



SUMMARY REPORT

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**Agenda Date:** 3/24/2026

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**To:** Sonoma County Board of Supervisors

**Department or Agency Name(s):** Sonoma County Sheriff's Office

**Staff Name and Phone Number:** Sheriff Eddie Engram 565-2650, Connie Newton, 565-8884

**Vote Requirement:** Majority

**Supervisorial District(s):** Countywide

**Title:**

Amendment to Sheriff's On-Call Security Armed Guard Services Agreements

**Recommended Action:**

- A. Authorize the Sheriff to execute Amendments to the Agreements for On-Call Security Armed Guard Services with Defense Block Security and Armorous Security and Investigations, increasing the annual contract limits for amounts not to exceed \$500,000 per year, through the term of the Agreement, which allows for extensions through August 14, 2028.
  
- B. Authorize the Sheriff to sign future Amendments to the Agreements for On-Call Security Armed Guard Services with Defense Block Security and Armorous Security and Investigations increasing the spending limits for an amount not to exceed \$1,000,000.

**Executive Summary:**

The Sheriff is requesting authority to execute Amendments to existing On-Call Security Armed Guard Services Agreements to increase the spending limits from \$200,000 per year to \$500,000 per year, per Agreement. In 2023 when these Agreements were approved by the Board, there were five qualified providers the Sheriff used on a rotational basis. Since then, only two of the five vendors remain available to provide services resulting in a need to reallocate the unused contract funds to the remaining two providers. This change increases the services and related expenses for the two remaining vendors. County Human Resources approves these contracts the this contracting arrangement complies with Employee Relations guidance for contracting out services.

**Discussion:**

The Sheriff's Office has been contracting for on-call armed security guard services since November 2022 to help relieve the need for deputy sheriff overtime in certain non-emergency situations such as guarding incarcerated persons at medical facilities, referred to as "hospital guard". The Sheriff's Office issued a request for proposal (RFP) to establish longer term, non-exclusive agreements for these services. In August 2023 the Board authorized the Sheriff to execute five contracts for armed guard security services, each for an annual amount of \$200,000. The Sheriff's Office uses the providers on a rotational basis based on availability and responsiveness. Since that time, three of the five vendors are unable to provide the required services, shifting the work to two remaining vendors, Defense Block and Armorous Security and Investigations. The reduction of available providers requires an increase in the annual contract limits because this change increases the services and related expenses for the two remaining vendors.

The Sheriff is requesting authorization to sign amendments to the Agreements for On-call Security Armed Guard Services to increase the annual contract limit to \$500,000 per year. The need for hospital guard is volatile and expenditures vary from year to year. This fiscal year, there have been three long term hospital guards requiring an above average level of service from the vendors. The FY 25-26 projected cost for total hospital guard services is \$772,754 based on actuals through January and known long-term hospital guard needs. There is the potential that additional long-term or hospital guard services could be needed again later this year.

In some cases, vendors are unable to fulfill the requested services, causing an unequal distribution of work. Therefore, the Sheriff is requesting the authority to execute future amendments to adjust the contract limits in the event the work is not equally distributed between the two contractors. The under expenditures of one Agreement would offset the requested increase. Future Amendments would not exceed \$1,000,000 per year and will provide flexibility needed to continue services without interruption.

**Strategic Plan:**

N/A

**Racial Equity:**

**Was this item identified as an opportunity to apply the Racial Equity Toolkit?**

No

**Prior Board Actions:**

8/15/23- Board approved five Agreements for On-Call Security Armed Guard Services Agreements

**FISCAL SUMMARY**

<b>Expenditures</b>	<b>FY25-26 Adopted</b>	<b>FY26-27 Projected</b>	<b>FY27-28 Projected</b>
Budgeted Expenses	\$400,000	\$400,000	\$400,000
Additional Appropriation Requested			
<b>Total Expenditures</b>	<b>\$400,000</b>	<b>\$400,000</b>	<b>\$400,000</b>
<b>Funding Sources</b>			
General Fund/WA GF	\$400,000	\$400,000	\$400,000
State/Federal			
Fees/Other			
Use of Fund Balance			
General Fund Contingencies			
<b>Total Sources</b>	<b>\$400,000</b>	<b>\$400,000</b>	<b>\$400,000</b>

**Narrative Explanation of Fiscal Impacts:**

Additional funds are not being requested. When the Board approved use of these services in FY 22-23, Sheriff's staff programmed the contract expenses and offsetting deputy sheriff overtime into the Sheriff's annual budget. The three-year historical average expenditures are \$332,000 per year. However, FY 25-26 expenditures are projected to be \$775,000, \$375,000 above budget, due to increased volume coupled with

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three, long-term, incarcerated persons hospital stays, two of which are out of county. Travel expenses combined with the required 24/7 coverage comprise the FY 25-26 projection. Based on current staffing levels, salary savings in the deputy sheriff job class are projected to be higher than anticipated and may be able to cover the security armed guard service contract expenses that exceed the \$400,000 of FY 25-26 appropriations for these services. For FY 26-27 and future years, the budget assumes service needs return to the levels experienced in the prior three years.

<b>Staffing Impacts:</b>			
<b>Position Title (Payroll Classification)</b>	<b>Monthly Salary Range (A-I Step)</b>	<b>Additions (Number)</b>	<b>Deletions (Number)</b>

**Narrative Explanation of Staffing Impacts (If Required):**

N/A

**Attachments:**

Fourth Amendment to Armed Security Services Agreement.

**Related Items "On File" with the Clerk of the Board:**

On-Call Security Armed Guard Services Agreement with Defense Block.