 13, 2024, and October 22, 2024.

Quarterly Ad Hoc Updates for 2023: April 18, September 19, December 5, and March 26, 2024.

**FISCAL SUMMARY**

**Narrative Explanation of Fiscal Impacts:**

Some of the Ad Hoc committees incur expenses related to their activities. When applicable, financial information is included in the attached reports.

**Narrative Explanation of Staffing Impacts (If Required):**

None

**Attachments:**

Attachment A - Fourth Quarter Ad Hoc Reports

**Related Items "On File" with the Clerk of the Board:**

None