

SUBMIT TO:
 Board of Supervisors
 575 Administration Dr, Ste 100A
 Santa Rosa, CA 95403

COUNTY OF SONOMA

For Board of Supervisors Use Only

Fee Waiver/Board Sponsorship Request Form

1. Contact information for individual requesting fee waiver/sponsorship:

Name: Sister Sorenda 'da Booty
First Middle Last

Mailing Address: PO Box 771 Guerneville CA 95445
Number, Street, Apt/Suite City State Zip

Phone: (707) 695 - 6708 Email: sorenda@rrsisters.org
Area Code, Number

2. Name of Community Based Organization, Non-Profit, or Government Agency for which fee waiver/sponsorship is requested:

Name: Russian River Sisters of Perpetual Indulgence

Mailing Address: PO Box 771 Guerneville CA 95446
Number, Street, Apt/Suite City State Zip

Phone: (707) 695 - 6708 Email: sorenda@rrsisters.org
Area Code, Number

3. Please indicate by check mark the supervisory district in which the organization or agency submitting this request is located, where the project/activity/event will be held, and the district office to whom you would like to submit this request:

| Board Member and District | Susan Gorin District 1 | David Rabbitt District 2 | Chris Coursey District 3 | James Gore District 4 | Lynda Hopkins District 5 |
|--|---------------------------|-----------------------------|-----------------------------|--------------------------|-------------------------------------|
| Entity or organization location (select all that apply) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Project/activity/event location (select all that apply) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| District office to receive request (select only one) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

4. Type of Community Based Organization, Non-profit, or Government Agency for which the fee waiver/sponsorship is requested:

- City Special District Other Local Government
 School Non-profit or CBO

Other (please specify): _____

5. Please provide a description of the project/activity/event for which a fee waiver/sponsorship is being requested on a separate sheet of paper. Please include the number of individuals who will participate or be served, etc.

6. Please indicate if this is a one-time or annual event: One Time Annual

7. Type and amount of fee waiver/sponsorship requested. Please list all County fees you are requesting be waived/sponsored in conjunction with this project/activity/event. Please attach a copy of an estimate or receipt from the County Department or Veteran's Building Operator documenting the amount of each fee you are requesting be waived/sponsored.

| Department Assessing Fee | Type of Fee | Amount of Fee |
|--------------------------|----------------|---------------|
| SR Vets Building | Rental Charges | \$4,785.00 |
| | | |
| | | |
| | | |

8. If your Community Based Organization, Non-Profit, or Governmental Agency has received a fee waiver/sponsorship for a similar project/activity/event in the past, please list below:

| Date of Fee Waiver | Department Assessing Fee | Type of Fee | Amount of Fee |
|--------------------|--------------------------|-------------|---------------|
| / / | | | |
| / / | | | |
| / / | | | |
| / / | | | |

9. Does the organization or agency for which the fee waiver/sponsorship is requested receive funding from any of the following sources? If so, please specify:

- Property Tax
 Sales Tax
 Special Assessment
 User Fees

Other (please specify): _____

10. If you checked any of the boxes in number 9 above, please provide an explanation and supporting documentation regarding the inability of the organization or agency to pay the fees which you are requesting be waived/sponsored. Please attach to this form and submit with your request.

11. Will the organization or agency be charging an entry fee or be requesting a donation for the project/activity/event for which you are requesting a fee waiver/sponsorship? If so, please provide an explanation detailing why the fees to be waived/sponsored cannot be recovered through the entry fee. Please attach to this form and submit with your request.

Sister Sorunda da Booty Bingo Chair nun
 Authorized Signature Title
10/22/23
 Date

To the Sonoma County Board of Supervisors.

The Russian River Sisters of Perpetual Indulgence are requesting a fee waiver for our monthly Bingo Games in 2024. These will now take place at the Santa Rosa Vets Building in the Lodge Room. These are monthly games that are fundraisers for several non-profit organizations including the Russian River Sisters. At each game we will serve 192 participants as well as up to 15 Sisters and Volunteers. The fee waiver will allow for more money to go back to the community.

Thank you for your consideration.

AAAARG,

Sister Sorenda 'da Booty

Board Vice President

Bingo Chair

Sonoma County Fairgrounds
1350 Bennett Valley Road
Santa Rosa, CA 95404
707.545.4200

Service Order Confirmation

Order: **109374**
Entered On: 09/21/2022

Russian River Sisters of Perpetual Indulgence (2nd Saturday Bingo) (VETS) (22779) Start-End:

Sat 01/13/2024 04:00 PM - 10:00 PM

Russian River Sisters of Perpetual Indulgence (VETS)
P.O Box 771
Guerneville, CA 95446

| | |
|------------|--|
| Function: | Space & Statistics |
| Start-End: | 01/13/2024 04:00 PM - 10:00 PM |
| Requestor: | Russian River Sisters of Perpetual Indulgence (VETS) |

| Description | Start-End | Ordered | Rate | Charges |
|-----------------------------|--------------------------------|---------|-----------------------|---------------|
| Vet's Lodge Room | 01/13/2024 04:00 PM - 10:00 PM | 1.00 \$ | 55.00 HR | 330.00 |
| Vet's Portable Risers 6'x8' | 01/13/2024 04:00 PM - 10:00 PM | 2.00 EA | 25.00 EA | 50.00 |
| Vet's Setup Fee 101-200 | 01/13/2024 04:00 PM - 10:00 PM | 1.00 EA | 200.00 EA | 200.00 |
| Vet's Processing Fee | 01/13/2024 04:00 PM - 10:00 PM | 1.00 EA | 25.00 EA | 25.00 |
| | | | Total Charges: | 605.00 |

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(VETS) (22779)

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Sat 01/13/2024 04:00 PM - 10:00 PM

Chewing gum, glitter, confetti, candles, any tape other than vinyl or painters tape, shoes on the wall(s) are NOT PERMITTED in our facilities at any time. All questions should be directed to the Building Manager

The hours reserved must include set-up (including decorating) and clean-up. Additional charges will be incurred if you enter before or depart after the reserved time(s).

