

## Ad Hoc Committees Consolidated Update – First Quarter 2025

This is a consolidated report to provide updates from Board of Supervisors Ad Hoc committees, including meetings held and staff activities conducted in the first quarter of 2025.

Board Ad Hoc committee assignments are as follows:

Ad Hoc Committee	Supervisors	Staff Lead
1. Code Enforcement	Supervisor Rabbitt Supervisor Hopkins	Tennis Wick, Permit Sonoma Scott Orr, Permit Sonoma
2. Potter Valley	Supervisor Rabbitt Supervisor Gore	Grant Davis, Sonoma Water
3. South Santa Rosa Annexation	Supervisor Hermosillo Supervisor Coursey	Christel Querijero, CAO Maggie Luce, CAO
4. Transient Occupancy Tax (TOT) Policy Review	Supervisor Rabbitt Supervisor Gore	Peter Bruland, CAO McCall Miller, CAO
5. Unincorporated Governance	Supervisor Hermosillo Supervisor Hopkins	Christel Querijero, CAO Maggie Luce, CAO

### 1. Code Enforcement Ad Hoc Committee

<b>Purpose and Scope</b>
Review code enforcement practices and suggest policies to facilitate solutions to common problems.
<b>Attendees</b>
<p>Ad Hoc Members:</p> <ul style="list-style-type: none"> <li>▪ Supervisor David Rabbitt – District 2</li> <li>▪ Supervisor Lynda Hopkins – District 5</li> </ul> <p>Assigned Staff:</p> <ul style="list-style-type: none"> <li>▪ Tennis Wick – Permit Sonoma</li> <li>▪ Scott Orr – Permit Sonoma</li> <li>▪ Christina Rivera, County Administrator’s Office</li> <li>▪ Andrew Sturmfels – County Administrator’s Office</li> <li>▪ McCall Miller – County Administrator’s Office</li> <li>▪ Jennifer Klein – County Counsel</li> </ul>
<b>Meetings Held</b>
<p>Date: 2/27/2025</p> <p>Agenda Items: Draft charter review, Committee assignments and meeting schedule</p> <p>Directions to Staff: Bring back draft charter for 4/1/2025 meeting</p>
<p>Date: 4/1/2025</p> <p>Agenda Items: Draft Charter revisions, code enforcement overview</p> <p>Directions to Staff: Bring charter to Board on 5/6/25 for approval.</p>
<b>Upcoming Meetings:</b>

**2. Potter Valley Project Ad Hoc Committee** – There was no activity in this quarter. Meetings will be scheduled as needed.

### 3. South Santa Rosa Annexation Ad Hoc Committee

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<b>Purpose and Scope</b>
Work with staff to develop the scope and budget of a potential Moorland Annexation project to bring back to the Board of Supervisors and provide direction to staff in relation to working with the City of Santa Rosa and County departments on this project.
<b>Attendees</b>
<p>Ad Hoc Members:</p> <ul style="list-style-type: none"> <li>▪ Supervisor Rebecca Hermosillo – District 1</li> <li>▪ Supervisor Chris Coursey – District 3</li> </ul> <p>Assigned Staff:</p> <ul style="list-style-type: none"> <li>▪ Christel Querijero – County Administrator’s Office</li> <li>▪ Christina Rivera – County Administrator’s Office</li> <li>▪ Maggie Luce – County Administrator’s Office</li> <li>▪ Scott Orr – Permit Sonoma</li> <li>▪ Bob Pittman – County Counsel</li> </ul>
<b>Meetings Held:</b>
<p>Date: 2/14/25</p> <p>Agenda Items: South Santa Rosa Specific Area Plan</p> <p>Directions to Staff: Continue coordination with City of Santa Rosa on the South Santa Rosa Specific Area Plan; prepare Board item to recommend use of District 3’s District Formation Funds for anticipated request from the City of Santa Rosa for the planning effort as a precursor for potential annexation; follow up with District 5 about the parcels within the South Santa Rosa Specific Area Planning map and the draft annexation exploration map that fall within District 5 .</p>
<b>Upcoming Meetings</b>
No future meetings are scheduled yet. The Ad Hoc Committee plans to meet again when there is an update on the City of Santa Rosa’s South Santa Rosa Specific Area Planning effort.

#### 4. Transient Occupancy Tax (TOT) Policy Review Ad Hoc Committee

<b>Purpose and Scope</b>
The TOT Policy Ad Hoc will evaluate and recommend funding policies for TOT revenue. In conjunction with the Ad Hoc, staff will develop a matrix of options to be considered, pros and cons of the options, and bring forward a final recommendation for Board consideration.
<b>Attendees</b>
<p>Ad Hoc Members:</p> <ul style="list-style-type: none"> <li>▪ Supervisor David Rabbitt – District 2</li> <li>▪ Supervisor James Gore – District 4</li> </ul> <p>Assigned Staff:</p> <ul style="list-style-type: none"> <li>▪ Andrew Sturmfels – County Administrator’s Office</li> <li>▪ Peter Bruland – County Administrator’s Office</li> <li>▪ McCall Miller – County Administrator’s Office</li> <li>▪ Kristin Horrell – County Counsel</li> </ul>
<b>Meetings Held</b>
Date: 2/6/2025 and 3/19/2025

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Agenda Items: Draft Charter; Overview of Community Investment Fund Policy; FY 23-24 TOT Allocations

Directions to Staff: Bring forward Charter for approval by the Board of Supervisors

### Upcoming Meetings

#### 5. Unincorporated Governance Ad Hoc Committee

##### Purpose and Scope

Provide input to staff to explore options to improve the delivery of governance services that are either lacking or insufficient in the unincorporated areas.

##### Attendees

Ad Hoc Members

- Supervisor Rebecca Hermosillo – District 1
- Chair Lynda Hopkins – District 5

Assigned Staff:

- Christina Rivera – County Administrator's Office
- Christel Querijero – County Administrator's Office
- Maggie Luce – County Administrator's Office
- Robert Pittman – County Counsel

##### Meetings Held:

Date: 2/20/25

Agenda Items:

- Preview 2/22 All-MAC Convening content
- District Formation Advisory Services RFP Update
- District Formation Policy Update

Directions to Staff:

- Confirmation on details for the 2/22 convening's logistics and program
- District Formation Advisory Services contract services should be available to communities that are just getting started as well as groups that have already done work to explore district formation options

##### Upcoming Meetings:

Date: 5/8/25