Vehicles left behind in parking lot over night are subject to being towed.

Sonoma County facilities must adhere to the most current CalOSHA and County Health Department mandates.

Event holder must comply with the State / County Public Health orders for public gatherings that are in place at the time of the event.

Terms and conditions listed below apply to all events held at the Santa Rosa Veterans Memorial Building and are hereby made part of License Agreement. Both Service Order Contract and License Agreement are binding.

DUE BY **October 4, 2023**— Initialed Service Order, signed License Agreement & Addendum , and signed clean up instructions. This is a Tentative Reservation and may be canceled if the initial requirements are not met by the due date.

DUE BY **December 16, 2023**— [Proof of Board of Supervisors approval for fee waiver](#), [proof of event liability \(Expires 3/21/2024\)](#), and Licensee must contact Building Manager (707-568-4338) to confirm setup details and room layout.

Customer will be scheduled in Lodge Room the 2nd Saturday of the month. Customer will utilize Vets Building complimentary AV Cart and will rent 2 risers \$25.00 each every event date. Customer will be using locker #17 in west hallway for storage.

Suggested Payment Schedule: Lodge Room 4pm - 10pm (6hours @ \$55.00/hr + 2 Risers @ \$25.00 each= \$380.00 per Event Date)

December 16, 2023: \$225.00 (Covers room set up fee of \$200.00 and processing fee of \$25.00 for 2024)

January 2, 2024: \$380.00

February 1, 2024: \$380.00

March 1, 2024: \$380.00

April 1, 2024: \$380.00

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May 1, 2024: \$380.00

June 3, 2024: \$380.00

July 1, 2024: \$380.00

August 1, 2024: \$380.00

September 3, 2024: \$380.00

October 1, 2024: \$380.00

November 1, 2024: \$380.00

December 2, 2024: \$380.00

Total for 2024: \$4,785.00

Event Dates: **3rd Saturday in August and December**

January 13, 2024

February 10, 2024

March 9, 2024

April 13, 2024

May 11, 2024

June 8, 2024

July 13, 2024

August 17, 2024

September 14, 2024

October 12, 2024

November 9, 2024

December 21, 2024

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(VETS) (22779)

Sat 01/13/2024 04:00 PM - 10:00 PM

ESTIMATED ATTENDANCE: 190

RESERVED TIME: 4pm - 10pm

ACTUAL EVENT TIME: 7pm-9pm

SECURITY: Not required.

ALCOHOL: No alcohol will be served or sold.

INSURANCE REQUIRED: **Event Liability Insurance is required.** Licensee is providing own Event Liability Insurance. Insurance requirements are provided by attachment. It is the responsibility of the Licensee to work with insurance agents regarding the requirements as stated in the sample provided. Please remember that both The Sonoma County Fairgrounds and the County of Sonoma need to be listed as insureds on the certificate. (Insurance on File Expires 3/21/2024)

OUTSIDE RENTAL COMPANY: If Licensee is using an outside rental company, please contact the Building Manager (707-568-4338) to schedule pick-up and delivery of items.

DAMAGE/CLEANING NO DEPOSIT: No charge, if the following requirements are met: 1) Renter must check in with building staff on the day of the event before the event begins and after the event ends and 2) The rooms/equipment are returned in the same condition as received. Not doing so may result in additional charges. 3) Overtime use will be billed to the Licensee.

CONTRACT CHANGES: If you need to make any changes to your contract, please do so [at least one week in advance to event date](#). After that date, changes will result in a \$50 charge each time you contact reservations office with a change. It is to your advantage to make all changes at the same time, whenever possible.

FLAMMABLE MATERIALS: No flammable materials such as bunting, tissue paper, etc., shall be used for decorations; and all materials used for decorative purposes must be treated with flame-proofing and approved by the local Fire Department. No fireworks, open flame, nor device prohibited by local police or fire jurisdictions shall be permitted.

PARKING LOTS: Our "No Trash Left Behind" policy is strictly enforced. Licensee will be billed staff time for any clean-up needed.

TERMINATION:

Each term and provision of this Agreement shall be deemed a condition to the right of LICENSEE to occupy or continue to occupy the premises hereby licensed. If LICENSEE shall fail to perform any material term or provision of this Agreement at the time in the manner herein provided, FAIR may at its option immediately terminate this Agreement; this right to terminate shall be cumulative to any other legal right or remedy available to FAIR.

B. Upon termination of this LICENSE by FAIR, all of LICENSEE's rights hereunder shall cease. LICENSEE shall immediately vacate the Rented Facilities, if in use at time, and FAIR shall have the right to eject LICENSEE and its invitees without liability for damages as a result thereof.

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CANCELLATION NOTES:

Processing Fee is non-refundable.

- All bookings cancelled by licensee 90 or more from the date held, shall forfeit 50% of the reservation deposit.
- All bookings cancelled by licensee between 30-90 days of the date held shall forfeit the entire reservation deposit.
- All bookings cancelled by licensee within 15-30 days of event held shall forfeit 50% of the rental fee.
- All bookings cancelled by licensee within 15 days of event held shall forfeit 100% of the rental fee.

Total Amount Due: 605.00

Please Initial: _____